

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The enclosed City of Massillon One Year Action Plan is a summary of the City of Massillon CDBG and HOME funding programs for the coming year. The City of Massillon Community Development Department is responsible for the planning, administration and execution of CDBG activities under this Action Plan. In addition, Massillon is a member in the Stark County HOME Consortium and the lead is f7Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities which are conducted in Massillon. The City of Massillon is a member of the Consortium as is the City of Alliance.

This Action Plan for both fundings – the City of Massillon CDBG funds and the Stark County Consortium HOME funds – are in the third year of a five year Consolidated Plan. The Consolidated Plan for Massillon’s CDBG funds was created by City staff. The Consolidated Plan for the Stark County Consortium HOME program was developed by the Stark County Regional Planning Commission (SCRPC) staff as the lead agency with assistance from the City of Alliance and Massillon staffs.

The City of Massillon's housing and community development strategy includes an assessment of the City's housing and homeless needs, public facilities, infrastructure improvements, public services, accessibility, historic preservation, economic development, and planning needs. The City's strategy was developed through a two-pronged approach. First, a city-wide planning approach, with citizen participation effort that solicited proposals from local groups and citizens and then work with the City Council in the development of its Non-Housing Community Development Needs. Second, the HOME strategy was a County-wide regional planning approach, in which the City worked with Alliance and Stark County in the study and analysis of housing needs, goals, and objectives on an area-wide basis. Other local agencies and service providers were contacted and participated in this process.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In preparing the City of Massillon's One-Year Action Plan, the City addressed those needs that met one of the three statutory objectives of the CDBG program: benefit low and moderate income persons, elimination of slum and blighting conditions, or an urgent community development need. And the

Action Plan further targeted specific goals which were raised and identified during the creation of the Five Year Consolidated Plan. Specific goals, objectives and outcomes include: local support for housing rehabilitation, targeted street improvements in low and moderate income neighborhoods, local support to personnel to enforcing local code requirements in low and moderate income neighborhoods, and provide public services for low -moderate income persons.

The HOME funding has specific goals of preservation of affordable housing; funding to improvements for storm sewers; targeted public services for low- and moderate-income persons; rental assistance to increase affordability to low- and moderate-income persons and funding for housing rehab and down payment assistance.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Massillon has a long history of successful management of CDBG funds as well as of project & sub recipient management that seeks to meet the CDBG objectives and outcomes in the Massillon community. The City has received good reports and praise from HUD and the community in their management and delivery of this funding. While the staff has had some turnover in the past year, the processes and systems that are in place have been set up over many years of experienced staff management. Most of the projects that have been selected and are proposed here in this Plan are very similar to those of the past years. The staff does use HUD based IDIS reporting to monitor and manage the ongoing efforts of the City program.

In the HOME funding program the Stark County Consortium has a record of excellence helped by the very experienced staff at the Stark County Regional Planning Commission. Project areas that have been selected for the HOME Consortium Plan include housing rehabilitation for low- and moderate-income households, provision of emergency housing rehabilitation for Massillon as well as provisions outside of Massillon by the Consortium for fair housing counseling, affordable housing through rehabilitation of existing homes.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Massillon citizen participation process followed the documented City of Massillon Citizen Participation Plan. This year the staff increased their invitations and solicitations for attendance to the

application workshop. The application workshop was conducted on Tuesday, January 19, 2016 in City Council Chambers. The Workshop notice was published in Massillon's sole local paper - the Massillon Independent on January 6, 2016. An invitation was displayed in the City of Massillon offices, the Massillon library and invitations were also mailed to nonprofit agencies that have applied for funding in the past or who expressed any interest in applying. Staff members provided assistance by phone and email to answer any questions and help agencies in completing their applications. As a result we received more applications for funding than in the last two years. The applications were due on February 15, 2016. The plan was developed based on applications presented by the Community Development staff. This plan was published in the Massillon Independent, posted at the Massillon Public Library, posted on the City's website, and posted at the City's Public Office Buildings. All publications were posted on March 31, 2016. Further, the proposed funding plan was presented to the City of Massillon council members on March 28, 2016 at their regularly scheduled meeting and the plan was approved by council on May 2, 2016 at their regularly scheduled meeting. All council meetings are open to the public and a public comment period is offered at each meeting. The 30 day comment period extended from March 31, 2016 to April 30, 2016. A public meeting was held on May 2, 2016 for the presentation of the upcoming proposed funding plan. The Action Plan will be submitted to HUD by the May 15, 2016 deadline. Funding will be awarded for the period between July 1, 2016 and June 30, 2017.

For the HOME funding program the application workshop was well advertised with public notices published in the three general circulation newspapers and invitations were sent to those agencies that have received funding in the past or who expressed interest in applying for funding. The one year funding program was presented at the same above mentioned public meeting and Regional Planning Commission meeting. The public hearing was held on March 16, 2016. Notices of this were mailed to all entities that submitted an application and a boxed ad was also published in the three primary Stark County newspapers. The programs were presented to the Board of Stark County Commissioners.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Massillon received no substantive comments during the public comment period. Two people attended the Public Hearing, Angela Cooper representing Faith In Action and Allison Hammerle, Habitat. Both were complimentary of the local CDBG funding and expressed their appreciation.

The Stark County Regional Planning Commission reports that they also did not receive any derogatory comments.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Massillon did not have any substantive comments or views that were not accepted nor received. The City of Massillon conducted a comprehensive review, evaluation, and scored all applications submitted for funding under the City's FY 2016 CDBG Program to determine the priorities of the City. From the fifteen applications submitted, four of the Agencies' programs were declined due to low scoring points according to the Activity Selection and Evaluating Applications guidelines from HUD. Phone calls and formal letters were mailed to all the organizations/agencies notifying them if their project was awarded funding or declined. The HOME funding and SCRIP reports that they did not receive any substantive comments that they did not accept nor use.

