

BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2016

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL Const. Value		
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value			
Dwellings	2	381,000	4	428,000	4	880,000	2	320,000	4	893,700	3	262,000													19	3,164,700	
Condominiums (Units)	2	260,000	2	260,000							4	520,000													8	1,040,000	
Duplexes (Units)																									0	0	
Multi-Family (Units)																									0	0	
Dwelling Alterations	9	54,250	11	54,918	25	134,948	37	216,064	36	214,184	33	136,512	34	277,922												185	1,088,798
New Commercial											(Stark Glass)		(Wendy's)												2	2,500,000	
Commercial Alterations	7	358,624	8	3,779,400	8	837,787	4	2,813,000	13	1,086,190	3	22,200	3	103,850												46	9,001,051
New Industrial	1	4,900,000																							1	4,900,000	
Industrial Alterations	2	330,000																							7	1,445,000	
Garage/Carport	2	5,000	1	11,000																					8	244,200	
Garage Alterations																									1	3,500	
Miscellaneous	1	19,300	4	12,800	7	18,759	4	3,399	3	4,524	6	24,500	9	144,450											34	227,732	
Schools																									0	0	
Swimming Pools																									17	117,742	
New Hospitals																									0	0	
Hospital Alterations																									0	0	
Accessory Building																									11	37,793	
Fences	2	11,843																							56	222,022	
Razing																									9	129,750	
TOTALS:	26	5,939,017	28	4,499,118	59	1,553,079	65	4,005,951	76	1,841,569	77	2,597,811	73	3,685,743	0	0	0	0	0	0	0	0	0	0	0	404	24,122,288

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

August 15, 2016

The Honorable Mayor Kathy M. Catazaro-Perry
City of Massillon
Municipal Government Administration Building
151 Lincoln Way East
Massillon, Ohio 44646

Reference: *Monthly Report for the Civil Service Commission and the Equal Employment Opportunity Office:*

Dear Mayor Catazaro-Perry:

Conducted Civil Service Exam for Maintenance Mechanic position in the Street Department. Interviews were conducted and an offer was made to an applicant, pending a physical and drug screen.

Civil Service Commission met on July 11, 2016. New Board Member, Margaret Elum was sworn in and in attendance. Hiring practices for all departments were discussed.

EEO labor Compliance Report was completed on the Main Street project and submitted to ODOT.

Meetings continue with EEO officials, ODOT, and Contractors involved with all present road projects within the City.

Sincerely,
Joseph G. Alessandro Sr.
Public Administration Consultant
Administrator to the Civil Service Commission
Director of the Office of Equal Employment Opportunity

Kathy Catazaro-Perry, Mayor
Massillon
City of Champions

To: Mayor Kathy Catazaro-Perry

From: Barb Sylvester, Community Development Director

Date: August 2, 2016

Monthly Report – July 2016

Fair Housing update – Worked with Bev and Josh on all Fair Housing Programs and goals for the City. Read new document from HUD on the new regulation “final ruling” on “Assessments of Fair Housing” replacing “Analysis of Impediments” 101 page document. Continued working with Stark County Regional Planning on this new requirement. On July 22nd had Josh attend and present various materials on Fair Housing and Massillon’s Housing Programs at a financial services event hosted by Fifth 3rd Bank at the Stark Metropolitan Housing authorities Lincoln Towers Apartments, Massillon. Worked with Josh and he completed a Facebook Page for Massillon Fair Housing.

Continued implementing and completing accounting and financial management reports for CDBG expenditures. Reported and made entries in IDIS for accounting management. Completed and updated “accomplishments” of CDBG activities in IDIS. Continued monitoring of CDBG sub recipients and their programs. Entries for IDIS to complete and close PY 2015, which ended June 30, 2016. Began setting up Activities in IDIS for PY 2016 (7/1/2016 -6/30/17).

Conducted an On-Site monitoring of the Massillon Parks and Recreation Summer program funded by CDBG on July 27, 2016. Followed all HUD guidelines during the monitoring and documented all information. This had to be done during the summer months to actually see the program in operation. The program rated very well and is following all CDBG procedures.

Ongoing communications with our HUD representatives and the HUD financial consultant through various emails and phone discussions regarding our strategies, goals, accounting records, and compliance of Massillon’s CDBG funding.

Worked with representatives from Stark County Regional Planning discussing our HOME programs for FY 2016. Assisted Bev and Stark County Regional Planning office to reconcile accounting balances of HOME dollars awarded to Massillon. Worked with SCRIP representatives to obtain updated HOME information from East Akron Neighborhood Corporation on three Rental properties that were funded in 2005 thru Massillon and Stark County HOME program and are still in the 20 year affordability timetable and we are required to get updated information according to HUD guidelines.

After council’s approval and receipt of Ordinance #96-2016, I met with every sub recipient individually in my office and presented to them the updated, and revised Contracts for Public Services (PS) sub recipients “Funding Agreements” for Program Year 2016 (July 1, 2016 –June 30, 2017). Discussed and went over all the contracts, and CDBG information with all sub recipients. Confirmed all details and made sure they fully understood the funding program and requirements. Proofed and updated all account numbers and names on the City’s Budget Report for the appropriations (Ordinance #99-2016).

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Continued to monitor the work, responsibilities, and procedures of the CDBG Code Enforcement Contractor for the City. Reviewed and monitored to ensure all record keeping requirements are being followed, according to HUD guidelines. Reviewed required forms completed by the Contractor; Daily Log Forms; Voucher Documents; Detailed Inspection By Date Reports. Ensuring that all records, paperwork, electronic entries are properly filled out and properly filed. Reviewed all reports filed, made sure CODE compliance monitoring is also being performed by the Contractor in the City target areas. Monitored to be sure the “Standard Operating Procedures” (SOP) for CDBG code enforcement are being followed.

Sent follow-up emails to Anthony Forte regarding four questions, he could not answer when he was here conducting his on-site audit, June 16th and 17th. He wanted to go over the questions with the Director of the Columbus office.

On July 19, 2016, confirmed with Jorgelle Lawson, Director Columbus HUD office, our Action Plan for PY 2016 was accepted with no concerns. It is approved and submitted with no issues requesting Congressional Release. We should be receiving our Funding Approval/Agreement letter from HUD Washington DC within 4-6 weeks. After we sign and return the letter, the Line of Credit Funding will be available.

On July 27, 2016 received notice from Gretchen Garland, Senior Financial Analyst, HUD that our Standard Financial report 425 of June 30th was approved.

Completed HUD training online courses – CAPER webinar July 21st.

Barbara Sylvester, Community Development Director

From: Beverly A. Lewis, Housing Director, Massillon City

Date: Monthly Report August, 2016

=====

ACTIVITY REPORT:

- **Fair Housing Calls for the Month:** - The number of calls received for July were 41. We dealt with evictions to tree removal. Great concern was voiced in regards to the trailer parks and the lack of care and up keep owners are not providing. Bruce has been in conversation with Clear Sky Realty who owns and operates the Park on Lincolnway W. I spoke to Bruce and Lee in regards to the conditions. None of us are in any position to do much to help since the Park is private property and the owners responsibility for repair. I have also worked with individuals trying to assist them in getting needed paperwork in place for proper housing location.
- **Housing Rehabilitation Projects:** Presently, Lead Inspection is ongoing on one and two full rehabs just began. It was imperative that two full Rehabs would be underway before the end of the qualifying program year; so they committed and moving forward.
- **Emergency Rehabilitation Projects:** We just finished an electrical project and three roofs for homeowners here in the City. We have several others in waiting for funds to complete.
- **Minor Repair Projects:** This is a new program the Housing Department began to bridge the gap between emergency assistance and full rehabilitation. This program allow a homeowner, who qualifies, to have more than one required item repaired at a time. This program can be combined with our Full Rehabilitation Program to provide full assistance to those who we would otherwise have to walk away from because of the expense.
- **First-time Homebuyers Assistance Projects:** We closed on a First Time Homebuyer in the end of July. There will be three more First Time Homebuyers in August.

Miscellaneous:

Needless to say, the Housing Department has been busy and continues to provide service to the citizens of Massillon. Again thank you for the opportunity to serve.

