

BOARD OF HEALTH MEETING . Tuesday, February 17, 2015
Health Department Conference Room, 3:30 p.m.

MEMBERS PRESENT

Howard Kemp
Beverly Lewis
Jo-Ann Ryder
Jeff Thornberry

STAFF PRESENT

Terri Argent

GUESTS

The meeting was opened by Jeff Thornberry, President Pro-tem of the Board.

Motion was made by Jo-Ann Ryder, seconded by Beverly Lewis, to approve the minutes of the January, 2015 meeting. Motion carried.

On a motion by Jo-Ann Ryder, seconded by Howard Kemp, approval was given to pay the January bills for the Health Department in the amount of \$18,395.57 and for the WIC Department in the amount of \$9,675.80 for a total of \$28,071.37. Motion carried unanimously.

The January, 2015 Vital Statistics, Environmental, and Nursing Division reports were accepted and approved without comment.

OLD BUSINESS

None

NEW BUSINESS

1. Approval to take part in Massillon Community Garden Coalition

On a motion by Beverly Lewis, seconded by Jo-Ann Ryder, approval was given to take part in the Massillon Community Garden Coalition. There are currently two sites verified . St. James Church and the Massillon Boys Club. The Coalition consists of Walsh University, Massillon Parks and Recreation, OSU Extension, Massillon Museum and Live Well Stark County. Motion carried.

2. New Procedure for Indigent Burials

Currently the Coroner's Office calls a funeral home in Sebring, Ohio to handle indigent burials, due to the low cost of their services. The Coroner will now contact Paquelet Funeral Home in Massillon, who will handle the indigent accounts for the same fee and keep business local. Ultimately, the City pays for the indigent burials.

3. Notice of Special Scheduling for an Employee

While her son is being treated for an illness, Erin Wise will be working three days per week and taking two days as sick time. She will also be doing consultations for WIC clients from her home.

4. Health Department Goals for 2015

A handout was given outlining the Health Department Goals for 2015.

5. Ohio Department of Agriculture Retail Food Establishment Survey Results

The surveyor stated that we were above average, made some suggestions, and found only one missing file. We will submit an action plan to the Ohio Department of Agriculture to show our correction procedures.

On a motion by Beverly Lewis, seconded by Jo-Ann Ryder, the meeting was adjourned at 3:50 pm. Motion carried.

The next meeting will be held on March 17, 2015.

Jeff Thornberry
President Pro-tem of the Board

Terri D. Argent, Health Commissioner
Secretary of the Board