7. Summary

The 2016 Action Plan is the third year of the five year Consolidated Plan period for both the City of Massillon CDBG funding and the HOME Consortium of Care funding. Citizen involvement in Massillon did achieve increased invitations to potential nonprofits in the area and with a mission that fits the local needs in addition to the CDBG and HOME application workshops and public meetings and public hearings. Massillon staff met with various groups throughout the year where issues may be raised as they relate to areas of the Consolidated Plan, CDBG and HOME programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MASSILLON	
CDBG Administrator	MASSILLON	Community Development Department
HOPWA Administrator		
HOME Administrator		Stark County Regional Planning Commission
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Massillon is the lead agency for the planning, administration and execution of CDBG activities under this One Year Action Plan. In particular, the City of Massillon Community Development Director is in charge of the administration of CDBG activities. The City of Massillon is also a member of the Stark County HOME Consortium with the leadership being the Stark County Regional Planning Commission (the HOME PJ) in the administration and management of HOME funded activities. The City of Massillon Housing Staff assists the HOME activities which are conducted in Massillon.

Consolidated Plan Public Contact Information

Any interested party or individual can make inquiries about this Action Plan by contacting the Community Development Director Barbara Sylvester at 330-830-1721. As detailed elsewhere there was extensive effort to engage public comment and involvement and we did receive increased applications/requests for funding.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

This section addresses the consultation efforts of the City of Massillon and the Stark County Regional Planning Commission in completing this Consolidated Plan One Year Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Massillon will meet with any group and applicant for funding. As this was the third year of the five year Consolidated Plan, no significant additional consultations were held outside of the application processes and efforts to solicit funding requests. The RPC staff also meets with any entity as requested or the need arises to enhance coordination. The City of Massillon staff has met with the City of Canton and City of Alliance staff to discuss their HUD CDBG programming to learn about some of their practices and activities in an effort to learn and potentially discover new or better ideas and solutions to best help Massillon to meet HUD targets and guidelines.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Massillon is one of three participants in the Consortium of Care led by the Stark County Regional Planning Commission (SCRPC) also including the City of Alliance. The SCRPC is the Collaborative Applicant for the Continuum of Care (CoC) operating as the Homeless Continuum of Care of Stark County (HCCSC: OH-508). The City of Massillon helps support and assists the HCCSC. The HCCSC is a countywide effort and the SCRPC is heavily involved in all aspects of the CoC ranging from planning, writing of the CoC Application, policy-writing and serving on various CoC committees. The CoC Planner, a member of the SCRPC staff, provides most of the administrative duties for the CoC and serves as the liaison between all committees, sub-committees, focus groups and other relevant groups in the community relating to homelessness such as the Homeless Services Collaborative and the Veterans Task Force. The CoC Planner also monitors and provides assistance to CoC programs as well as assists committees in evaluating and ranking CoC funded programs.

The City of Massillon also provides nonprofit sub recipient funding to many local groups - the Family Living Center Homeless Shelter that is located in Massillon and provides local support and temporary housing to families and individuals that are experiencing homelessness. Further, the City of

Massillon provides nonprofit sub recipient funding to the Salvation Army for partial support to a coordinator of homeless support and coordination in the City of Massillon.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Massillon does not receive any ESG funds. But the Stark County Regional Planning is under contract with the jurisdiction's ESG recipient (the City of Canton) to provide the administrative assistance needed for soliciting, reviewing, scoring, and allocating ESG funds as well as monitoring and evaluating ESG funded programs. The HCCSC, of which SCRPC is intensely involved as indicated above, provides assistance to the ESG recipient through the System Performance and Planning Committee and the Recipient Evaluation and Review Committee which develop performance standards and evaluates outcomes for the whole system of care of the homeless which includes HCCSC and ESG funded programs. SCRPC is involved in discussions around funding and developing policies and procedures for HMIS through the SCRPC's Chief of Community Development and the CoC Planner serving on the Executive Committee and the HCCSC which whom these responsibilities lie.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	STARK COUNTY RPC SERVICES, INC.
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark County RPC staff and management was consulted in person and through correspondence during the development of the City of Massillon CDBG Action Plan as well as the HOME Consortium Action Plan.
2	Agency/Group/Organization	Massillon Area Chamber of Commerce
	Agency/Group/Organization Type	Regional organization Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Chamber Executive and members were consulted in many ways to incorporate the input and issues of this area. Specific issues raised were the local economic development issues and needs as well as the local low to moderate income needs.

Identify any Agency Types not consulted and provide rationale for not consulting

The public meeting was open to anyone who wanted to attend. There were no agency types that were not consulted or invited to attend the public meeting.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Continuum of Care of Stark County (HCCSC: OH-508)	The Continuum of Care serves all of Stark County and Massillon is the second largest city.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Massillon implements the CDBG program for the City of Massillon. The City also participates in the HOME program in Stark County. Stark County RPC implements the CDBG and HOME programs for Stark County under a contract with the Board of Stark County Commissioners. RPC coordinates the HOME portion of the Con Plan with the cities of Alliance and Massillon as the lead entity for the consortium.

Ongoing coordination takes place between the City of Massillon and various groups. Our staff communicates on a regular basis with various groups regarding community needs, planning and programs. In the HOME program the RPC staff operates the City of Alliance's rehab programs (both CDBG and HOME funded) and they carry out the City of Massillon's Rehab Program inspections under contract to each of these cities. Ongoing coordination takes place between Stark County and both the cities of Alliance and Massillon as members of the Consortium. Massillon City staff communicates on a regular basis regarding community needs, planning and programs. Coordination with the City of Canton also takes place regularly on projects of mutual interest. The RPC is currently under contract with the City of Canton to provide administrative assistance for their ESG program.