Beverly A. Lewis

2016 SINGLE FAMILY HOUSING STARTS BY QUARTER - CITY OF MASSILLON

AS OF 7/31/2016

FIRST QUARTER 2016

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
1/11/2016	2362 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
1/11/2016	2364 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
2/3/2016	1326 LENNOX AVE NE	181,000	ERECT SINGLE FAMILY DWELLING	ROBERT & LINDA DEHNKE	MILLERS PREMIER CONSTRUCTION
2/17/2016	2380 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
2/17/2016	2382 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
2/29/2016	1500 SPRINGHILL AVE NE	200,000	ERECT SINGLE FAMILY DWELLING	SANDRA FRONIMO	COLLIER CONSTRUCTION
3/8/2016	1347 JOHNSON ST SE	74,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
3/8/2016	1910 WOODRUFF AVE NW	74,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
3/21/2016	4786 WOODSTONE AVE NW	90,000	ERECT SINGLE FAMILY DWELLING	LANE GLICK	HABITAT FOR HUMANITY
3/31/2016	2150 CHAMPIONSHIP CIR SE	190,000	ERECT SINGLE FAMILY DWELLING	SMITH DEVELOPMENT CORP.	SMITH DEVELOPMENT CORP.

SECOND QUARTER 2016

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
4/6/2016	1983 MASTERS POINT SE	220,000	ERECT SINGLE FAMILY DWELLING	BLAKE & DEBORAH FEARON	ASPEN HOMES, INC.
4/14/2016	2050 CHAMPIONSHIP CIR SE	325,000	ERECT SINGLE FAMILY DWELLING	DOMINIC SHELL	COLONIAL HOMES
4/27/2016	1855 BLOOMINGHILLS PL SE	85,000	ERECT SINGLE FAMILY DWELLING	SCHALMO PROPERTIES, INC.	SCHALMO BUILDERS
4/28/2016	2155 CHAMPIONSHIP CIR SE	250,000	ERECT SINGLE FAMILY DWELLING	KENNETH LONG	BLYTHE CONSTRUCTION, LLC.
5/9/2016	4826 SIPPO RESERVES DR NW	180,000	ERECT SINGLE FAMILY DWELLING	ROHRER DEVELOPMENT, LLC.	TRI DOC, INC.
5/24/2016	4720 WOODSTONE AVE NW	140,000	ERECT SINGLE FAMILY DWELLING	JACOB GLICK	KEVIN GLICK CONSTRUCTION
6/8/2016	2479 LINDA LANE SW	219,700	ERECT SINGLE FAMILY DWELLING	CROCKETT HOMES	CROCKETT HOMES
6/10/2016	1042 ORCHARD HILL CIR NE	184,000	ERECT SINGLE FAMILY DWELLING	KENNETH & TRACEY MYERS	K. HOVNANIAN SUMMIT HOMES
6/17/2016	1337 BETHANN AVE SW	190,000	ERECT SINGLE FAMILY DWELLING	TRI DOC, INC.	TRI DOC, INC.
6/27/2016	2040 MASTERS POINT SE	300,000	ERECT SINGLE FAMILY DWELLING	LARRY & JAMIE BROWN	VICTORY GATE CUSTOM HOMES

THIRD QUARTER 2016

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR
7/1/2016	2404 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
7/1/2016	2402 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
7/6/2016	2432 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
7/6/2016	2434 WITTENBERG AVE SE	130,000	ERECT CONDO UNIT	WITTDOM PROPERTIES, LLC.	CANON CONSTRUCTION, LLC.
7/20/2016	220 - 23RD ST NW	70,000	ERECT SINGLE FAMILY DWELLING	JOSEPH & CHARLENE GLICK	JOE GLICK CARPENTRY
7/20/2016	825 SHEFFIELD AVE NE	74,000	ERECT SINGLE FAMILY DWELLING	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY
7/21/2016	1209 PATRIOT PL SW	118,000	ERECT SINGLE FAMILY DWELLING	PR PROPERTIES LEASING, LLC.	ROSEMAN CONSTRUCTION

FOURTH QUARTER 2016

DATE	ADDRESS	VALUE	PROJECT	OWNER	CONTRACTOR

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry
FROM: David Maley, Economic Development Specialist
DATE: August 15, 2016
RE: Monthly Report

- Abated three vacant houses for demotion will execute demolition contracts.
- Attended City Council sessions providing information to council members on a variety of issues.
- Working with several businesses on possible grants and/or loans for expansion or relocation.
- Attended regular meetings: Stark County Regional Planning Commission, Community Improvement Corporation, and Third Century.
- Continue to work with Stark County Regional Planning on several issues regarding the acquisition of properties and demolition for the Neighborhood Initiative Program (NIP) for properties in the City.
- Continue to work with Habitat for Humanity on a neighborhood revitalization project/house demolitions.
- Continue to work with potential downtown investors for downtown development project.
- Continue to work on Streetscape Project.
- Working with Representative Schuring on newly enacted legislation creating Downtown Redevelopment Districts (DRD).
- Attended several groundbreaking and ribbon-cutting ceremonies.
- Drafting language for 2 Tax Increment Financing (TIF) Agreements
- Coordinated a Site-Plan and Planning Commission meeting.
- Continue to work on numerous miscellaneous issues.
- Toured downtown with potential real estate investor.
- Continuing work on State Capital Bill Project/funding sources.
- Working with the County's broadband work group assessing the City's needs..

**THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

TO: Mayor Kathy Catazaro-Perry

DATE: August 15, 2016

FROM: Engineering Department

SUBJECT: Engineering Department Monthly Report for July 2016

BRIDGES

17th Street NE Bridge – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 78 % completed. Currently locating right-of-way and property. Funding for this project has been approved from ODOT's Ohio Bridge Partnership. This will be a design/build project that will be administered by ODOT. It is anticipated to be constructed in the Spring of 2016. Necessary easements approved by Planning Commission and City Council in March 2015. Final plans are completed.

Bridge Inspection Program – ODOT has commenced 2015 inspections on behalf of the City.

SANITARY SEWERS

State Avenue Sewer Rehab - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

Southway Sanitary Sewer Project – Project will extend sanitary sewer service along Southway Street to replace failing septic systems. Project bid May 2015. Wenger Excavating was the low bidder and awarded the contract with an anticipated November 2015 start. Project started December 14, 2015. Main sewer is complete, installing laterals. All sewer installed, restoration of topsoil and seeding completed.

STORM SEWERS

2015-2016 Catch Basin Replacement Project – Currently working to replace catch basins at various locations throughout the City. This is an ongoing project. Project bid November 10, 2015, Holderbaum was low bidder, and will be working throughout the year, weather permitting.

WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Applied to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding. CTI Engineers Inc. and Obrien & Gere currently working on the design phase for the project. Project is currently out to bid with a bid opening date of November 6, 2015. Construction began in March of 2016.

STREETS

Main Avenue Resurfacing – Funding has been approved from SCATS for FY 2016. Main project components consist of pavement planing and resurfacing; catch basin replacement; sanitary and storm manhole rehabilitation; various locations curb and sidewalk replacement; ADA curb ramps; pavement markings. Project limits are from West corporation line to the intersection of Lincoln Way (SR172). Bid Opening April 21, 2016, Northstar Asphalt apparent low bidder. Reviewing submittals, expected to start week of June 20, 2016. Started construction realignment of Main Avenue street and catch basins.

Wales Road (SR 241) Improvement Project – Funding has been secured through SCATS for FY 2020. Project will improve the existing roadway and infrastructure from Lincoln Way (SR172) and Hills & Dales. Project is currently in the preliminary design phase. Survey 70% completed. Started existing site condition plans. Laying out existing property and right-of-way. Configuring lanes for traffic volumes. Finding R/W and Property.

Richville/Southway Intersection Widening – Bid date August 20, 2015. No bids received, looking at integrating into OPWC Richville widening with joint County project. Bid Opening April 21, 2016, Superior Paving apparent low bidder. Reviewing submittals, started July 25, 2016. Final pavement being installed.

STREETS (Continued)

Springhill Settlement Reconstruction – Preparing estimate and survey.

2015 Priority Street Segment Resurfacing Project – Northstar Asphalt apparent low bidder. Currently preparing contract documents for award. Awaiting Massillon City School's approval. Expected to begin September 2016.

SIGNALS

Tremont & 1st Street SE – A Signal Warrant Study was completed and it has been determined that a traffic signal is not warranted at this intersection as such it will not be replaced and the appropriate traffic control devices have been installed.

