

BOARD OF HEALTH MEETING . Tuesday, June 21, 2016
Health Department Conference Room, 3:30 p.m.

MEMBERS PRESENT

Jim Johnson
Dr. Sonia Glick-Ullum
Cathy Heitger
Reginald Hye
Jeff Thornberry

STAFF PRESENT

Terri Argent

GUESTS

The meeting was opened by Jeff Thornberry, President Pro-tem of the Board.

Motion was made by Cathy Heitger, seconded by Reginald Hye, to approve the minutes of the May, 2016 meeting. Motion carried.

On a motion by Reginald Hye, seconded by Jim Johnson, approval was given to pay the May bills for the Health Department in the amount of \$8,390.84 and for the WIC Department in the amount of \$11,298.09 for a total of \$19,688.93. Motion carried unanimously.

The May, 2016 Vital Statistics, Environmental, and Nursing Division reports were accepted and approved without comment.

OLD BUSINESS

None

NEW BUSINESS

1. Approval to Purchase File Cabinets

On a motion by Reginald Hye, seconded by Dr. Sonia Glick-Ullum, approval was given to purchase two new locking file cabinets from Office Max, at a cost of \$229 each. Motion carried .

2. Approval of Enforcement Letter

On a motion by Reginald Hye, seconded by Jim Johnson, approval was given to suspend the Retail Food Establishment license for John George\$ for violations of Ohio Food Code if the violations are not corrected by August 1, 2016. Terri will draft a letter to the license holder.

3. Discussion of Rental Agreement Changes

St. James Church has discussed terms of a rental agreement renewal. They will continue the current rate, plus \$500 per month maintenance fee for five years. On a motion by Jim Johnson, seconded by Reginald Hye, the Board approved the new agreement, providing the Church will add snow removal to the maintenance. The terms will be brought to City Council for approval.

4. Announcement of Bike Safety Program

The Health Department is receiving 150 bicycle helmets from Creating Healthy Communities. We will be holding a Bike Safety Day at the Boys and Girls Club on July 27, and at the Fun Fest on August 13.

5. Successes in Smoke –Free Program

Mayor Kathy Catazarro-Perry has approved suggestions from the Health Department and Stark Parks and is designating the Farmers Market and Veterans Park as %obacco free+ zones. This is a victory for our tobacco use reduction efforts.

On a motion by Reginald Hye, seconded by Dr. Sonia Glick-Ullum, the meeting was adjourned at 4:12 pm. Motion carried.

The next meeting will be held on July 19, 2016.

Jeff Thornberry
President Pro-tem of the Board

Terri D. Argent, Health Commissioner
Secretary of the Board