Barbara Sylvester and Josh Whitacre of the City of Massillon will be participating in the Ohio Conference of Community Development events and programs. Beth Pearson and Lynn Carlone of the RPC's CD Department regularly participate in the Ohio Conference of Community Development events and programs.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Goals were established during the consultation and citizen participation processes outlined in the full 2014 - 2018 Five Year Consolidated Plan. The Application Workshop was conducted on January 19, 2016 and the Public Meeting was conducted on May 2, 2016.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	ApplicationWorkshop-Mass.CDBG	Non-targeted/broad community	Ten individuals attended : Teresa Kiminski, Stark Fresh; Bryan Stuck, Make-A-Way; Elizabeth Bretz, Domestic Violence; Amy Dormack, Community Services; Janene Petit, Westark Family Service; Allison Hammerle, Habitat; Aaron Brown, Habitat; Esther Bryant, Lighthouse Visions; Marilyn Thomas Jones, Stark Community Foundation; Carol McCullough, Coleman Professional Services	NO substantial comments were received.	NO substantial comments were deemed to NOT be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	Two individuals attended the City of Massillon CDBG Public Meeting in Council Chambers: Angela Cooper, Faith In Action and Allison Hammerle, Habitat.		NO substantial comments were deemed to NOT be accepted.	
3	Formal Letters, On Site Visits, brochures to nonprofit groups	Non-targeted/broad community	No substantial comments were received	No substantial comments were received	No comments were not accepted	
4	Newspaper Ad	Non-targeted/broad community	No substantial comments were received	No substantial comments were received	No comments were not accepted	
5	Internet Outreach	Non-targeted/broad community	No substantial comments were received	No substantial comments were received	No comments were not accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City of Massillon and HOME Consortium Action Plans are in the third year of the five year Consolidated Plan. The City of Massillon CDBG funding was \$606,577 last year for Program Year 2015 and we expect to receive a small less than 1% decrease this year for Program Year 2016 to \$604,797 in CDBG funding. The Stark County HOME consortium funding for Massillon is \$97,161.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	604,797	5,000	132,368	742,165	1,195,203	This is the third year of the Five Year Consolidated Plan that extended from 2014 to 2019.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Acquisition Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Massillon strives to fund programs that maximize other funding sources as much as possible. Whenever possible CDBG infrastructure projects are leveraged with local and state funds. HOME projects that are funded as part of LIHTC projects bring match to the program. Additionally, large HOME funded projects with multiple funding sources involved provide match as well.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There will be no publicly owned land within the City of Massillon or Consortium that will be used to meet the needs addressed.

Discussion

As part of both the HOME and CDBG applications, applicants are required to identify match and leveraged funds. Points are awarded to those projects that accomplish this. The City of Massillon has a reasonable carry-over of CDBG funds. In the HOME program the City of Massillon is committed to using all resources. Program income identified above includes owner-occupied housing rehab loans that are repaid to both CDBG

(revolving loan fund) and to HOME. In the HOME funding minor amounts of program income are realized through the sale of plans and specs for CDBG infrastructure projects.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Opportunity	2014	2018	Affordable Housing Non-Homeless Special Needs	City Target Area	Housing Priorities	CDBG: \$192,500	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Homeless Needs	2014	2018	Homeless	City Target Area	Housing Priorities	CDBG: \$40,000	Homeless Person Overnight Shelter: 466 Persons Assisted
3	Non-Homeless Special Needs	2014	2018	Non-Homeless Special Needs	City Target Area	Non-Housing CD Priorities - Public Services	CDBG: \$17,500	Public service activities other than Low/Moderate Income Housing Benefit: 175 Persons Assisted
4	Public Services	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD Priorities - Public Services	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 355 Persons Assisted
5	Economic Development	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD Priorities - Economic Development	CDBG: \$162,559	Businesses assisted: 9 Businesses Assisted
6	Neighborhood Improvements	2014	2018	Non-Housing Community Development	City Target Area	Non-Housing CD Priorities - Neighborhoods	CDBG: \$185,606	Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit
7	Planning and Administration	2014	2018	Planning and Administration	City Target Area	Planning and Administration	CDBG: \$119,000	Other: 2 Other

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Opportunity
	Goal Description	The City of Massillon CDBG and HOME Funding looks to assist Affordable Housing through several activities: 1) 20 City of Massillon CDBG funded households utilizing CDBG funds for housing rehab and emergency repair projects. 2) 4 HOME funded households in the City of Massillon utilizing HOME funds for affordable housing rehab. 3) 2 HOME funded households in the City of Massillon utilizing HOME funds for homebuyer assistance.
2	Goal Name	Homeless Needs
	Goal Description	This section details the City of Massillon's goals for CDBG Program Year 2016 related to the Strategic Plan to prevent homelessness through provisions of emergency shelter services and assistance for homeless persons and domestic abuse victims and services to increase knowledge in order to provide safety for individuals and to assist in breaking the cycle of homelessness.
3	Goal Name	Non-Homeless Special Needs
	Goal Description	This section details the City of Massillon's goals for CDBG Program Year 2016 related to the Strategic Plan goal Non-Homeless Special Needs. The City will address this goal by providing assistance to local service providers for the elderly, frail elderly, and disabled population, through in-home care services.

4	Goal Name	Public Services
	Goal Description	This section details the City of Massillon's goals for CDBG Program Year 2016 related to the Strategic Plan goal Public Services. Types of public services in this category include handicapped services and programs designed to meet the needs of the local youth population, in particular, youth from lower income households. Types of youth programs to be provided include social, recreational, educational, cultural, health and nutrition programs and services. The City will also assist child care programs, including summer programs for LMI children.
5	Goal Name	Economic Development
	Goal Description	This section details the City of Massillon's goals for CDBG Program Year 2016 related to the Strategic Plan goal Economic Development. Activities in this category include providing CDBG assistance for downtown improvement activities including grant assistance through Massillon Main Street for building and facade improvements in the City's Central Business District. Activities also include goals for eliminating slum and blight in the downtown target area to improve infrastructure through streetscaping and clearance and demolition of buildings/improvements in the downtown target area. The City also administers an Economic Development Grant Program utilizing non-HUD funding for property owners in the downtown area.
6	Goal Name	Neighborhood Improvements
	Goal Description	This section details the City of Massillon goals for CDBG program year 2016 related to the Strategic Plan goal improvement of the quality, safety, and health of LMI neighborhoods through housing code enforcement, Habitat Property Acquisition/Structure Demolition, and repaving/repairing of target area neighborhood streets.
7	Goal Name	Planning and Administration
	Goal Description	This section details the City of Massillon's goals for CDBG Program Year 2016 related to the Strategic Plan goal of strong Planning and Administration. Activities in this category include CDBG Program Administration and Fair Housing Program.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