Erie & South – Awaiting traffic counts.

SUBDIVISIONS

Centennial Village – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Working on punch list items.

Country View Meadows – Preliminary plat approved by Planning Commission August 8, 2012. Developer is working on Engineer's drawings and survey plans. Phase 1 plat approved by Planning Commission in October 2013. The plat has been approved by City Council and recorded with Stark County. The construction plans have been approved by the City Engineer. Clearing and grading began on April 21, 2014. Underground utility work 100% completed. Grading and drainage completed. Curb and pavement installed. Homes under construction. Need to install street lighting.

Concord Village Allotment – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

Gray Ridge Estates Phase 1 – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. Entire development sold at auction in summer 2011. Ryan Homes has resumed housing construction in Spring 2013. Street lighting has been installed, monuments installed, working on final punch list items at detention ponds.

Buckeye Ridge Estates – Preliminary plat submitted to Planning Commission May 13, 2015. Resubmitted a revised preliminary plat to Planning Commission June 29, 2015. Final plat approved by Planning Commission August 26, 2015 and Council September 21, 2015. Scheduled for construction Fall 2016.

Sippo Reserves Allotment Phase 1 – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19th. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

Sippo Reserves Allotment Phase II – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any remaining items. Street lighting installed August 25, 2014.

Westbrook Estates Phase III - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16th, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

Westbrook Estates Phase IV – Preliminary plat approved by Planning Commission May 13, 2015. Engineer is working on construction drawings and final plat. Final plat approved by Planning Commission on January 13, 2016 and Council on February 16, 2016.

MISCELLANEOUS

Storm Water Management Plan – Currently compiling data to prepare our 2015 Annual Report for submission to Ohio EPA. Report was submitted in April 2016.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

GIS – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs. Updating and transferring to new server. Revise into SQL Server. Setting Collector & Local Government model.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps. Maintaining current web site.

Outfall Inventory – Creating mapping and database including data entry of existing outfaces as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

WWTP 2015 Fiber Optic Infrastructure Improvement Project – Bid opening held December 8, 2015. Awarded to Lockhart Concrete. Began the week of April 18th, 95% completed. Meeting with appropriate departments, awaiting cable & equipment installation.

UTILITIES

3RD/Lincoln Way East – Dominion gas line replacement project PIR 1526 underway to replace 14,000 feet of underground gas line and 200+ service lines to homes and businesses. Project was completed December 1st.

10th Street NE – Dominion gas line replacement PIR 825 underway to replace underground pipe and service lines 10th Street NE (north of State Avenue to Medill Avenue) including Rotch/Irvington/ etc. Project has been completed.

Connecticut Ave SE – Dominion gas line replacement project PIR 1166 to replace underground gas mains between Hess Blvd and 20th Street SE. Easement through South Sippo Park has been finalized and first phase of project is completed.

3rd/Tremont SE – Dominion PIR 2093C project to replace 480' of 8" intermediate pressure gas line along east side of 3rd Street. Pipe is completed, working on sidewalk and restoration. Project has been completed.

17th Street NW – Aqua Ohio to replace water mains between Lincoln Way and Lincoln Park areas, July 2016.

Korman Avenue NE – Aqua Ohio to rehab brick street & curbs at 2nd Street NE. Expected September 2016.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief
Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Monday, August 15, 2016

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the monthly report for the Massillon Fire Department for July, 2016.

The department responded to a total of 470 alarms during the month. This averages to 15.2 alarms per day. There were 88 fire alarms and public service calls, and 382 rescue and EMS calls. There were 0 firefighter or civilian injuries due to fires.

On the 3rd of the month, the department provided service for the 3rd of July Independence Day Celebration.

From the 11th through the 13th of the month, the fire department provided monthly EMS Continuing Education.

From the 15th through the 17th of the month, Assistant Chief Heck and I attended the Ohio Fire Chiefs Association Conference. The topic of current discussion was creating a cancer-resistant fire service.

From the 19th through the 21st of the month, the department held pump operations evolutions on all three shifts.

From the 25th through the 27th of the month, the department continued its training with Jackson Township Fire Department at Ashton Park.

Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

On the 28th of the month, I attended the CEO Breakfast at Affinity Medical Center. There was also a station tour for Little Sprouts Day Care.

On the 28th of the month, probationary firefighter Matt Sandmann tendered his resignation.

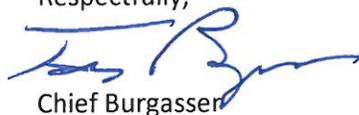
The 3rd of July Celebration had a makeover this year and, by all accounts, the changes were good ones. The event was well attended and the overall response from the public was positive. There may be some improvements to the fireworks location that can be considered for next year.

Ongoing effort continues to promote countywide philosophy regarding standard operating procedures and practices. Part of that safety initiative includes training with the other departments. This department will continue to that end.

Additionally, discussion continues regarding the following:

- providing a solution to increasing call volume and limited response to the NE side,
- providing interoperable communications, and
- consolidating dispatch.

Respectfully,



Chief Burgasser
Massillon Fire Department

VEHICLES TOWED FOR JULY 2016 AND YEAR TO DATE

REASON TOWED	JAN	FEB	MAR	APR	MAY	JUN
	29	33	25	26	37	26
TRAFFIC	14	10	8	8	7	8
PARKING	14	11	8	10	16	8
ARREST	10	13	23	13	15	16
STL/REC	0	1	0	0	2	1
MISC	0	3	1	4	1	0
TOTALS	67	71	65	61	78	59

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor

FROM: Mike McKee, Budget Director/ Income Tax Administrator/Public Records Administrator

SUBJECT: GF Budget and Income Tax Monthly Report – July 2016

DATE: August 16, 2016

General Fund Revenue/Expenditure- Status:

- Revenue: As of 2 August 2016, the City is 58.33% thru the calendar year. Based on a goal of receiving \$19,007,715 of revenue by 31 December 2016, the City's revenue is **12.39% above this straight-lined goal** as we finished July 2016.
- Expenditures: The City is doing an excellent job of staying within its planned spend plan, and, in fact, is **3.17% below** planned expenditures as of the end July 2016.

Budgetary Actions - Status:

- Mid-Year Review: We accomplished a **Mid-Year Review** during the Month of July, and have projected/estimated our end-of-year Carry-Over. Our 2016 Carry-Over Goal is \$500,000. An Unfunded Priority List has been developed, with input from Dept. Directors, which may be utilized if funds are projected/identified above the \$500,000 Carry-Over goal.
- 2017 Budget Development: The 2017 Budget development is underway. Most major Departments have submitted their recommended Budget to the Budget Director for consolidation/review.
- Fiscal Emergency/Recovery Plan: It is planned to submit the City's recommended 2017-2021 Amended Budget Forecast to the Council on 6 Sept for review/discussion and approval by 19 Sept in order to submit to the State Fiscal Commission Meeting planned for 20 Sept 2016.

General Fund Carry-Over for 2016:

\$2,232,527	Total Carry-Over as of January 1, 2016
(\$286,834)	Encumbrances from CY 2015
\$1,945,693	TOTAL: Carry-Over as of January 31, 2016
(\$30,000)	Part-Time Economic Development Salary (19 Jan 2016 Approved)
(\$200,000)	Procured 2 Snow Plow Trucks (Feb 2016 Purchase) (Approved)
\$1,715,693	Total Carry-Over as of 14 April 2016

(\$327,000)	Building Security, WCP, Retirement Payout, (Approved)
(\$205,000)	Bond Counsel & Payroll Upgrade (Approval)
\$1,183,693	Projected Carry-Over Sub-Total
(\$300,000)	General Fund Stability Fund Goal (Approved)
\$883,693	Projected Balance Sub- Total
(\$91,000)	Police Radios (Approved)
(\$100,000)	Purchase/Replace 2 PD Vehicles (Council Approved)
\$692,693	Projected Carry-Over Total as of 15 August 2016

Capital Improvement Fund (as of 2 August 2016)

	<u>Income Tax Capital Improvement (1401)</u>	<u>Parks Cap Improvement (1433)</u>
Jan-Jun	\$176,116	\$17,592
July	<u>\$33,553</u>	<u>\$2,093</u>
	\$209,669	\$19,685

Budget Issues:

- Projected 2016 Unbudgeted Items not yet addressed by Council:
 - o FD Radios \$25,000 (FD Grant Approved/10% Match)
 - o Bond Counsel \$35,000
 - o Estimated Income Tax Refund Shortage \$75,000 (Individuals & Businesses)
 - o Additional Tax Refunds \$75,000
- Projected 2017-2021 Budget items (2017 recommended 97/3 Split):
 - o Workman's Comp Payment: \$125,000
 - o Bond Counsel \$35,000
 - o PD & Fire Radio's \$200,000
 - o Increased Employee Expenses \$200,000 (2017: Step Corrections)
 - o GF to CIP Split Change (97/3) \$137,160 98/2 to 97/3 Split (To 1401)
 - o PD Lease Vehicles \$32,000 (1401)

Mike McKee

Budget Director

Tax Administrator

CC: Auditor, Council Financial Chair,
Council President, State Financial
Commission (Ms. Brown), Dept. Heads

NURSING DIVISION REPORT
July 2016

WIC CLINICS:	Initial Certification	64
	Re-certifications	82
	Individual Appointment	21
	Group or Self modules	104
	Case Load	865

IMMUNIZATION CLINICS:	Patients seen	39
	Immunizations Administered	84

TB TESTING CLINIC:	TB Tests Administered	2
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING	July 2016	<u>Year to Date</u>
Lions Club Applications	1	2
SID/ SUID Home Visit	-	-
Help Me Grow Referrals	1	2
BCMh Referrals	-	7
BCMh Home Visits	6	36
BCMh consults	-	6
Lead Referrals	-	-
Lead investigations	-	-
Lice Checks	10	14
Safe Sleep Class	-	8

Parochial School Visits: 0
Field Visits: 17
Auxiliary Visits: 377

Miscellaneous:

Nurse Hagi and Wood attended a presentation on how the RED CROSS functions in a large scale disaster.
Nurse Wood attended the RED Network meeting at Stark County Health Department.

Diana Wood, RN, BSN
Director of Nursing

MAYOR KATHY CATAZARO-PERRY
PLANT MANANGER WWTP-TONY ULRICH
CITY OF MASSILLON, OHIO INTERNAL CORRESPONDENCE

WASTEWATER TREATMENT DEPARTMENT MONTHLY REPORT FOR: Date 7-31-2016

Date 8/15/2016 Plant Effluent Total Million Gallons 594.300
Plant Effluent Average Millon Gallons 19.200

Daily Average Effluent Suspended Solids	8.7	mg/l
Daily Average Effluent BOD	6.6	mg/l
Total Sludge Hauled	912.65	Dry Tons
Total Sewer calls	6	Collections
Sanitary Sewer Jetted	39,140	Feet
Collection Water Usage	27,021	Gallons
Sanitary Sewer Footage Camera	320.2	Feet
Total Overtime For WWTP Dept	24	Hours

Ward 1	\$0.00
Ward 2	\$0.00
Ward 3	\$0.00
Ward 4	\$0.00
Ward 5	\$0.00
ward 6	\$0.00
Sewer Repair Cost	\$0.00

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF JULY, 2016

	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 0 ... Non-Resident .. 1.. Total:	1	3
Deaths: Resident .. 21 ... Non-Resident .. 18.. Total:	39	296
Certified B/D copies issued	242	1985
Burial Permits	37	330
Fetal Death	0	0
 <u>Animal Control</u>			
Animal bites reported	11	82
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>1</u>) Total: .	0	8
 <u>Food Protection</u>			
Food Service/Food Establishment Inspections	27	291
Food Vending Machine Inspections	0	0
Mobile Unit/Temporary Food Inspections	15	76
Consultations	2	21
Plan Reviews made	1	8
Food Complaints received	1	7
 <u>Education Provided</u>			
Food Service Education	61		271
 <u>Nuisance Control</u>			
Residential complaints	26	171
Commercial complaints	1	9
Inspections	39	492
Consultations	2	33
Orders issued	24	362
Orders in compliance	24	306
Smoking Complaints	1	4
Smoking Investigations	1	4
 <u>Environmental Inspection Services</u>			
Swimming Pool Inspections	2	11
Swimming Pool Complaints	0	0
School Environment Inspections	0	11
Supervised Community Clean-ups	0	2
 <u>Compliance Actions</u>			
Legal Action	0	0
 <u>Mosquito Control</u>			
Mosquito Investigations	0	3
Larvacide Drops	0	3
Biomist Spraying	0	0

NURSING DIVISION REPORT
July 2016

WIC CLINICS:	Initial Certification	64
	Re-certifications	82
	Individual Appointment	21
	Group or Self modules	104
	Case Load	865

IMMUNIZATION CLINICS:	Patients seen	39
	Immunizations Administered	84

TB TESTING CLINIC:	TB Tests Administered	2
	Positive Reactors referred for X-ray	0

COMMUNITY NURSING	July 2016	<u>Year to Date</u>
Lions Club Applications	1	2
SID/ SUID Home Visit	-	-
Help Me Grow Referrals	1	2
BCMh Referrals	-	7
BCMh Home Visits	6	36
BCMh consults	-	6
Lead Referrals	-	-
Lead investigations	-	-
Lice Checks	10	14
Safe Sleep Class	-	8

Parochial School Visits: 0
Field Visits: 17
Auxiliary Visits: 377

Miscellaneous:

Nurse Hagi and Wood attended a presentation on how the RED CROSS functions in a large scale disaster.
Nurse Wood attended the RED Network meeting at Stark County Health Department.

Diana Wood, RN, BSN
Director of Nursing

PARKS AND RECREATION DEPARTMENT



MONTHLY REPORT –July 2013

August 3, 2016

RECREATION CENTER OPERATIONS/PROGRAMS

Day Passes Sold: 1488	\$10,334.00
Guest Passes Sold: 380	\$1900.00
Spectator Passes Sold: 40	\$80.00
Day Pass 5 Punch: 147	\$3,675.00
Day Pass 10 punch: 10	\$800.00
Membership Packages Sold: 157	
Memberships Sold: 212	
Pavilion Rentals: 61	\$2,775.00
Community Room Rentals: 18	\$ 946.25
Birthday Party Packages: 9	\$1,997.50

RECREATION CENTER

1. Fitness Center HVAC installed and working. Roof top unit 2-install to begin Thursday, Aug. 4, 2016.
2. Deschamps Unit (serves the pool area) is currently under repair.
3. Locker room renovation will begin Aug. 22 and will continue for @35 days.
4. Annual building shutdown is scheduled for August 22-28, building will re-open August 29. Aquatics area shutdown has been extended due to additional repairs in the pump room/and pool area. August 22-September 5, re-open September 6.
5. I am going to start receiving quote to put a cement slab under the pavilion 2 at the reservoir to replace the dirt floor.

GOLF COURSE

Report from Director, Carrie Lowery

PARK MAINTENANCE

Report from Superintendent, Steve Pedro

SENIOR DIVISION

Report from Director, Caroline Ferrel

Kim O'Farrell (CPRP), Director of Parks and Recreation



MONTHLY REPORT – July 2016

August 3, 2016

GOLF COURSE OPERATIONS	<u>2016</u>	<u>2015</u>	<u>Difference</u>
Number of Rounds Played	26,172	21,660	4,512
Leagues Booked	11	8	3
Memberships	44	34	10
Outings Booked	32	20	12
Revenue YTD 1/1/16 – 07/31/16	\$507,604.91	\$468,461.94	\$39,142.97

GROUND MAINTENANCE

- Cart paths were patched
- Bunker repair will start early August.

CLUB BANQUETS	<u>2016</u>	<u>2015</u>	<u>Difference</u>
Banquets YTD	40	22	18
Banquets Booked	64	45	15
F & B Revenue YTD	\$135,646.62	\$119,145.19	\$16,501.43

Carrie Lowry

PGA Director of Golf/ Golf Operations Manager

Wednesday, August 3, 2016

Parks Department Board Report July, 2016

The following are details of the work accomplished in the city parks in July:

1. Dog waste systems have been installed at the Doggy Park.
2. Fifteen hazardous trees were removed from South Sippo Park by Joe Berens.
3. ODNR has given recommendations for harassing the geese at Reservoir Park. We have tried several of the tactics and will continue to do so, daily.
4. Vehicle and Equipment updates:

a. 2002	Chevy Silverado	106021 miles	
b. 2003	Chevy Silverado	65026 miles	
c. 2007	Chevy Silverado	93832 miles	
d. 2014	Ford F250	13228 miles	*Plow Truck
e. 2014	Ford F150	13350 miles	
f. 2011	2 Scag Turf Tiger 60 " mowers		
g. 2015	Jacobsen 10 foot deck mower		
h. Toro	7200 rotary mower	10-15 years old	

We have replaced a weed-eater that was over 10 years old, and have five others that we use regularly.

