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**MAYOR'S MONTHLY REPORT
OCTOBER 2012
THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE**

STREET DEPARTMENT

Mayor's Monthly Report – October 2012

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**CITY OF MASSILLON
401 WALNUT RD S.W.
MASSILLON OH 44647
PHONE (330) 833-5746
FAX (330) 830-2728
JOE BERENS**

OPERATIONS SUPERINTENDENT

TO: MAYOR KATHY CATAZARO-PERRY

FROM: JOE BERENS, OPERATIONS SUPERINTENDENT

SUBJECT: SEPTEMBER MONTHLY REPORT, STREET DEPARTMENT

DATE: NOVEMBER 1, 2012

COLD MIX: 13.76 TONS

SALT: 443.78 TONS IN STOCK

PATCHED THE STREETS WITH GRINDINGS AND COLD MIX
SWEPT STREETS
CLEANED OFF CATCH BASINS
REMOVED ADVERTISEMENT SIGNS FROM TREELAWNS AND TELEPHONE POLES
MOWED AND WEEDEAT
TRIMMED OVER GROWTH IN ALLIES PIKE TO GREEN S.W.
TRIMMED TREES

STREET DEPARTMENT

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LOADED YARD WASTE AND LEAVES IN ROLLOFF CONTAINER –WEISGARBERS- AND DROPPED OFF AT CITY GARAGE

DROPPED OFF BARRICADES FOR BLOCK PARTIES

10/12/12 46 North Erie St – 8 Barricades
10/19/12 1057 Roslyn Ave NE- Block Party- 4 Barricades
10/20/12 Massillon Recreation Center – Trunk or Treat – 10 Barricades
10/26/12 Old High School and Downtown – Mckinley Parade – 30 Barricades
 1024 24th St S.W. – Block Party – 3 Barricades

REMOVED TREES FROM ROADWAY

Walnut and Fay S.E.
19th St N.W. – Lincoln Park
18th St N.W.
17th St. S.W.
2185 to 2217 Carmont

PATCHED

1541 Walnut S.W.
1018 17th St S.W. – Driveway Approach
9th St S.W. at Main and Tremont
12th S.W. and Main
1506 11th St N.E.
816 Milburn N.E.
6th St N.E.
Indiana
Commonwealth at 8th and 9th
809 Thomas Circle N.E.
6th St S.W. and Lincoln Way
Lincoln Way Bridge
Duncan S.W.

STREET DEPARTMENT

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516 8th S.W.
7th St and Green to Walnut S.W.
Meadowwind N.E.
Tanglewood and Fallen Oak N.E.
27th St N.E.
Dogwood by Fallen Oak
State between 1st and Erie
Erie between State and Cherry
Erie between Thorne and Cherry
Pike
Lincoln Way Bridge going West starting up Left hand Lane at Bridge Joint
Ruth Place
Cherry Rd N.E.
27th St S.E.
25th St S.E.
20th St S.E.

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JOE BERENS**

OPERATIONS SUPERINTENDENT

TO: MAYOR KATHY CATAZARO - PERRY

FROM: JOE BERENS, OPERATIONS SUPERINTENDENT

SUBJECT: OCTOBER MONTHLY REPORT, SIGN DEPARTMENT

DATE: NOVEMBER 1, 2012

10/3/12 Tremont S.W. – Installed new “No Parking” sign
Richville Dr. S.E. – Painted Crosswalk at R.G. Drage School
23rd N.W. – Painted Crosswalk at Gorrell School

10/5/12 Hess Blvd – Replaced bent post “35 MPH” Sign
21 North Bound – Installed post of “50 MPH” Sign
Garage – Shop Clean Up

STREET DEPARTMENT

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- 10/8/12 Garage – Maintenance on the Small Paint Sprayer
N.E. Section – Sign Inspection
- 10/9/12 Cherry N.W. – Cut the branches away from signs
N.E. Section – Sign Inspection
Garage – Maintenance on the Small Paint Sprayer
- 10/10/12 Central Court – Installed “Watch for Children” Sign
Sherman Williams Paint – Picked up 15 Gallons of Paint