Massillon City will undertake projects to help underserved housing needs and affordable housing issues through the HOME Consortium funding and City of Massillon entitlement CDBG funds. Massillon continues its housing rehab program, down payments to help low and moderate income homeowners. The City will continue emergency home repair help, giving up to \$5,000 in deferred payment loans, to help low and moderate income homeowners for repairs to correct emergency problems such as electric, heating, plumbing and roof needs (a maximum of \$7,000). The City will continue down payment assistance, providing HOME funds to assist low income homebuyers by paying a part of down payments and closing costs. City CDBG funding will also provide fair housing advocacy, awareness and education. Fair Housing focus is on Massillon while our staff also supports the Stark Co. RPC Fair Housing Administrator leading fair housing across the County. City CDBG funds are allocated for housing code enforcement in low income neighborhoods. Activities include initial housing unit inspections, reporting code violations to owners, repair monitoring of violations and follow up inspections to determine compliance. Code enforcement CDBG funds are for deteriorating areas when such enforcement together with public or private improvements or services are expected to arrest the area's decline and deterioration. Every year the City of Massillon receives more Public Service funding applications/requests, than what the budget allows for. Massillon utilizes the maximum 15% budget funding. CDBG funds will go to help housing redevelopment programs, programs for the homeless shelter, and their services for families and individuals in Massillon. Programs for homeless outreach and emergency housing. CDBG funds will also go to neighborhood infrastructure improvements in low income neighborhoods. CDBG funds will go to Community Services of Stark County to help operate the Family Living Center, providing homeless shelter and services for families and single women across Massillon. The City will provide CDBG funds to the Domestic Violence Project that provides short term emergency housing and supportive services for victims of domestic violence and their families from Massillon. The City funds neighborhood infrastructure improvement by street paving in low income neighborhoods. Housing rehab, homebuyer assistance, code enforcement and public facility and infrastructure improvements working together help revitalize older residential neighborhoods. The City also assists the redevelopment and revitalization of the central business district, a portion of which is a slum and blighted area.

#	Project Name
1	Housing Rehabilitation Program
2	Target Area Code Enforcement
3	Target Area Street Improvement
4	CDBG Administration
5	Massillon Fair Housing Program
6	Clearance or Demolition of Buildings/Improvements
7	Downtown Street Improvements
8	Housing Project Coleman

#	Project Name
9	Boys and Girls Club Massillon
10	Community Services of Stark County - Family Living Center
11	Domestic Violence Project
12	Faith In Action
13	Habitat For Humanity
14	Make-A-Way
15	Massillon Main Street
16	Massillon Parks and Recreation Kids Summer Program
17	Salvation Army of Massillon
18	West Stark Family Service

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All CDBG and HOME funded applications are awarded on a competitive basis. Under the City of Massillon CDBG program the City works under Annual Action Plans which are collected and assembled each spring and are integrated into our Five Year Consolidated Plan which covers the Program Years 2014 to 2019. CDBG applications were reviewed by the staff for eligibility and their plan. Applications were then reviewed, evaluated, and scored by a review committee and they determined the proposed funding. The proposed funding is then presented to the City of Massillon City Council who can change, approve, or deny funding. A public comment period was provided over a 30 day period with publication in the local newspaper. A Public Meeting for comments was also completed on May 2, 2016. Massillon City Council did approve the proposed 2016 CDBG funding plan on May 2, 2016.

HOME applications are received on an annual basis. All HOME applications are reviewed and scored by the RPC staff. Final recommendations on funding programs were reviewed by the Board of Stark County Commissioners, prior to a public hearing. The Board makes a final determination on funding following the publication of the draft program and the 30 day comment period.

AP-38 Project Summary

Project Summary Information

1	Project Name	Housing Rehabilitation Program
	Target Area	City Target Area
	Goals Supported	Affordable Housing Opportunity Planning and Administration
	Needs Addressed	Housing Priorities Planning and Administration
	Funding	CDBG: \$192,500
	Description	The City of Massillon will utilize CDBG entitlement funding and Stark County HOME consortium funding to provide housing rehab assistance, emergency home repair assistance, and home buyer assistance to benefit low-moderate income persons in the City.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 15 to 20 low-moderate income families will benefit from this project.
	Location Description	City of Massillon
	Planned Activities	Affordable housing rehab, emergency repairs, and home buyer assistance. Housing management expenditures for the day to day administration of the City's housing project/activities.
2	Project Name	Target Area Code Enforcement
	Target Area	City Target Area

	Goals Supported	Neighborhood Improvements
	Needs Addressed	Non-Housing CD Priorities - Neighborhoods
	Funding	CDBG: \$26,000
	Description	The City of Massillon will utilize CDBG funds to perform code enforcement of housing units, including rental units, and buildings within the designated target area including inspections, reporting of code violations, and compliant monitoring for public health, safety, and welfare.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 115 to 120 families low-moderate income in the target area will benefit from the code enforcement program for public health, safety and welfare.
	Location Description	Target Area of Massillon, Ohio.
	Planned Activities	Inspections of housing units, businesses, and organizations in Massillon's target area when complaints are filed by the public, identified by City staff, or during compliant monitoring. Reporting of code violations, follow-up and correction actions, and ongoing compliant monitoring in Massillon's target area.
3	Project Name	Target Area Street Improvement
	Target Area	City Target Area
	Goals Supported	Neighborhood Improvements
	Needs Addressed	Non-Housing CD Priorities - Neighborhoods
	Funding	CDBG: \$149,606
	Description	The City of Massillon will utilize CDBG funds for the construction of improvements to re-profile and repave residential streets in low income neighborhoods, target area, including the removal of buildup roadway surfaces and resurfacing with permanent asphalt paving.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Massillon Target Area.
	Planned Activities	Repave residential roads for improved neighborhoods in Massillon's target area.
4	Project Name	CDBG Administration
	Target Area	City Target Area
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$108,777
	Description	The city of Massillon will utilize CDBG funding for the overall management, coordination, administration, monitoring, and evaluation of its CDBG program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Massillon
	Planned Activities	Day to day administration to provide a strong CDBG program for the City of Massillon to meet the National Objectives.
5	Project Name	Massillon Fair Housing Program
	Target Area	City Target Area

