

BOARD OF HEALTH MEETING . Tuesday, April 21, 2015
Health Department Conference Room, 3:30 p.m.

MEMBERS PRESENT

Mayor Kathy Catazaro-Perry
Jim Johnson
Jo-Ann Ryder
Jeff Thornberry

STAFF PRESENT

Terri Argent

GUESTS

The meeting was opened by Mayor Kathy Catazaro-Perry, President of the Board.

Motion was made by Jo-Ann Ryder, seconded by Jim Johnson, to approve the minutes of the March, 2015 meeting. Motion carried.

On a motion by Jo-Ann Ryder, seconded by Jeff Thornberry, approval was given to pay the March bills for the Health Department in the amount of \$20,088.40 and for the WIC Department in the amount of \$10,102.39 for a total of \$30,190.79. Motion carried unanimously.

The March, 2015 Vital Statistics, Environmental, and Nursing Division reports were accepted and approved without comment.

OLD BUSINESS

1. Community Gardens Update

We have received two grants for two to four garden plots. The first will be next to our property, and all plots have been spoken for. Several plots are being taken by WIC participants.

NEW BUSINESS

1. Approval for Terri Argent to attend Spring Health Commissioners Conference

On a motion by Jo-Ann Ryder, seconded by Jim Johnson, approval was given for Terri to attend the Spring Health Commissioners Conference in Columbus from May 18 to 20, 2015, as required by the Ohio Revised Code. Approved costs include \$262.00 for lodging, conference fees of \$195.00, and food expenses for \$110.00, for a total of \$567.00. Motion carried

2. Approval for Erin Wise to attend WIC Directors Meeting

On a motion made by Jeff Thornberry, seconded by Jo-Ann Ryder, approval was given for Erin Wise to attend the WIC Directors Meeting in Columbus from May 7 to 9, 2015. Costs include \$200.00 for lodging, \$70.00 for food, plus mileage expenses. Motion carried.

3. Discussion of Food Service State Review

The Food Service State Reviewer reported that we were above average, but found four areas that need corrective action. They want more violations listed, training manuals for new and current employees, and more frequent inspections of mobile units.

4. Staff Involvement in Community Health Projects

The State is requiring Health Departments to interact more with community partners, so each staff member is getting involved in different projects in which they have some particular interest. A list of employees and their activities was distributed.

5. Acceptance of Employee Resignation and Approval to Begin Hiring the Process

On a motion by Jo-Ann Ryder, seconded by Jim Johnson, approval was given to accept the resignation of the Registered Sanitarian and to begin the hiring process. Motion carried.

On a motion by Jeff Thornberry, seconded by Jo-Ann Ryder, the meeting was adjourned at 4:05 pm. Motion carried.

The next meeting will be held on May 12, 2015.

Mayor Kathy Catazaro-Perry
President of the Board

Terri D. Argent, Health Commissioner
Secretary of the Board