Fat Boy Tools – Picked up supplies
Garage – Maintenance on the Paint Sprayer
- 10/11/12 Gail and Healy N.E. – Repaired a twisted post
3rd and Hawthorn N.E. – Cut the branches away from the “Stop” sign
Roosevelt and Mader N.E. – Repaired the twisted “Stop” sign and post
- 10/16/12 Walnut and 16th S.E. – Painted the Crosswalks
- 10/19/12 3rd St N.W. – Reinstalled the “School Bus Stop Ahead” Sign and Post
Erie “Downtown” – Dropped of Sign Pedistool
Garage – Cleaned out Paint Buckets
15th St S.E. – Reinstalled Post and “No Outlet” Sign and replaced “No Parking” Sign
- 10/22/12 Garage – Restocked the Sign Inventory
Erie “Downtown” – Picked up “No Parking Sign” and Pedistool
1st St “Downtown” – Picked up “No Parking” Sign at the Parking Lot
Oberlin “Behind Heinz” – Reinstalled Post and “Stop” Sign
14th St S.W. – Picked up broken Post with “No Parking” Sign
- 10/23/12 Tremont Viaduct – Painted over the graffiti
25th St N.W. – Reinstalled post and “25 MPH” Sign
Ziegler Nut and Bolt – Picked up Bolts and Nuts
Garage – Restocked Bolt Bin
- 10/25/12 Garage – Made “Leaves Only” Sign
14th St S.W. – Installed Post and “No Parking” Sign

TRAFFIC ACTIVITY REPORT

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TRAFFIC ACTIVITY REPORT

MONTH OF OCTOBER 2012

TO: Chief Keith T. Moser
FROM: Patrolman Jeffrey A. Crawford
DATE: November 2, 2012

In October of 2012 the Massillon Police Department issued a total of 77 traffic citations, 97 less than were issued during the same time period last year. The Massillon Police Department made 6 arrests for OVI, 10 less than same time last year. Radar citations for the month totaled 7, this was 15 less than last year during the same time period.

The Massillon Police Department handled a total of 77 traffic accidents during October. This was 13 less than last year at this time. There were 50 property damage accidents, 8 injury accidents, no fatal accidents and 19 accidents that occurred on private property. Of the above accidents there were 8 hit skip accidents. There were 2 accidents that occurred as a direct result of alcohol and/or drugs. There were no motorcycle, no bicycle, and 2 pedestrian accidents during the month. The Massillon Police Department investigated 14 accidents involving juveniles that resulted in 1 injury. OSP investigated one injury accident which occurred in the city during the month of October

In October 2012 there were 50 motor vehicles towed by the Massillon Police Department. This was 21 less than was towed in October 2011. Of the above tows, 36 vehicles were towed from traffic accidents, 6 as a direct result of an arrest, 5 for parking violations, 3 for traffic offense of some type, no stolen/recovered vehicles and there were no miscellaneous towed vehicles.

During the month of October 2012 the traffic officer mailed 8 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer made 7 title searches to the State of Ohio, Bureau of Motor Vehicles. During October 2012, the traffic officer was able to junk or title 3 motor vehicles. Also during the month of October the traffic officer issued or acted upon 23 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged, and filed, several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 4 parking citations.

As of the last day of October 2012 there were 16 motor vehicles sitting upon the impound lots of Reed's Incorporated and Rohr's Towing Service. Of the 16 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrests for the month of October 2012.

TRAFFIC ACTIVITY REPORT**Mayor's Monthly Report – October 2012****Page 6****(Con't)**

OFFICERS NAME	ID#	October	October	October	October	Y.T.D.	Y.T.D.	Y.T.D.	Y.T.D.
		Citations	OVI'S	Accidents	Tows	Citations	OVI'S	Accidents	Tows
Chief Moser	75	0	0	0	0	0	0	0	0
Capt. Herrick	57	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	1	2	0	0	7	3
Lt. Pahlau	43	0	0	0	0	0	0	1	0
Lt. Peel	82	0	0	0	0	0	0	0	0
Capt. Covert	80	0	0	0	0	0	0	0	0
Sgt. DiLoreto	60	0	0	0	0	13	0	11	5
Lt. Carpenter	85	0	0	1	0	9	2	5	3
Sgt. Greenfield	83	2	0	2	1	21	0	21	7
Sgt. J McCune	95	1	0	0	2	28	0	14	11
Sgt. Muntean	70	3	0	3	0	29	2	23	6
Sgt. K Smith	90	0	0	0	1	19	2	16	12
Ptlm. Grizzard	41	0	0	0	0	0	0	0	0
Ptlm. Hendricks	49	0	0	0	0	6	0	21	4
Ptlm. Mead	54	0	0	0	0	5	0	1	13
Ptlm. Sampsel	58	0	0	0	0	0	0	0	0
Ptlm. Ricker	63	0	0	3	2	19	1	22	11
Ptlm. Hartman	67	6	0	5	2	55	1	33	18
Ptlm. R Slutz	69	1	0	1	2	3	0	5	2
Ptlm. Crawford	71	0	0	0	3	22	0	30	27
Ptlm. Brown	72	3	1	3	2	23	3	18	17
Ptlm. Anderson	77	0	0	0	0	10	5	10	6
Ptlm. Mitchell	79	7	0	10	6	32	2	44	23
Ptlm. J. Slutz	81	0	0	4	0	19	0	40	9
Ptlm. Solinger	87	3	0	7	2	12	0	23	7
Ptlm. Fabianich	89	0	0	0	0	0	0	0	0
Ptlm. Rogers	93	0	0	0	0	12	2	7	11
Ptlm. Baumgardner	94	1	0	1	2	29	1	22	9
Ptlm. J Smith	96	5	0	5	7	55	2	26	24
Ptlm. Riccio	98	7	0	3	0	33	4	7	8
Ptlm. Davis	99	0	0	1	3	13	1	15	23
Ptlm. D. Smith	10	2	1	1	0	22	5	18	8
Sgt. Saintenoy	10	4	0	3	0	72	3	25	9
Ptlm. McConnell	10	6	2	1	2	1	1	4	29
Ptlm. Ellis	10	2	0	4	0	31	1	37	18
Ptlm. Maier	10	3	0	0	1	146	12	38	46
Ptlm. Boyer	10	2	0	4	4	42	8	22	22
Ptlm. Gohlike	10	0	0	1	0	28	5	7	10