	Goals Supported	Affordable Housing Opportunity Planning and Administration
	Needs Addressed	Housing Priorities Planning and Administration
	Funding	CDBG: \$10,223
	Description	The City of Massillon will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in Massillon through assistance, education, publications, outreach, monitoring, and evaluation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 390 families in the City of Massillon will be assisted with fair housing issues regarding discrimination in housing-related transactions because of race, color, region, national origin, sex, disability, familial status, and veteran status.
	Location Description	City of Massillon
	Planned Activities	Publications in the local newspapers; brochures to Massillon's nonprofit agencies; brochures and posters at the Massillon Library; detailed information on Massillon's website (updated monthly); Fair Housing links (6 links - HUD and State of Ohio) on Massillon's website; Fair Housing luncheon; exhibits at various events in Massillon. Counseling, investigating complaints, report record keeping and follow-up is provided through Massillon's Fair Housing Program.
6	Project Name	Clearance or Demolition of Buildings/Improvements
	Target Area	City Target Area
	Goals Supported	Economic Development
	Needs Addressed	Non-Housing CD Priorities - Economic Development
	Funding	CDBG: \$93,559

	Description	The City of Massillon will utilize CDBG funding for clearance or demolition of buildings/improvements for the downtown target area for public improvements and to eliminate blight.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Downtown Massillon
	Planned Activities	Improvements to buildings in the City of Massillon's target area to reduce the blighting conditions of the City.
7	Project Name	Downtown Street Improvements
	Target Area	City Target Area
	Goals Supported	Neighborhood Improvements
	Needs Addressed	Non-Housing CD Priorities - Neighborhoods
	Funding	CDBG: \$60,000
	Description	The City of Massillon will utilize CDBG funding for repair of streets, street drains, storm drains, curbs and gutters; improvements that include landscaping, street lighting (commonly referred to as "streetscaping").
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Downtown Massillon

	Planned Activities	Repair of streets, street drains, storm drains, curbs and gutters. Improvements for what is commonly referred to as "streetscaping" in downtown Massillon.
8	Project Name	Housing Project Coleman
	Target Area	City Target Area
	Goals Supported	Homeless Needs
	Needs Addressed	Housing Priorities
	Funding	CDBG: \$11,000
	Description	The City of Massillon will provide CDBG funding to be used in a construction project for Youth Transition Apartments.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Households to be served is between 10-12 annually.
	Location Description	Harsh Avenue, SW Massillon Ohio
	Planned Activities	Coleman Professional Services plans to develop and construct independent apartments providing 10 units of permanent, supportive housing for transitional age young adults in Stark County who experience homelessness and severe and persistent mental illness. The 8,119 sq ft project will provide a safe place for young adults to stabilize, set goals, and work towards independence.
9	Project Name	Boys and Girls Club Massillon
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$10,000

	Description	The City of Massillon will provide CDBG funding to the Boys and Girls Club of Massillon for the Be Great:Graduate Program. This program includes mentoring, education, and training for youth in developing much needed skills for future employment.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 120 youth persons/ 80 families Low-moderate income.
	Location Description	730 Duncan Street SW Massillon OH 44647
	Planned Activities	The BE GREAT: GRADUATE program is educating, developing, and training for youth for goals and guidance to know and create skill development for graduation and career paths.
10	Project Name	Community Services of Stark County - Family Living Center
	Target Area	City Target Area
	Goals Supported	Homeless Needs
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$10,000
	Description	The City of Massillon will provide CDBG funding to Community Services of Stark County to assist in the operation of the Family Living Homeless Shelter providing temporary shelter for up to 90 days to homeless persons/families.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	210 individual who are homeless.

	Location Description	412 Lincoln Way East Massillon OH 44646
	Planned Activities	Operations of The Family Living Homeless Shelter provides emergency shelter and basic immediate needs and programs to assist in breaking the cycle of homelessness.
11	Project Name	Domestic Violence Project
	Target Area	City Target Area
	Goals Supported	Homeless Needs Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$9,000
	Description	The City of Massillon will provide CDBG funding to the Domestic Violence Project to assist in the operation of a domestic violence shelter providing short term emergency housing and supportive services for women and children who are victims of domestic violence.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	49 Adults and 61 children who are victims of domestic violence.
	Location Description	412 Lincoln Way East Massillon OH 44646 (Confidential - not publicized)
	Planned Activities	The Domestic Violence Shelter provides shelter, safety plans and services for survivors of domestic violence to increase knowledge in order to provide safety for themselves and their children.
12	Project Name	Faith In Action
	Target Area	City Target Area
	Goals Supported	Non-Homeless Special Needs Public Services

	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$8,000
	Description	The City of Massillon will provide CDBG funding to Faith In Action, a local faith-based organization, that provides caregiver assistance to elderly, frail elderly, disabled, and/or isolated persons. The goal of the program is to enable people to remain independent in their homes and not be placed prematurely in nursing homes.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 125 low-moderate income persons.
	Location Description	City of Massillon
	Planned Activities	Faith In Action provides free transportation to medical appointments and personal errands such as shopping, banking, etc.; respite services, friendly visitor services and assistance with smaller household projects for the frail elderly residents of Massillon. A health fair is scheduled to provide free health screenings for the elderly.
13	Project Name	Habitat For Humanity
	Target Area	City Target Area
	Goals Supported	Neighborhood Improvements
	Needs Addressed	Non-Housing CD Priorities - Neighborhoods
	Funding	CDBG: \$10,000
	Description	Habitat For Humanity
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	One Family Household
	Location Description	Unknown at this time, acquiring lots for future housing in the City of Massillon.
	Planned Activities	Acquiring lots for future housing in the City of Massillon.
14	Project Name	Make-A-Way
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$5,000
	Description	The City of Massillon will provide CDBG funding to Make-A-Way Organization for a program that provides educational and peer support for low-moderate income persons who have mental illness, physical disabilities, and/or development disabilities.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	160 Low-moderate income persons.
	Location Description	227 Third Street SE Massillon OH 44646
	Planned Activities	Make-A-Way's Program assists low-moderate income persons who have mental illness, physical disabilities, and/or developmental disabilities with activities that educate and help with self-help group meetings, social/recreational excursions, computer access and training for job skills, training and running a snack shop, making craft items and taking them to nursing homes. Teaching and providing assistance for persons to learn about recovery, access resources, develop self- esteem and leadership skills.