I plan on evaluating all of our equipment at the end of the season.

*We have a mechanic that has been assigned to the Park Dept. through the Community Service Program. He will service our mowers and vehicles as needed.
5. The new playground equipment for Wampler Park has been ordered and is scheduled to be installed the week of August 15, 2016.
6. Lowe's has provided a grant of \$1000, and furnished the labor, for updates at Oak Knoll Park:
 - a. Handrail at restroom
 - b. Handrail on enclosed pavilion.
 - c. Painting of outdoor pavilion supports.
 - d. A new swing for the swing set
7. Fall leaf cleanup plan:

Leaves will be picked up and removed from:
Charity Rotch, Kiddie, Duncan Plaza and Veterans Memorial
Leaves will be mowed and mulched at all other parks.

*Except in play areas that may require leaf removal

Steve Pedro

Park Superintendent

City of Massillon

Massillon Parks & Recreation Board Meeting Tuesday, August 9, 2016

- Our trip to Columbus was enjoyed by all. Tour of the State House and Capital was amazing! Such a wealth of history and the beauty of the interior. Quite impressive for the seniors.
- Thursday, September 8th will be the Activity Club's annual "Steak Fry" Tickets are on sale and can be purchased at the Center through August 31st. \$8.00 – the menu will be an 8oz strip steak, baked potato, tossed salad, dinner roll and dessert. All are welcome!
- "Refuse to be a Victim" presentation has been scheduled for Tuesday, September 27th at 1:00 pm. Crime Prevention and Personal Safety class will be funded by the generosity of our friends from Amherst Meadow Care Center.
- 2016 Memberships continue to increase daily. Memberships run from January through December. Additional memberships at this time are always good.

Report submitted by: Caroline Ferrel, Senior Center Director

TRAFFIC ACTIVITY REPORT

MONTH OF JULY 2016

TO: Chief Keith T. Moser
FROM: Patrolman Jeffrey A. Crawford
DATE: August 2, 2016

In July of 2016, the Massillon Police Department issued a total of 173 traffic citations, 30 more traffic citations than were issued during the same time period last year. The Massillon Police Department made 14 arrests for OVI, 3 more than were made in July of 2015. Radar Citations for the month totaled 36; this was 9 more than last year during the same time period.

The Massillon Police Department handled a total of 75 traffic accidents during July 2016. That was 17 less accidents than occurred last year during the same time period. There were 35 property damage accidents, 12 injury accidents, and 29 accidents that occurred on private property. Of the above accidents, there were 13 hit skip accidents, and there were 3 accidents that occurred as a direct result of alcohol and/or drugs. There were 2 pedestrian, no bicycle, and 3 motorcycle accidents during the month. The Massillon Police Department investigated 6 accidents involving juveniles resulting in 1 reported injury. There were no fatal accidents. .

In July of 2016 there were 56 motor vehicles towed by the Massillon Police Department. This was 4 more than were towed in July of 2015. Of the above tows, 29 vehicles were towed from traffic accidents, 4 for traffic offenses of some type, 12 as a direct result of an arrest, and 10 for parking violations. There was 1 vehicle towed as stolen/ recovered and no misc. tows.

During the month of July 2016 the traffic officer mailed 20 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 13 title searches to the State of Ohio, Bureau of Motor Vehicles. During July 2016, the traffic officer was able to junk or title 14 motor vehicles. Also during the month of July, the traffic officer issued or acted upon 30 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 8 parking citations and conducted 33 garbage truck inspections.

As of the last day of July 2016 there were 36 motor vehicles sitting upon the impound lots of Reed's and Patriot Towing Services. Of the 36 vehicles several, are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of July 2016.

TOTALS FOR JULY 2016 AND YEAR TO DATE

OFFICERS NAME	ID#	July	July	July	July	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVI'S	Accidents	Tows	Citations	OVI'S	Accidents	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Capt. Peel	82	0	0	0	0	0	0	0	0
Lt. Pahlau	43	0	0	0	0	0	0	0	1
Lt. Carpenter	85	0	0	0	0	0	0	0	0
Lt. Greenfield	83	0	0	0	0	13	0	6	1
Sgt. McCune	95	0	0	0	0	2	0	1	1
Sgt. Muntean	70	0	0	2	0	6	0	9	2
Sgt K. Smith	90	0	0	0	1	1	0	0	6
Lt. Saintenoy	102	0	0	0	0	6	0	4	1
Sgt. Rogers	93	0	0	0	0	5	1	2	3
Sgt. Maier	105	2	0	0	0	52	3	2	9
Sgt. Harting	113	3	0	1	1	20	0	6	11
Ptl. Ricker	63	1	0	3	3	14	0	16	18
Ptl. R. Slutz	69	1	0	1	1	5	0	14	3
Ptl. Crawford	71	0	0	0	6	2	0	0	61
Ptl. Brown	72	0	0	0	1	5	1	5	6
Ptl. Anderson	77	4	0	4	0	9	0	9	5
Ptl. J. Slutz	81	0	0	4	1	14	0	26	6
Ptl. Solinger	87	0	0	0	0	0	0	0	0
Ptl. Fabianich	89	0	0	0	0	0	0	0	0
Ptl. Baumgardner	94	0	0	0	0	53	0	15	6
Ptl. J. Smith	96	2	0	4	1	22	0	22	17
Ptl. Riccio	98	13	3	0	2	158	27	3	16
Ptl. Davis	99	0	0	1	0	12	1	16	9
Ptl. D. Smith	101	2	0	2	3	18	1	29	12
Ptl. McConnell	103	0	0	0	0	3	0	4	3
Ptl. Boyer	106	3	0	3	2	14	0	11	9
Ptl. Gohlke	107	0	0	0	0	0	0	0	3
Ptl. Dadisman	110	2	0	2	2	74	4	29	28
Ptl. Edwards	111	1	0	8	0	32	1	31	4
Ptl. Antonides	116	13	2	4	2	65	10	10	16
Pt. Fullmer	118	7	0	2	0	80	2	32	16
Ptl. Leon	119	1	0	2	2	12	2	9	5
Ptl. Hyatt	120	6	2	2	5	42	3	32	12
Ptl. Spangler	121	13	0	7	2	107	6	45	21
Ptl. Slack	123	14	1	1	4	329	20	28	45
Ptl. Franklin	124	20	2	4	5	172	15	47	44
Ptl. Wood	125	16	1	1	1	62	6	19	11
Ptl. Moody	126	19	0	6	3	138	6	36	18
Ptl. Miller	127	16	2	9	5	59	8	20	14
Ptl. Ogletree	128	10	1	1	2	46	4	32	15
Ptl. Kruger	129	2	0	1	0	2	0	1	0
Ptl. Manos	130	0	0	0	0	0	0	0	0
Other		2	0	0	0	7	0	0	0
Monthly Totals		173	14	75	56	1658	121	571	457