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Ptlm. M. Williams	10	0	0	3	1	19	2	24	7
	8								
Ptlm. Oszust	10	13	0	6	3	127	5	24	18
	9								
Ptlm. Dadisman	11	4	1	4	1	55	11	11	17
	0								
Ptlm. Edwards	11	0	0	0	0	64	9	12	21
	1								
Ptlm. Masters	11	0	0	0	0	41	0	14	9
	2								
Ptlm. Wilson	11	0	0	0	0	44	5	19	10
	3								
Ptlm. C McCune	11	0	0	0	0	54	4	27	20
	4								
Ptlm. Barabasch	11	0	0	0	0	35	2	24	11
	5								
Ptlm. Antonides	11	0	0	0	0	37	1	8	8
	6								
Ptlm. Alexander	11	2	1	0	1	64	6	24	31
	7								
Other	0					7	0	0	0
Monthly Totals		77	6	77	50	1356	108	760	553

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CHARGE	OCT	Y.T.D.
ACD	15	151
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	1	3
ATV ON CITY STREET	0	0
CHANGING LANES W/O CAUTION	0	0
COUNTERFIET PLATES	0	0
DEFECTIVE EXHAUST	0	0
DRAG RACING	0	2
DRIVING ALONE ON A T.P.	0	5
DRIVING OVER A FIRE HOSE	0	0
DUS	4	131
DWI	6	117
EXPIRED OL	0	0
EXPIRED/IMPROPER REGISTRATION	2	49
FAILURE TO CONTROL	9	109
FAILURE TO PRODUCE AN OL	0	0
FAILURE TO SIGNAL	0	47
FAILURE TO YIELD	11	113
FICTICIOUS REGISTRATION	0	8
HIT-SKIP	5	29
IMPEADING THE FREE FLOW OF TRAFFIC	0	3
IMPROPER BACKING	1	26
IMPROPER LANE USE	3	36
IMPROPER PASSING	0	8
IMPROPER START	0	2
IMPROPER TURN	0	10
INADEQUATE BRAKES	0	0
UNSECURE LOAD	0	0
LEFT OF CENTER	0	7

TRAFFIC ACTIVITY
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NO M.C. SAFETY EQUIPMENT	0	1
NO HEADLIGHTS	0	7
NO OL	3	59
NO SEATBELT/CHILD RESTRAINTS	1	36
NO BRAKE/TAIL/LICENSE PLATE LIGHTS	0	8
OBSTRUCTION OF A CROSSWALK	0	0
OBSTRUCTION OF WINDSHIELD	0	0
OPEN CONTAINER	0	5
OVERWEIGHT VEHICLE	0	1
PARKING VIOLATIONS (INCLUDING HANDICAP)	0	0
PASSING A STOPPED SCHOOL BUS	0	2
PEELING TIRES	0	2
PROHIBITED VEHICLE ON A CITY STREET	0	0
RECKLESS OPERATION	0	11
RED LIGHT	7	77
SPEEDING	7	165
STOP SIGN	1	83
UNSAFE VEHICLE	0	2
WEAVING	0	5
WILLFULLY FLEEING/FAILURE TO FLEEING COMPLY	0	1
WRONG WAY ON A ONE WAY STREET	1	4
MISCELLANEOUS	0	37
VOIDED	0	17
CITATIONS		
TOTALS-----	77	1379