15	Project Name	Massillon Main Street
	Target Area	City Target Area
	Goals Supported	Economic Development
	Needs Addressed	Non-Housing CD Priorities - Economic Development
	Funding	CDBG: \$9,000
	Description	The City of Massillon will provide CDBG funding to Massillon Main Street, a downtown improvement organization, which operates a rehabilitation program offering matching grants to downtown property owners for the exterior renovation of their buildings. The central core area of the Central Business District has previously been addressed by the City as a slum and blighted area.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Massillon Downtown Central Business District. Tremont Avenue - Federal Avenue from 3rd Street East to 3rd Street West.
Planned Activities	Replacing old, tattered awnings & signs with new ones. Lighting up Downtown (Lincoln Way & 1st E - Lincoln Way & 1st W) on building tops. Replace wooden planters and benches with vinyl.	
16	Project Name	Massillon Parks and Recreation Kids Summer Program
	Target Area	City Target Area
	Goals Supported	Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$10,000

	Description	This program was established by the City of Massillon Parks and Recreation Department to offer a summer program for children from low-moderate income families. This program will offer outdoor activities and give children an educational atmosphere during the summer.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 75 youth from approximately 60 households of low-moderate income.
	Location Description	Massillon Oak Knoll Park and Massillon Reservoir Park.
	Planned Activities	Summer activities at the Massillon parks, making crafts, outdoor games and activities on playground equipment, waiting pool activities, and indoor board games.
17	Project Name	Salvation Army of Massillon
	Target Area	City Target Area
	Goals Supported	Homeless Needs Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$10,000
	Description	The City of Massillon will provide CDBG funding to the Salvation Army of Massillon for a Housing Outreach Service Coordinator who operates a 24 hour homeless hotline working with the homeless and families in crisis to address and provide services for their emergency homeless needs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 150 homeless persons will receive services.

	Location Description	315 6th Street NE Massillon OH 44646
	Planned Activities	The program is the only Western Stark County's, 24 hour homeless hotline, working with area churches, police, fire, and local motels to provide emergency temporary shelter for the homeless until a personal assessment is completed and more permanent shelter can be found. The program through case management and assessments determines appropriate emergency shelters and additional community resources through collaborative partners. The program, also, intakes assessments and develops individual service plans for families and individuals being evicted through the Massillon Municipal Courts and refers them to the appropriate agencies that provide credit counseling, money management, mediation services, and other resources designed to support permanent housing.
18	Project Name	West Stark Family Service
	Target Area	City Target Area
	Goals Supported	Non-Homeless Special Needs Public Services
	Needs Addressed	Non-Housing CD Priorities - Public Services
	Funding	CDBG: \$9,500
	Description	Homemaker/Health Aid program of personal care for low income elderly and/or handicapped of Massillon.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 to 50 low income individuals will benefit from the program.
	Location Description	City of Massillon.

	Planned Activities	The program provides in-home care which consists of personal care, light house-keeping, errands, and respite care. The persons assisted from the program no longer drive and they depend on the Home Care Aides for groceries, prescriptions, etc. The Aides also assist with bathing, hair care, and skin care as needed.
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City's Target Area is comprised of U.S. Census Block Groups where a majority of residents are identified as low income persons.

Geographic Distribution

Target Area	Percentage of Funds
City Target Area	75

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Massillon directs CDBG funding to areas where a majority of low income persons reside. The Target Area Street Improvement Program is undertaken in low income residential neighborhoods to improve accessibility and quality of life for low income residents. Code enforcement is also directed toward low income neighborhoods to improve quality of life, public health, safety, and welfare, as well as housing code standards.

Discussion

The City of Massillon is considered to have LMI of 43.3% in our community. We have developed updated mapping to target the areas within the City that are most in need of HUD assistance.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section is to describe the City of Massillon's proposed FY 2016 Action Plan activities that will address other HUD and CDBG goals, needs, and activities that have not been previously addressed in this Action Plan, conforming to the National Objectives; Benefit Low and Moderate Income Persons or Households; and Elimination of Slums and Blight.

Actions planned to address obstacles to meeting underserved needs

The City of Massillon has many activities and projects planned for the coming Action Plan period that will address underserved needs. However, there are obstacles to many of our goals and objectives. There is a persistent and consistent concern with adequate funding. There has been a decrease in CDBG funding over the past decade, the City is finding it more and more difficult to secure the resources needed to meet all underserved needs in the community. Every year the City will continue to work with local foundations and other funding sources in addressing these efforts. And the City is constantly working with State and Local bodies to maximize their funding to improve the leveraging of funds.

Actions planned to foster and maintain affordable housing

Emergency Home Repair Program - The City will utilize CDBG funds to provide emergency assistance to low income homeowners, up to \$5,000 (\$7,000 for roofs), for repair of housing problems that is left unattended which could lead to the homeowner losing their home or further compounding the problem. Eligibility requirements are the same as for the City's housing rehabilitation program. Financial assistance will be given with no lien being placed on their property.

Housing Objective: To provide immediate assistance, that otherwise might go unattended; further allowing homeowner to continue to have reasonable accommodation and remaining in their home.

Outcome: Undertake a total of 20 units and provide assistance over the one year plan period.

Funding Source: CDBG Entitlement Funds - \$192,500.

Homebuyer Assistance Program- The City of Massillon recognizes the need to promote homeownership in the community, which helps stabilize residential neighborhoods, as well as improve the economic well-being of families. For this reason, the City offers homebuyer assistance programs for low/moderate income households who wish to become homeowners, but who lack the resources to cover all initial costs, such as down payment and closing costs.