TOTALS FOR JULY 2016 AND FOR YEAR TO DATE

CHARGE	JAN	FEB	MAR	APR	MAY	JUN	JULY	Y.T.D.
ACD	15	20	20	18	17	13	13	116
AGGRAVATED VEHICULAR HOMICIDE	0	0	0	0	0	0	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	3	0	0	0	0	1	0	4
ATV ON CITY STREET	0	1	0	0	0	0	0	1
CHANGING LANES W/O CAUTION	0	0	0	0	0	0	0	0
COUNTERFIET PLATES	0	0	0	0	0	0	0	0
DEFECTIVE EXHAUST	1	3	3	2	5	6	0	20
DRAG RACING	0	0	0	0	0	0	0	0
DRIVING ALONE ON A T.P.	0	0	0	0	1	2	1	4
DRIVING OVER A FIRE HOSE	0	0	0	0	0	0	0	0
DUS	54	27	33	25	22	35	29	225
DWI	12	13	21	22	19	20	14	121
EXPIRED OL	0	0	0	0	0	0	0	0
EXPIRED/IMPROPER REGISTRATION	15	16	22	10	14	8	5	90
FAILURE TO CONTROL	9	6	15	12	13	4	11	70
FAILURE TO PRODUCE AN OL	0	0	0	0	0	0	0	0
FAILURE TO SIGNAL	4	7	2	4	6	7	3	33
FAILURE TO YIELD	9	9	9	7	12	9	7	62
FICTICIOUS REGISTRATION	6	2	2	1	1	1	1	14
HIT-SKIP	3	2	5	2	5	2	3	22
IMPEADING THE FREE FLOW OF TRAFFIC	2	3	0	3	0	2	0	10
IMPROPER BACKING	2	2	2	5	4	6	3	24
IMPROPER LANE USE	8	11	14	7	5	12	11	68
IMPROPER PASSING	0	0	0	1	0	2	0	3
IMPROPER START	0	0	0	0	0	0	0	0
IMPROPER TURN	1	0	2	0	1	1	0	5
INADEQUATE BRAKES	0	0	0	0	0	0	0	0
UNSECURE LOAD	0	0	0	1	0	0	1	2
LEFT OF CENTER	0	0	0	0	0	0	0	0
NO M.C. SAFTEY EQUIPMENT	0	0	0	0	0	0	0	0
NO HEADLIGHTS	6	5	6	5	4	1	2	29
NO OL	14	7	8	12	16	13	6	76
NO SEATBELT/CHILD RESTRAINTS	5	3	2	7	14	14	8	53
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	4	4	3	0	0	2	3	16
OBSTRUCTION OF A CROSSWALK	0	0	0	0	0	0	0	0
OBSTRUCTION OF WINDSHIELD	0	0	0	0	0	0	0	0
OPEN CONTAINER	1	2	2	2	1	4	0	12
OVERWEIGHT VEHICLE	0	0	0	0	0	0	0	0
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0	0	0	0	0	0	0
PASSING A STOPPED SCHOOL BUS	0	0	0	0	0	0	0	0
PEELING TIRES	0	0	0	0	0	0	0	0
PROHIBITED VEHICLE ON A CITY STREET	0	0	0	0	0	0	0	0
RECKLESS OPERATION	2	2	3	2	3	1	3	16
RED LIGHT	7	5	2	8	8	7	5	42
SPEEDING	45	39	64	80	76	62	36	402
STOP SIGN	36	16	9	9	5	8	3	86
UNSAFE VEHICLE	1	0	1	0	1	0	1	4
WEAVING	0	0	0	0	0	0	0	0
WILLFULL' FLEEING/FAILURE TO COMPLY	1	2	0	1	0	0	0	4
WRONG WAY ON A ONE WAY STREET	1	0	0	1	0	0	0	2
MISCELLANEOUS	1	2	2	1	2	2	2	12
VOIDED CITATIONS	2	0	2	3	1	0	2	10
TOTALS-----	270	209	254	251	256	245	173	1658

**MASSILLON POLICE DEPARTMENT
END-OF-MONTH REPORTS 2016**

BY: Penny Berg

DATE: 8/16/2016

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
CRIMINAL ARRESTS:													
Records Office: (Adults)	73	44	90	77	75	79	68						506
Clerk of Courts Report: (Adults)	91	95	126	97	84	131	87						711
Records Office: (Juveniles)	7	3	6	13	7	7	8						51
SUMMONS/CITATIONS:													
Records Office:	24	20	36	33	30	24	30						197
INCIDENTS:													
Total Calls	2,446	2,582	2,824	2,758	2,913	2,923	2,905						19,351
Security Checks (Res./Bus.)	400	488	460	368	326	358	353						2,753
REPORTS TAKEN:													
Incident Reports	71	56	68	66	61	68	74						464
Property Reports	103	85	98	82	98	148	118						732
Crimes Against Persons Reports	87	75	102	101	103	103	96						667
Accident Reports	80	104	82	89	78	64	77						574
Traffic Citations Issued	270	209	254	251	256	245	173						1,658
Alarm Calls	140	111	124	130	127	148	140						920
Miles of Road Patrol (Previous Mo.)	12,200	17,751	26,755	24,263	35,701	18,722	36,434						171,826

Current Month: +++++ (2) Odometers not working; (1) cruiser down-dead battery.
 + (1) Odometers not working.
 +++ (3) Odometers not working.
 +++(7) Odometers not working; (2) cruisers down.
 +(7) Odometers not working; (1) cruiser down.
 +++(4) Odometers not working.

OFFICERS' INFO:	(3 Pays)												
Compensatory Hours Used	145.0	105.5	121.2	184.0	217.8	262.1	147.5						1,183.10
Sick Hours Used	303.9	444.4	212.7	84.0	125.0	234.5	60.0						1,464.5
Personal Hours Used	80.0	97.0	80.0	72.0	92.0	159.4	108.0						688.4
Compensatory Hours Earned	163.7	354.9	280.1	302.4	321.5	576.3	530.3						2,529.2
Overtime Hours Paid	1,011.5	1,153.4	721.4	642.8	835.2	906.9	712.0						5,983.2

Current Month: *(1) Officer on light duty for 2 weeks.
 *(1) Officer off on Workers Comp Leave.

OVI TASK FORCE OT HOURS WORKED:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTALS
	0.0	24.0	28.0	29.5	37.8	72.0	31.5						222.8

cc: Safety Service Director J. Smith

**CITY OF MASSILLON
STREET DEPARTMENT
JULY MONTHLY REPORT**

JULY 1, 2016

Patch Earl Road NW and Alley off Nish Ave NE
Mowing 14th Street SE and Tremont AVE SW
Load yard waste container
Work in Shop

JULY 5, 2016

Patching Alley off Nish Ave NW and Green Ridge Ave NE
Mowing 1525 Walnut Road SE, 415 Isabella Ave SW,
417 McKinley Ave SW, 631 Walnut Road SW, 715 Walnut Road SW
834 Walnut Road SE 844 Walnut Road SE and 923 Lincoln Way W
Load street sweeping container
Pick up all barricades from Rec Center
Sweep Rec Center, Cherry Ave NW, Erie Street N
Work in shop

JULY 6, 2016

Patching Green Ridge Ave NE
Mowing 1337 13th Street SE, 798 Walnut Road SE, 9th Street SW,
Albrecht Ave SW, City Garage Hill, Finefrock Road SW and
Morton Road SW
Catch basin repair 430 Taggart Ave NE
Pick up expired animals 3 Deer
Work in shop

JULY 7, 2016

Patching Bramblewood Circle NE and Tennyson Ave NE
Mowing 1111 Walnut Road SE, 1117 Walnut Road SE,
1126 2nd Street SE, 1210 Erie Street S, 2121 Claremont Ave NW,
424 1st Street NE Candell Street at Forest Ave SE edge of road,
Finefrock Road SW, Goose Ave NW and Tremont Ave SE
Catch basin repair Taggart Ave NE
Set up Stage
Work in Shop

JULY 8, 2016

Patch Bramblewood Circle NE, Ledgewood Blvd NE,
Moss Glenn Circle NE, Nutmeg Circle NE, Oak Bluff Circle NE
and Olivewood Circle NE
Mowing 1225 Erie Street S, 138 Commonwealth Ave NE,
2323 Stanton Ave NW, 616 Geiger Ave SW, 663 Young Street SE,
834 9th Street NE, Finefrock Road SW and Tremont Ave SE
Pick up barricades downtown
Put plate on sinkhole Lincoln Way E at 1st Street SE
Catch basin repair Taggart Ave NE
816 Maple Ave SE Remove large tree from road.
Work in shop

JULY 11, 2016

Patch Roslyn Ave NE Verna Court SE and Cart path Golf Course
Mowing 530 Bebb Ave SW 817 6th Street SW, 821 Tremont Ave SW
Pick up Barricades 1st Street SE at Lincoln Way E
Place barrels on catch basin Tremont Ave SE at concrete RR bridge supports
Work in Shop

JULY 12, 2016

Patch Cart path Golf course
Mowing 737 Erie Street N and 948 1st Street NE
Work in shop

JULY 13, 2016

Patching Cart path Golf course
Mowing Walnut Road SE edge of Road
Work in shop

JULY 14, 2016

Mowing 909 27th Street NE retention pond, Commerce Drive SE,
Navarre Road SW, Warmington Road SE and Warmington Road SW
Clean debris off grate in storm water culvert
Sweeping Wales Road NE, Bennington Ave NE, 3rd Street NE, and
Stoner Ave NE
Concert prep barricades, signs, barrels and stage Downtown
Work in shop