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REASON TOWED	OCT	YEAR TO DATE TOTALS
ACCIDENTS	36	326
TRAFFIC	3	54
PARKING	5	46
ARREST	6	121
STL/REC	0	3
MISC	0	3
TOTALS	50	553

THE CITY OF MASSILLON
Internal Correspondence

TO: Mayor Kathy Catazaro-Perry, et al
FROM: Rhonda Smith- Parking Enforcement Department
SUBJECT: End of Month Report for October 2012
DATE: November 1, 2012

Month End Report-OCTOBER 2012

Total number of tickets issued:	99 (vacation)
by parking enforcement: **	88
by police officers:	6
towed vehicles with tickets	5
Outstanding Tickets:	969
Total number of PAID Violations:	97
Number of parking permits issued:	212
Revenue received from PAID violations (includes hearing fees)	\$ 1135.00
Revenue received from parking permits:	1165.00
TOTAL AMOUNT OF REVENUE FOR THE MONTH	\$ 2300.00

SUMMARY OF GARBAGE DEPARTMENT

ACTIVITY
OCTOBER 2012

NEW CUSTOMERS:	19	
PERMANENTLY DISCONTINUED:	53	
TEMPORARILY DISCONTINUED:	13	
RESUME SERVICE TO DELINQUENT CUSTOMERS, PAID IN FULL:	5	
RESUME SERVICE TO REGULAR CUSTOMERS:	6	
TRANSFERS	6	
MISSES:	8	
MISC. MESSAGES:	20	
TOTAL OF CLEAN-UPS WITH CHARGE:	113	
TOTAL OF CHARGES FOR CLEAN-UPS:	\$ 1153.00	
DUMPSTER ACTIVITY –CONTAINERS PLACED TEMPORARILY:	3	
TOTAL CHARGES FOR DUMPSTERS	\$ 165.00	
TOTAL SERVICES DONATED AT NO CHARGE:	\$ 2461.50	
EMPTY BASKETS MAIN STREET 2X WEEK		\$ 400.00
BAGS FROM COMMUNITY SERVICE WORKERS		\$ 200.00
HEALTH DEPT CLEAN UPS		\$ 175.00
SERVICE TO CITY BUILDINGS		\$ 1686.50

THE CITY OF MASSILLON
INTERNAL CORRESPONDENCE

TO: Mayor Kathy Catazaro-Perry **DATE:** November 6, 2012
FROM: Keith A. Dylewski, P.E., P.S.
City Engineer
SUBJECT: Engineering Department Monthly Report for October 2012

BRIDGES

Harsh Avenue SE Box Culvert Replacement – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

17th Street NE Bridge – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 70 % completed.

Bridge Inspections – Annual bridge inspections for 2012 will be performed in December of 2012.

SANITARY SEWERS

27th Street/Bison Avenue Sanitary Sewer - The design work is 95% complete. This project will be completed to assist the Poets Glen Annexation. Currently finalizing plans and specifications and preparing PTI for Ohio EPA.

State Avenue Sewer Rehab - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

Griffith Sanitary Sewer Replacement Project – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project submitted to OPWC for funding for 2013.

Bit of Eden – Pump Station to service Bit of Eden. Survey and design 100% completed, submitted to Ohio EPA for PTI permit. PTI permit was approved in July 2012. Project was awarded to RBS Construction that had a bid amount of \$31,151.00. Expected to start construction the week of November 12th. Currently receiving bids and reviewing shop drawing submittals.

ENGINEERING DEPARTMENT

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WASTEWATER TREATMENT PLANT

WWTP Upgrade Project – Current project scope is to upgrade the existing WWTP average daily flow from 15.8 MGD to 17.0 MGD; modify existing aeration tanks, primary and secondary clarifiers, and sludge pumping to enable biological nutrient removal; replace and upgrade tertiary filter capacity; modify sludge conditioning and digestion facilities; modify and upgrade electrical and instrumentation systems. Will be applying to the Ohio Water Pollution Control Loan Fund (WPCLF) for project funding.

STREETS

9th Street SW Storm Sewer Improvement Project– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Submitted the funding application along with plans/specifications to OPWC for the funding year 2012, with project cost estimate currently being \$1,679,892.00. Project submitted to OPWC for funding for 2013.

Main Avenue Resurfacing - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00. Applied to SCATS for funding FY 2016.

