

**BOARD OF HEALTH MEETING** . Tuesday, July 19, 2016  
Health Department Conference Room, 3:30 p.m.

**MEMBERS PRESENT**

Mayor Kathy Catazaro-Perry  
Dr. Sonia Glick-Ullum  
Reginald Hye  
Jeff Thornberry

**STAFF PRESENT**

Terri Argent  
Dr. Louis Schaner

**GUESTS**

The meeting was opened by Mayor Kathy Catazaro-Perry, President of the Board.

Motion was made by Reginald Hye, seconded by Dr. Sonia Glick-Ullum, to approve the minutes of the June, 2016 meeting. Motion carried.

On a motion by Jeff Thornberry, seconded by Reginald Hye, approval was given to pay the June bills for the Health Department in the amount of \$18,052.17 and for the WIC Department in the amount of \$9,665.21 for a total of \$27,717.38. Motion carried unanimously.

The June, 2016 Vital Statistics, Environmental, and Nursing Division reports were accepted and approved without comment.

**OLD BUSINESS**

**1. Rental Agreement Update**

Safety Service Director, Joel Smith, wants the Health Department to renew our rental agreement for one year only. He is looking at the City Hall basement for the future location of the Health Department.

**2 Accreditation Update**

Volunteer intern, Kristin Mann, from Kent State University, has been working on accreditation paperwork. We are nearing completion of our prerequisites, and have started on our domain paperwork.

**NEW BUSINESS**

**1. Approval of WIC Travel to Columbus**

On a motion by Reginald Hye, seconded by Jeff Thornberry, approval was given for Erin Wise to travel to Columbus for required WIC lactation training from July 26 to July 29, 2016. Cost includes hotel, mileage and food not to exceed \$600 to be paid by WIC grant. Motion carried.

**2. Lancaster Thompson Foundation Request**

On a motion by Reginald Hye, seconded by Dr. Sonia Glick-Ullum, approval was denied for the donation request to the Lancaster Thompson Foundation. The Health Department does not have an account that allows charitable fund donations. Motion denied.

**3. Approval for Terri's REHS Renewal**

On a motion by Reginald Hye, seconded by Dr. Sonia Glick-Ullum, approval was given to a three-year renewal of Terri's REHS through NEHA at a cost of \$225. Motion carried.

**4. Announcement of Subsidy for IT and Accreditation and Pre-Spending Approval**

We are receiving \$15,000 from ODH to spend upgrading our computer systems. Leftover funds are for accreditation. On a motion by Dr. Sonia Glick-Ullum, seconded by Jeff Thornberry, approval was given to spend money on new computers, fax machine, contracts, etc. Motion carried.

**5. Announcement of Grant-Sharing Opportunity and Approval for Contracted Services**

Stark County is sharing money from a grant received from ODH for County accreditation. \$3,500 of that grant money is coming to the Massillon Health Department. On a motion by Reginald Hye, seconded by Jeff Thornberry, approval was given to contract a coordinator. Motion carried.

**6. Add-On**

Mayor Kathy Catazaro-Perry spoke briefly about the vote for the Income Tax increase on August 2, 2016.

On a motion by Jeff Thornberry, seconded by Dr. Sonia Glick-Ullum, the meeting was adjourned at 4:07 pm. Motion carried.

The next meeting will be held on August 16, 2016.

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Mayor Kathy Catacaro-Perry  
President of the Board

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Terri D. Argent, Health Commissioner  
Secretary of the Board