The City will provide an eligible applicant up to 6 or 7%, depending on income level, of the total

purchase price of a home to be used towards both down payment and closing costs. Funds cannot exceed lender's criteria regarding third party contributions and some funds must come from purchaser's resources. Pre-paid expenses, such as insurance, taxes, interest and loan discount fees may not be paid through this assistance program. Housing rehabilitation assistance may also be provided, as needed and as available.

Homes must be inspected for compliance with the State of Ohio Residential Rehabilitation Standards (RSS). Financial assistance will be secured by a five year lien, a promissory note and the filing of a deed that will be forgiven after five years provided the property continues to be in the name of the principal resident. Applicants must participate in a credit counseling session as a condition of assistance being provided.

Housing Objective: Increase access to decent affordable housing by providing homeownership opportunities for low and moderate income households and for minority households.

Outcome: Provide homebuyer assistance to 3 - 5 LMI households during the one year plan period.

Funding Source: HOME funds from Stark Consortium - \$97,161.00

Target Area Code Enforcement - Under this activity, the City of Massillon will utilize CDBG funding to operate a housing code enforcement program within the City's identified target area neighborhoods - Census Tracts 7137, 7138, 7141, 7142, 7143.02 (BG 2), and 7144 (BG 2). The City code enforcement contractor will inspect homeowner-occupied and rental dwelling units within these neighborhoods, report all code violations to the property owner, require mandatory rehabilitation and repair of these violations, and provide follow-up inspections to determine compliance with repair orders.

Housing Objective: Increase the availability of decent housing through enforcement of local housing codes. This project activity will help to preserve and improve the City's quality of affordable existing rental and owner-occupied housing for low income households and will help to improve living conditions within the City's identified LMI neighborhoods.

Outcome: 115 owner-occupied and rental units brought into City housing code compliance during the 1-year plan period.

Funding Source: CDBG Entitlement Funds - \$26,000.00

Actions planned to reduce lead-based paint hazards

All projects are required to be carried out in a lead-safe manner. Every project under CDBG or HOME programs requires an environmental evaluation that includes an evaluation of the risk for Lead. All

projects are required to be carried out in a lead safe manner by licensed contractors. Staff provides applicants the EPA brochure on lead hazards and it is explained by the housing staff. All properties are tested for lead once rehabilitation work is completed and if they don't pass inspection, they must be re-cleaned and re-tested until the lead figures are acceptable. In an effort to follow the Department of Housing & Urban Development's lead-based paint regulations, the City of Massillon, in conjunction with Stark County and the Stark County Regional Planning Commission, has adopted policies for dealing with lead-based paint in its housing programs. Lead-safe rehabilitation practices are incorporated into the City's Housing Programs Guidelines Manual. The City's Manual mirrors that used by the Stark County Regional Planning Commission (SCRPC) in that whenever paint is disturbed, contractors must assume a presence of lead-based paint and follow the necessary steps to test for such presence. The City contracts with the Canton Health Department to complete lead-based paint testing. Any HOME-funded rehabilitation project that does not pass lead clearance must be re-cleaned and re-tested until qualified satisfaction.

The City of Massillon has a Housing Rehab program. In an effort to upgrade its residential neighborhoods the City offers housing rehabilitation and financial assistance to lower income homeowners. The City will utilize HOME funds from the Stark County Consortium to provide deferred payment loans, of up to \$27,000.00 to low income owner/occupants to make repairs and improvements to their dwellings to bring these units up to local code standards. This funding assistance is being provided to achieve the following rehabilitation objectives, in order of priority: 1) eliminate the presence of lead-based paint hazards, 2) bring the property into compliance with HUD Housing Quality Standards (HQS), 3) make other repairs deemed by the City to be a housing problem threatening the health and/or safety of the owner-occupants, 4) energy conservation purposes, such as installation of storm windows and doors and 5) cosmetic corrections to the interior and exterior of the dwelling.

The objective is to provide decent housing that is affordable by upgrading the existing housing stock through selective rehabilitation and redevelopment to meet the needs of existing low income homeowners. This rehab work under the City of Massillon HOME funding has an annual goal to undertake a total of 5 units of rehabilitation over the one year plan period. To be eligible for assistance, the applicant must be the owner/occupant of the dwelling situated within the city limits of Massillon, and must maintain taxes and insurance on the property. This financial assistance is secured by a Promissory Note and a Mortgage and will be forgiven without repayment after ten years provided the property continues to be in the name of and the principal residence of the applicant, and is not used as collateral for a subsequent loan. The City Housing Department has a long waiting list for full rehabilitation clients. The current list identifies approximately 40 households in need of rehab assistance and the presence of lead-based paint is a definite, because all homes on the list were built before 1979 which would mean they contain lead in the paint.

Actions planned to reduce the number of poverty-level families

The City of Massillon will continue to utilize federal resources to operate programs, such as rehabilitation assistance, which enable low and very low income households to remain in their homes and to keep these dwellings in decent, safe, and sanitary condition, while also enabling these households to use their limited resources for other necessary living expenses, such as food and clothing. The City will also continue to work with other members of the Stark County HOME Consortium and with other area housing and social service providers in carrying out its anti-poverty strategy, including job training, education, and self-sufficiency programs.

Through its cooperation with other local agencies and with the other governments in the Stark County Consortium, the City of Massillon has worked to develop a structure to enhance coordination between local government and social service organizations serving the community. Because the continued existence of poverty is due to a complex combination of factors - some economic, some social, including housing, education, and personal problems, there needs to be strong coordination between the local government and the various agencies that deal with poverty issues. The City has proposed a comprehensive program of activities and programs designed to address these poverty issues: 1) housing rehabilitation, homeownership assistance programs, and code enforcement activities to provide affordable housing and improve housing opportunities, 2) public facility and infrastructure improvements to help stabilize and revitalize low income residential neighborhoods, 3) economic development programs to create and retain jobs in the community, particularly to improve employment opportunities for low income persons, 4) public service activities to meet the social, economic, health, and educational needs of low income persons, including the homeless and those threatened with homelessness.