1st Street NE Improvement Project –Project will consist of resurfacing between Cherry Road & Lake Avenue with the installation of ADA compliant curb ramps; rehabilitation of catch basins, sanitary & storm manholes, and replacement of portions of the existing drainage system. The contract was awarded to Superior Paving & Materials Inc. in the amount of \$542,105.18. Work began the week of September 17, 2012. Project 40% completed.

Lincoln Way (SR 172) Paving Project – This is a joint project with the Ohio Department of transportation to pave Lincoln Way (SR 172) from 16th Street NE to the Easterly Corporation Line. Current project cost estimate is \$553,000.00 with a cost share by the City of \$201,000.00. The City applied to OPWC and received funding for the project and we have also applied to the Municipal Road Fund through the Stark County Commissioner's for the City's cost share for the project. ODOT bid the project in September with the Shelly Company being the apparent low bidder. Work will commence in the Spring of 2013.

2012 Target Area Streets – Bid opening September 4, 2012. Bids were more than 10% over the project construction estimate and therefore the project will be re-bid in the Spring of 2013.

Hankins Road Improvement Project – Currently beginning the survey work and preliminary design.

SR 241 & SR 172 Intersection Improvement Project – ME Companies will be performing a safety study which will enable the City to apply for safety funding through ODOT in the Spring of 2013 for improvements to this intersection.

ENGINEERING DEPARTMENT

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Amherst Road & Lake Avenue Intersection Improvement Project – ME Companies will be performing a safety study which will enable the City to apply for safety funding through ODOT in the Spring of 2013 for improvements to this intersection.

SUBDIVISIONS

Centennial Village – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

Cherry Springs Condominiums – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Entire property sold at bank auction in September 2012.

Country View No. 6 – Preliminary plat approved by Planning Commission August 8, 2012.

Concord Village Allotment – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006. Plat recorded, construction began the week of March 26th, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

Forest Hills No. 3 – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

Gray Ridge Estates Phase 1 – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed. Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27th Street SE completed. Entire development sold at auction in summer 2011.

Sippo Reserves Allotment Phase 1 – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation

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began week of September 19th. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

Sippo Reserves Allotment Phase II – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer, who will be completing any incomplete items.

Westbrook Estates Phase III - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16th, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

Woodland Creek – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

MISCELLANEOUS

Storm Water Management Plan – Submitted 2011 OEPA report on March 19, 2012. An educational session will be held November 14, 2012 at the Massillon Recreation Center at 9:00 a.m. regarding minimum control measure #6 from our SWMP.

Storm Water Mapping – Updating on a continuing basis.

Subdivision Mapping - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

Sanitary Sewer Mapping – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

GIS – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs.

Web Site - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

Outfall Inventory – Creating mapping and database including data entry of existing outfalls as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

ENGINEERING DEPARTMENT

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Levee Infrastructure Repair – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Applied to OPWC and MWCD for funding in 2013.

St. Mary's & 3rd Street NE Storm Sewer Rehabilitation – Survey 80% completed.



Robert Straughn Director
505 N. Erie St. North
MASSILLON, Ohio 44646
330.832.1621 Ext. 12
rstraughn@massillonohio.com

Date: 11.7.2012

Subject: Directors Report for the month of November 2012.

Open positions –

Facility Operations Supervisor position –

We have organized a panel from the staff to interview candidates for the Facility Operations Supervisor position as our first step in the interview process which we will be starting the week November 12th. We have received a total of fourteen resumes for the position. As a first step the panel has narrowed the pool of candidates down to six. Our next step is to interview these six candidates with the goal of narrowing the six down to three finalists. Next step will be to invite two board candidates to be part of the final interview process with the goal of selecting the successful candidate at the end of these interviews. We will then offer the successful candidate a conditional offer of employment. Our goal is to have this position filled by November 21st with a start date to be negotiated with the candidate.



Robert Straughn Director
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Marketing and Special Events supervisor –

This position has been posted and we are receiving many highly qualified candidates. We will be using the same process for the Marketing and Special Events supervisor as we have for the Facility Operations Supervisor position. We plan on starting the interview process once the Facility Operations Supervisor has been filled.

Recreation Management Software status –

Per last month's report, by year end, our parks and recreation management software provider Recware Safari will no longer be supported by the company that now owns them, Active Network. This software is important to the operations of the recreation center as it provides all the tools necessary to run the department. Tools such as a member data base, registration and financial reports. These are just a few key elements the software provides that are critical to running the recreation center efficiently.

We have looked at several software provider options and hope to settle in on one by the end of the year with implementation first quarter 2013.