JULY 15, 2016

Patch cart path Golf course
Pick up barricades, barrels and signs downtown
Barricades for block party 1594 Alpha Street NW
Barricades for Island party Downtown
Work in shop

JULY 18, 2016

Mowing Lillian Gish Blvd area and guard rails
Sweeping Amherst Road NE, Hess Blvd SE, 16th Street SE and
Tremont Ave SE
Work in shop

JULY 19, 2016

Patch 4th Street NE
Catch basin repair 609 Gill Court NE
Work in shop

JULY 20, 2016

Pathing 4th street NE, Delaware Ave NE, Indiana Ave NE,
South Ave SE, Erie exit Route 21 N bound and west side of Route 21 at
Lillian Gish Blvd SW
Catch basin repair 609 Gill Court NE
Work in shop

JULY 21, 2016

Patching South Ave SE
Mowing 905 11th Street NE, 922 11th Street NE, Lake Ave NW at Route 21
Cherry Ave NW at Route 21 and Route 21 South bound Walnut to Walmart exit
Catch basin repair 609 Gill Court NE
Concert prep barricades, barrels, signs and stage downtown
Install hasp and padlock rear door Chester Ave SE
Remove expired animal 1 skunk Pearl Place SE
Work in shop

JULY 22, 2016

Mowing Tremont Ave SE by 424, Route 21 & Route 30 Cloverleaves
1423 Lincoln Way W, 1532 Walnut Road SE, 204 Page Street NW
Assemble benches for Massillon Merchants Association
Pick up barricades, barrels, and signs downtown
Set out barricades for car show
Move steel plates Lake Ave NE, North Ave NE at 2nd Street NE,
3rd Street NE, Erie Street S and Weirich Blvd NW
4 barricades 536 5th Street SW Block party
Work in shop

JULY 25, 2016

Mowing Route 21 Cloverleaves, 1319 Walnut Road SE,
16th Street SE Guard Rails, 319 23rd Street NW, 407 11th Street SW,
629 Bebb Ave SW
Sweeping Philips Ave NE, 16th Street NE,
and Lincoln Way W to E 6th Street SW to 27th Street SE
Pick up all barricades downtown
Work in shop

JULY 26, 2016

Patch Bennington Ave NE, Stratford Ave NE
Mowing Route 21 Cloverleaves, Wales Road fire station,
Wales road vacant lot, Walnut Road SW City Garage to River,
Walnut Road SE Erie Street S to Route 21, Vacant lot Erie street S
And vacant lot Finefrock Road SW
Sweeping 21st Street SE at Cambridge Ave SE
Catch basin Repair 184 Taggart Ave NE
Work in shop

JULY 27, 2016

Patch 10th Street NE, 11th Street NE, Bison Ave NW at Wooster Street
Carver Ave NW, North Ave NE
Mowing Nave Road SE at Venture Street SE, Nave Road SE at Richville Dr.
Nave Road SE by Fire Station, Erie Street S at Route 21 Overpass
North and south edges Richville Drive SE Stump Road to Walnut Road SE
Route 21 Cloverleaves
Catch basin repair 207 Sherri Ave NE
Remove expired animal 1 Raccoon 29th Street NW
Load yard waste container
Work in shop

JULY 28, 2016

Patch 10th Street NE and Bennington Ave NE
Mowing Route 21 Cloverleaf area, Downtown, Central Court,
1st Street SE, Erie Street S, Tremont Ave SE and 2nd Street SE
Sweeping Lincoln Way E & Lincoln Way W 6th Street SW to 3rd Street SE,
Diamond Court SE, Erie Street N & S from Tremont Ave SE to North Ave NE,
Charles Ave SE and Tremont SE & SW Downtown Area
Catch basin repair 207 Sherri Ave NE
Take barricades, barrels and signs downtown for Concert
Stage set up
Work in shop

JULY 29, 2016

Patching 10th Street NE, Medill Ave NE and Springhill Ave NE
Mowing Downtown areas and Tremont Bridge area
Pick up barricades, barrels and signs downtown
Sweeping Downtown area, 4th street NW, Spring Hill Circle
and Merino Circle NE
Pick up steel plate 5th Street SW
Cover catch basin steel plate Maple Ave SE at Erie Street S
Remove large tree from road Tremont Ave SW at 15th Street SW
815 Oak Ave SE removes metal edge from curb safety hazard
Work in Shop

**CITY OF MASSILLON
SIGN & PAINT DEPARTMENT
JULY MONTHLY REPORT**

JULY 1, 2016

Put up No Parking signs on 1st Street SE
Assemble frame for Parking lot sign City Garage
Put up Parking lot sign Tremont Ave SE at Erie Ave S
Remove Old Parking lot sign and pole
Trim tree branches Route 21 S blocking sign
Work in Shop

JULY 5, 2016

Remove No Parking signs 1st Street SE
Paint Graffiti on bridge Tremont Ave SW
Trim branches away from signs 5th Street SW
Rebuild Rawson Ave SE & Erie Street S sign
Install sign at Rawson Ave SE at Erie Street S
Mark area and call OUPS for sign relocation 16th Street SE
Work in shop

JULY 6, 2016

Put up No Parking signs Lincoln Way E Downtown
Put up No Outlet sign at Rhode Island Ave SE at Arthur Street SE
Repair walls at Annex Building
Trim tree branches away from Stop sign 3rd Street NE at Charles Ave NE
Work in shop

JULY 7, 2016

Work on walls and paint walls City Hall Annex
Trim branches from signs SE section
Set up Stage
Work in Shop

JULY 8, 2016

Remove No Parking signs from Lincoln Way Downtown
Put up No Parking signs 1st Street SE
Paint walls City Hall Annex
Haul fallen tree for Street Department
Check sign on Brotherly Ave NW and Lanedale Street NW
Work in shop

JULY 11, 2016

Pick up sign post 1st Street SE Downtown
Hang signs in City Hall Annex building
Clean signs City Hall Annex building
Work on wall damaged when tape pulled off wall City Hall Annex
Reinstall No Parking sign 1st Street NE
Work on cross walk sign Bison Street NW & 27th Street NW
Straighten sign NW corner Tremont Ave NE and 1st Street NE
Mark area and call OUPS new post install Tremont Ave SE & 1st Street SE
Work in Shop

JULY 12, 2016

Replace worn sign 1st Street SE at Tremont Ave SE
Relocate 35MPH sign 16th Street SE
Trim trees from signs Walnut Road SE and 16th Street SE
Trim trees from signs 3rd Street NE, 6th Street NE and Cherry Road NE
Work in shop

JULY 13, 2016

Hang No Parking sign Lincoln Way W at 1st Street for concert
Install new pole and Stop sign Sherbrook Street SE at Southway Street SE
Replace faded Neighborhood watch sign 22nd Street SW at Tremont Ave SW
Mark area and call OUPS crosswalk sign 27th Street NW at Bike path
Work in shop

JULY 14, 2016

Hang No Parking signs 1st Street SE Island Party
Rehang No Parking signs Lincoln Way W
Install new post and No Parking here to corner sign
1st Street SE at Tremont Ave SE
Work in shop

JULY 15, 2016

Install paper No Parking signs 1st Street SE
Replace No Parking signs 1st Street SE Island Party
Install temporary Stop sign 2nd Street SE by City Hall Annex
Work on ordering new pedestal
Put Jamie DeLeon Memorial bench together
Work in shop

JULY 18, 2016

Pick up broken sign post 1st Street SE
Prune brush from stop sign Bison Street NW & Wooster Road NW
Trim trees 19th street NW
Prep work for School zone painting City Garage
Check damaged post and Stop sign in Alley behind 421 Euclid St SW
Work in shop

JULY 19, 2016

Post no parking signs 1st Street SE
Install Stop sign in Alley behind 421 Euclid Street SW
Trim trees in ally behind 421 Euclid Street SW
Trim trees from signs 25th Street NW, 26th Street NW
17th Street SW, Hostetler Street SW and Main Ave W
Replace Stop sign base in Alley at 2nd Street SE
Check leaning sign post Jackson Street SW
Work in shop