Actions planned to develop institutional structure

Through its participation in the Stark County HOME Consortium, the City of Massillon works closely with the cities of Alliance and Canton and with Stark County to provide an area-wide approach to housing and community development issues. The City participates in the Homeless Continuum of Care of Stark County (HCCSC). The City also participates in the Western Stark County Homeless Task Force. Founded in 2006, the Western Stark County Homeless Task Force is a collaborative effort that involves leaders from Massillon Area Clergy Association, City Officials, and multiple Social Service Organizations (Salvation Army, Community Services of Stark County – Family Living Center, AHEAD) working together to identify the needs and address the issues, as a collective entity that involve the homeless and at-risk to be homeless of our community.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Massillon always strives to enhance the coordination between public and private housing and service agencies whenever necessary. Homelessness is a need that is addressed with the HCCSC which is comprised of public and private housing and social service agencies. The City of Massillon is

connected to the HCCSC and helps other agencies assist homelessness. In addition, the City of Massillon funds the Salvation Army Housing Outreach Specialist who works with the homeless and families in crisis to meet their emergency housing needs. The City also provides funding to the Family Living Center Homeless Shelter which is owned and operated by the Community Services of Stark County to assist in the operation of the Family Living Center Homeless Shelter, located at 412 Lincoln Way East.

Further coordination is shown at the Stark County Consortium of Care which is a partnership of three entities across Stark County – the City of Massillon, City of Alliance and Regional Planning Commission. The daily interaction takes place between Massillon, Alliance and Stark County, as members of the HOME consortium. The City of Massillon Housing Department staff works with the RPC through housing rehab programs under a contract. The RPC staff assists with inspections of both our HOME and CDBG funded projects.

The City of Massillon's staff also provides CDBG funding to other non-profit agencies to maximize their work for the community. There are CDBG funded programs that include: Domestic Violence Shelter that assists in the safe housing for victims of domestic violence, providing short term emergency housing and supportive services for women and children who are victims of domestic violence. Also, the Massillon Main Street Program provides downtown rehabilitation program, offering grant assistance to downtown property owners for their exterior renovations. And the City provides funding to two groups for day care and home care. The Westark Family Services Elderly Homemaker Program has in-home elderly and handicapped homemaker services, including light housekeeping, laundry, marketing and errands, serving of meals, personal care and assistance. The second entity is Faith in Action Elderly Caregiver Program that provides for elderly caregiver programs of in-home services and assistance to the ill, frail elderly, and disabled population. Massillon provides CDBG funding to the Boys & Girls Club of Massillon for this program that provides education, experience, and training for youth ages 14-18 in the development of skills for future employment. The Boys & Girls Club primarily serves youth residing in low income neighborhoods of Massillon.

Discussion

The City of Massillon uses CDBG funding to serve the community. The planning and program administration is a key part. The City will utilize CDBG funding for administrative activities, including the overall management, coordination, reporting and record-keeping requirements of the CDBG Program. CDBG funds will also be used for planning activities, including economic development planning. The City will utilize CDBG funding for the provision of fair housing services and activities to improve and promote housing opportunities in the community, including education, outreach, monitoring and evaluation, as well as activities designed to address identified impediments to fair housing.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Massillon constantly strives to satisfy and adhere to all program requirements in this program and others.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	77.64%

Discussion

The City of Massillon's Housing Department and Community Development Department use the one year period to provide overall benefits to persons of low and moderate income. The City of Massillon has estimated that 77.64% of CDBG funds for Program Year 2016 will benefit persons of low and moderate incomes. The City of Massillon is striving to provide a better quality of life, to improve safety, health, and welfare to all persons in the City. The City is strongly committed to meeting the National Objectives.

The City of Massillon has made assertive efforts and performance in addressing affirmative fair housing for persons of the City by promoting housing opportunities through public meetings, newspaper publications, public luncheons, City website links, brochures distributed throughout the City to Nonprofit Agencies, the Public Library, Chamber of Commerce, etc. Guidance, procedures, and support is given from the Housing Department and the Community Development Department of the City for all persons to have equal access to housing of their choice.

Attachments

Grantee SF-424's and Certification(s)

OMB Number: 4040-004
 Expiration Date: 8/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="CITY OF MASSILLON"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="34-6001429"/>	* c. Organizational DUNS: <input type="text" value="0852320560000"/>	
d. Address:		
* Street1: <input type="text" value="151 Lincoln Way East"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="Massillon"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="OH: Ohio"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="44646-6615"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="Barbara"/>	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: <input type="text" value="Sylvester"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Community Development Director"/>		
Organizational Affiliation: <input type="text" value="City of Massillon"/>		
* Telephone Number: <input type="text" value="330/830-1721"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="bsylvester@massillonohio.com"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
C: City or Township Government		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency:		
United States Department of Housing and Urban Development		
11. Catalog of Federal Domestic Assistance Number:		
14.218		
CFDA Title:		
Community Development Block Grant		
* 12. Funding Opportunity Number:		
14.218		
* Title:		
Community Development Block Grant FY2016		
13. Competition Identification Number:		
Title:		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/>
* 15. Descriptive Title of Applicant's Project:		
FY 2016 Funding for the CDBG program. Activities will include administration, planning, public services activities, housing rehabilitation, economic development, fair housing, and infrastructure.		
Attach supporting documents as specified in agency instructions.		
<input type="button" value="Add Attachments"/>	<input type="button" value="Delete Attachments"/>	<input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="16"/>	* b. Program/Project: <input type="text" value="16"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2016"/>	* b. End Date: <input type="text" value="06/30/2017"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="604,797.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="5,000.00"/>
* g. TOTAL	<input type="text" value="609,797.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mayor"/>	* First Name: <input type="text" value="Kathy"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Catszaro-Perry"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="330/830-1700"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="mayorkathy@maesillonohio.com"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="May 4, 2016"/>

Grantee SF-424's and Certification(s)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

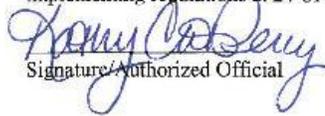
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

 Signature/Authorized Official Date *May 4, 2016*

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

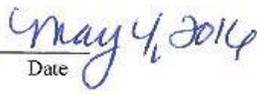
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

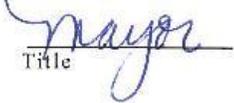
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official 
Date


Title