We have a meeting scheduled with the city's IT team on the 15th of November. This team is made up of several different department heads around the city. They each bring a unique perspective to IT issues as they relate to their specific departments. We look forward to their involvement in the process.



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rstraughn@massillonohio.com

Parks – The Preserve barn fire.

We had a fire in the barn on the Preserve property last Saturday. It is currently under investigation by the Massillon Fire chief. There are four buildings on the Preserve property, the barn, a house and two out other buildings. I am working with the Safety Service Director to decide on how we want to proceed once the investigation is complete.

MASSILLON PARKS AND RECREATION DEPARTMENT
Parks Division Monthly Report – October 2012
Submitted by: Douglas Nist

Shriver Park

The play structure was removed completely and the site has been cleared of all barriers and safety surface material.

Recreation Center

The recreation centers front flower beds had 200 Tulip bulbs planted on Saturday November 3rd. The bulbs were planted by the youth of the Massillon Church of the Nazarene. The bulbs were planted in 3 different spots along the front of the building.

Park Mowing

Crews are working at final mowing and mulching of leaves at all park locations. The wind and rains the week of Oct. 29 brought down most of the leaves. There are a few parks that will take additional mowing because of the amount of leaves that have fallen.

Park Restroom Buildings

The park restrooms will close on Monday November 5th. Crews will be pressure washing the restrooms prior to the water being shut down and the lines blown out. The water lines will be drained the week of November 12th.

Genshaft Park

The park was broken in to and vandalized on Nov. 1, 2012. The garage door was kicked in and the lock on the concession door was heavily damaged. On the bright side – nothing was stolen!

Upcoming Projects

- Swings will be removed before winter at all play structures.
- Garage storage solutions will continue as we prepare for the winter months.

**MASSILLON SENIOR CENTER
SEPTEMBER 2012**

- All regularly scheduled programs held. Saturday night euchre party, MWF afternoon euchre, monthly meeting, exercise, jazz concert, Garden club, movie and Radio club. Hot meals served at noon Monday through Friday. Blood pressures 2nd Wednesday, and volunteers at the library. Bowlers resumed their Monday, Wednesday and Friday schedule.
- United Way Day of Caring was September 7th and we had 8 employees from Timken with us who cleaned and painted inside of the building and 2 who sanded, stained and sealed our park bench in front of the building.
- Two van trips were enjoyed. One to Rolling Ridge Ranch with lunch afterwards at the Inn at Honey Run, and another trip to Utica to visit the Velvet Ice Cream factory with lunch there and a lot of choices for cones.
- The Center participated in the Faith In Action Health Fair held at the Recreation Center.
- A wonderful group of volunteers handled office duties for a week while Caroline was on vacation at the same time Nancy was off for surgery. Our dedicated Caroline called almost every day from Minnesota to check on things. Thank you Caroline and volunteers.

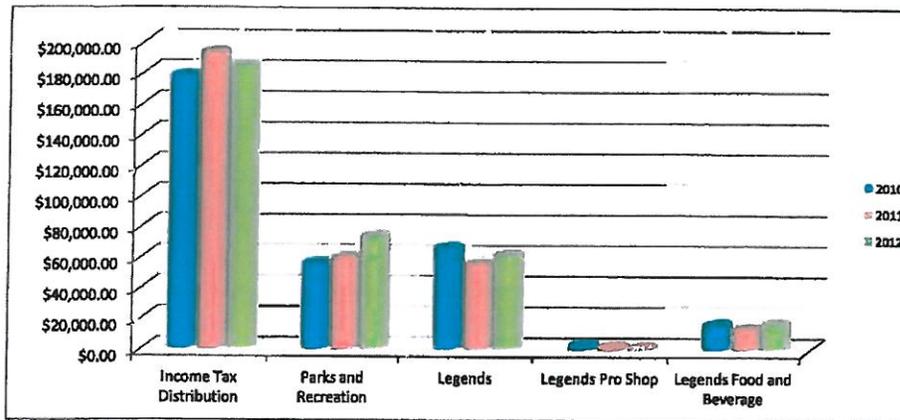
Volunteer Hours for August 1292
Volunteer Hours for September 969

NANCY
Attended 2 SARTA board meetings.