JULY 20, 2016

Post No Parking signs on 1st Street SE and Lincoln Way Downtown
Put cones out for Museum tours
Pile up yard waste
Straighten sign post Jackson Street SW
Work in shop

JULY 21, 2016

Pick up cones down town at Museum
Remove No Parking signs from poles Downtown
Attend State of the City address
Work on No Parking sign
Set up Stage
Work in shop

JULY 22, 2016

Remove posted No Parking signs from poles Downtown
Install No Parking signs 1st Street SE
Load yard waste dumpster
Take ½ day Vacation
Work in shop

JULY 25, 2016

Sign Department Vacation

JULY 26, 2016

Pick up pedestals 1st Street SE
Installed sign posts for walking path 27th Street NW
Trimmed trees Main Ave W & 15th Street NW and 22nd Street NW
Repair hospital sign Route 21 N
Prepare to paint school zones
Cover graffiti Tremont Bridge SW
Work in shop

JULY 27, 2016

Post No Parking signs Lincoln Way Downtown, 1st Street SE,
Diamond Court SE and 5th Street SW
Paint school zones 25th Street NW, 29th Street NW and Overlook Ave NW
Work in shop

JULY 28, 2016

Pick up No Parking signs Diamond Court SE
Put steel plate on catch basin 17th Street NW
Put cones out for mowing crew Erie Street SE
Pick cones up Erie Street SE
Set up stage Downtown
Work in shop

JULY 29, 2016

Paint School zones 25th Street NW and 29th Street NW
Work in Shop

**CITY OF MASSILLON
ELECTRICAL DEPARTMENT
JULY MONTHLY REPORT**

JULY 1, 2016

Check Pedestrian signals
Work on outside lights and electric Rec Center
Work on outside lights City Garage
Work in Shop

JULY 5, 2016

Replace bulb Tremont Ave SW at David Canary Drive. SW
Put up Banner
Pick up banner at City Hall
Replace ballast on street light Tommy Henrich NW
Work on outside lights Rec Center
Pick up parts Graybar
Work in Shop

JULY 6, 2016

Replace bulbs Lincoln Way W at 23rd Street NW
Replace bulb parking lot light Rec Center
Work on outside lights Rec Center
Replace Pedestrian buttons East side of Route 21 at Walnut Road SW
Took car show banner to WTIG
Work on lights on showmobile
Pick up parts Graybar
Work in shop

JULY 7, 2016

Replace bulb Cherry Road NW at 17th Street NW and
Tremont Ave SW at 2nd Street SW
Put up concert banner
Set up showmobile and concert equipment
Work on outlet South Sippo
Work in Shop

JULY 8, 2016

Put banner up Lincoln Way Downtown
Work on outside lights Rec Center and City Hall
Work on pavilion lights South Sippo
Install Radio in Street Department Vehicle
Run Generator at City Hall
Work in shop

JULY 11, 2016

Remove Banner install new banner Lincoln Way Downtown
Pick up parts Graybar
Install new ballasts Rec Center
Change 60w 1amp fuse Men's bathroom Oak Knoll Park
Cover hole in ceiling Oak Knoll Park
Trim trees from traffic signals Lake Ave NE at Amherst Road NE
Replace 250w 1amp breaker Finefrock Road SW
Work in Shop

JULY 12, 2016

Meet with Massillon Museum about Electric for Island Party
Meet with Kim about new AC Rec Center
Reset timer for plaza lights City Hall
Price check Home Depot
EPAC training class by Baldwin & Sours Columbus OH
Drop of new complaint form Red Center
Work in shop

JULY 13, 2016

Replace bulb Hess Ave SE at Oak Ave SE
Pick up parts Graybar
Check outlets in Duncan Plaza & Museum for Island Party
Rest time for outside lights City Hall
Install conduit through wall Rec Center
Install 6"x6" box on inside wall of utility room Rec Center
Work in shop

JULY 14, 2016

Pick up parts Graybar
Put up Concert Banner Lincoln Way Downtown
Set up Concert Equipment Lincoln Way Downtown
Set up Show Mobile Lincoln Way Downtown
Work in shop

JULY 15, 2016

Take Down Concert Banner Lincoln Way Downtown
Put up Island Party Banner Lincoln Way Downtown
Take down Island Party Banner High Winds
Work on 480 line for AC Rec Center
Install power panel for Island Party Downtown
Work in shop

JULY 18, 2016

Replace bulbs Wales Road NE at Hankins Ave NE, Erie Street S at Edwin Ave SE
Work on traffic controller Hess Blvd SE at Harsh Ave SE
Work on AC wiring Rec Center
Pick up banner at Bonnie's
Work in shop

JULY 19, 2016

Work at Rec Center
Work at City Hall
Put up banner Lincoln Way Downtown
Pick up equipment at Museum for Island Party
Work on traffic controller 16th Street SE at Harsh Ave SE
Worked in Sign Department
Work in shop

JULY 20, 2016

Met with Attorney for city
Repaired traffic signal Oak Park NE at Lincoln Way E
Pick up parts Graybar
Meeting with Street Department
Check timing on Pedestrian lights Lincoln Way E at 26th Street SE
Work in shop

JULY 21, 2016

Replace bulbs Lincoln Way W at 17th Street, Walnut Road SW at 6th Street SW
And Lake Ave NW at 1st Street NW
State of the City meeting 401 Walnut Road SW
Set up Showmobile and concert equipment
Put up concert banner
Check generator City Hall
Work in shop

JULY 22, 2016

Take down concert banner
Work on new AC Rec Center
Install new outside light Old Red Center
Gave deposition on Thornton vs City of Massillon
Work in shop

JULY 25, 2016

Replace bulbs Wales Road NE at Hankins Ave NE and
Erie Street N at Federal Ave NW
Pick up parts Graybar
Work on new AC Rec Center
Went to WHS, St. Barbara's and St. Mary's for school zone times
Check Pedestrian signals
Repair traffic signal Lincoln Way East Tremont Ave SE
Work in shop

JULY 26, 2016

Check pedestrian signals
Trim trees at Main Ave W & 15th Street SW, Lincoln Way W at
17th Street NW and Lincoln Way W at 22nd Street NW
Work on video detector Big Indian at Erie Street S
Work on electric panel for concerts
Work in shop

JULY 27, 2016

Install brackets for small banners on poles Lincoln Way E Downtown
Work on highway lights Route 21
Work on police car 112
Work in shop

JULY 28, 2016

Set up Showmobile and concert Equipment Lincoln Way Downtown
Put up concert banner
Install new banner Lincoln Way E for Wellman Association
Pick up parts Home Depot
Work on ballast for Route 21 lights
Work in shop

JULY 29, 2016

Replace bulb 23rd street at Lincoln Way E
Take down concert banner
Install byway banner
Replace wall pack light City Hall
Install 2 ballast at Fire Station #2
Work in Shop

MAYORS REPORT

STREETS AND HIGHWAY

Date	7/29/2016	Date Submitted	8/9/2016
Cold Mix Tons Ward 1	44.245	Patched Streets Ward 1	16
Cold Mix Tons Ward 2	23.62	Patched Streets Ward 2	6
Cold Mix Tons Ward 3	2.08	Patched Streets Ward 3	1
Cold Mix Tons Ward 4	1.455	Patched Streets Ward 4	1
Cold Mix Tons Ward 5	0	Patched Streets Ward 5	0
Cold Mix Tons Ward 6	3.03	Patched Streets Ward 6	2
Hot Mix Tons Ward 1	0	Swept Streets Ward 1	6
Hot Mix Tons Ward 2	0	Swept Streets Ward 2	7
Hot Mix Tons Ward 3	0	Swept Streets Ward 3	5
Hot Mix Tons Ward 4	0	Swept Streets Ward 4	0
Hot Mix Tons Ward 5	0	Swept Streets Ward 5	0
Hot Mix Tons Ward 6	0	Swept Streets Ward 6	0
Salt Tons	0		
Mortar Bags	8		
Cement Bags	0		
Sand Tons	1		
Removed Advertising Signs From Telephone Poles/Tree Lawns		<input checked="" type="checkbox"/>	
Removed Fallen Trees/Limbs From Street		<input checked="" type="checkbox"/>	
Cleaned Off Catch Basins	<input checked="" type="checkbox"/>		
Mowed/Weedeat	<input checked="" type="checkbox"/>		
Barricades			