PARKS AND RECREATION DEPARTMENT
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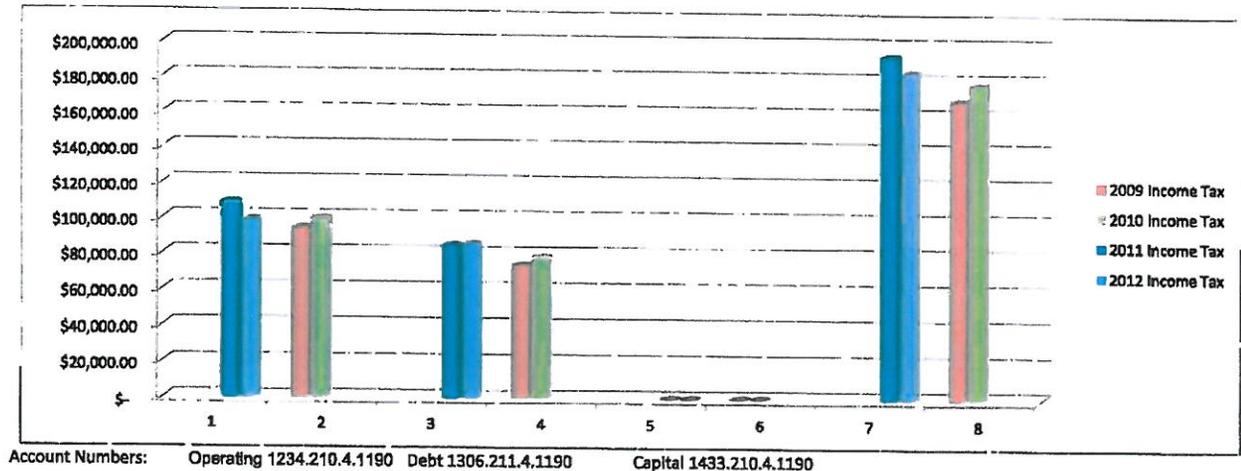
Total Annual Revenue Comparison October 2010-2012

	2010	2011	2012
Income Tax Distribution	\$177,792.89	\$193,339.99	\$184,349.68
Parks and Recreation	\$55,460.33	\$59,730.17	\$73,181.97
Legends	\$65,390.02	\$55,854.97	\$61,238.71
Legends Pro Shop	\$2,153.58	\$1,891.87	\$1,186.42
Legends Food and Beverage	\$15,758.23	\$13,787.58	\$16,465.06
	\$316,555.05	\$324,604.58	\$336,421.84



Income Tax 2009 - 2012 Comparisons

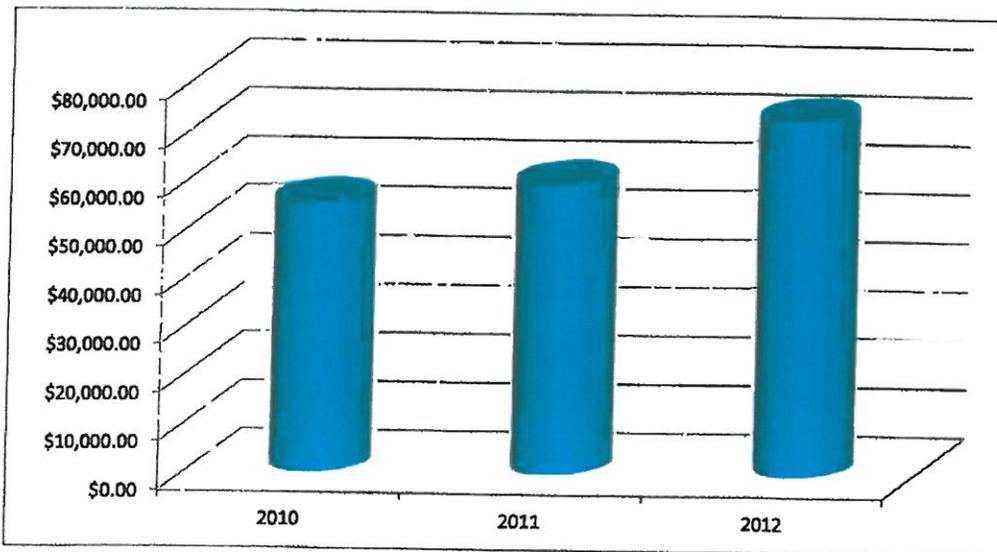
October Revenue						
	Operating	Debt Retirement	Capital Improvement	Total	YTD Income Tax	Total Income
2009 Income Tax	\$84,492.01	\$74,243.78	\$0.00	\$168,735.79	\$1,892,832.69	\$2,278,708.97
2010 Income Tax	\$99,564.02	\$78,228.87	\$0.00	\$177,792.89	\$1,814,415.00	\$2,254,660.62
2011 Income Tax	\$108,270.42	\$85,069.57	\$0.00	\$193,339.99	\$1,949,661.50	\$1,949,661.50
2012 Income Tax	\$98,680.61	\$85,669.04	\$0.00	\$184,349.68	\$1,929,237.63	\$1,929,237.63



Account Numbers: Operating 1234.210.4.1190 Debt 1306.211.4.1190 Capital 1433.210.4.1190

Parks and Recreation Monthly Revenue Report 2010-2012

Revenue Description	2010	August	
		2011	2012
Concession	\$718.16	\$599.12	\$487.82
Customer Account	\$202.30	\$280.33	\$137.50
Duncan Plaza Damage	\$0.00	\$0.00	\$0.00
Entry Fees	\$12,817.84	\$10,339.84	\$11,915.98
Field Rental CI	\$0.00	\$0.00	\$0.00
Field Rentals	\$1,850.00	\$1,295.00	\$2,185.00
Gate Receipts	\$0.00	\$0.00	\$0.00
General Fund - City	\$0.00	\$0.00	\$0.00
Misc. Park Capital	\$656.65	\$0.00	\$316.67
Misc. Park Revenue	\$0.00	\$0.00	\$25.00
Misc. Rec. Revenue	\$6,170.71	\$3,702.25	\$939.50
Other Revenue	\$0.00	\$0.00	\$0.00
Park Permits	\$580.00	\$695.00	\$680.00
Rec Center Memberships	\$31,479.67	\$42,241.13	\$54,659.50
Rec Center Rentals	\$985.00	\$577.50	\$1,835.00
State Grants	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Refund to Services	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (AS)	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (S)	\$0.00	\$0.00	\$0.00
	\$55,460.33	\$59,730.17	\$73,181.97



PARKS AND RECREATION DEPARTMENT
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Legends Golf Course 2011 versus 2012 Comparison								
Legends - Proshop - Club Legends								
October Revenue								
	2011	2012		2011	2012		2011	2012
Golf Revenue			Proshop			Club Legends		
Green Fees	\$40,462.50	\$49,639.61	Merchandise	\$1,891.87	\$1,186.42	F & B	\$13,787.58	\$16,465.06
Cart Fees	\$738.00	\$474.00						
Driving Range	\$510.00	\$748.00						
Annual Memberships	\$0.00	\$0.00						
House Charges	\$13,250.47	\$9,575.10						
Hotel	\$540.00	\$360.00						
Gift Certificates	\$215.00	\$425.00						
Miscellaneous	\$139.00	\$17.00						
TOTAL:	\$55,854.97	\$61,238.71		\$1,891.87	\$1,186.42		\$13,787.58	\$16,465.06

August	2011	2012
Golf Revenue	\$55,854.97	\$61,238.71
Proshop	\$1,891.87	\$1,186.42
Club Legends	\$13,787.58	\$16,465.06
Total:	\$71,534.42	\$78,890.19

Year to Date

	2011	2012
Golf Revenue	\$801,295.75	\$865,545.09
Proshop	\$36,138.59	\$33,304.55
Club Legends	\$206,397.72	\$221,825.53
Total:	\$1,043,832.06	\$1,120,675.17

HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF OCTOBER, 2012

NURSING DIVISION

Mayor's Monthly Report – October 2012

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	Current Month		Year to Date
<u>Vital Statistics Services</u>			
Births: Resident .. 0 ... Non-Resident .. 0.. Total:	0	1
.....			
Deaths: Resident .. 24 ... Non-Resident .. 15.. Total:	39	392
.....			
Certified B/D copies issued	209	2445
...			
Burial Permits	38	450
...			
Fetal Death	0	0
.			
<u>Animal Control</u>			
Animal bites reported	9	93
...			
Lab examinations: (Positive <u>0</u> ; Negative <u>1</u> ; Undetermined <u>0</u>)			
Total:	1	2
<u>Food Protection</u>			
Food Service/Food Establishment Inspections	28	283
...			
Food Vending Machine Inspections	28	28
.....			
Mobile Unit/Temporary Food Inspections	0	50
.....			
Consultations	1	16
..			
Plan Reviews made	0	2
..			
Food Complaints received	1	19
...			
<u>Nuisance Control</u>			
Residential complaints	34	302
...			
Commercial complaints	1	14
...			
Inspections	47	337
..			
Consultations	8	58

... **NURSING DIVISION**

Mayor's Monthly Report – October 2012

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Orders issued			
...	32	268
Orders in compliance			
...	30	245
Smoking Complaints			
.....	2	17
Smoking Investigations			
.....	2	15
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections			
.....	5	48
Swimming Pool Complaints			
.....	0	0
Mobile Home Park Inspections			
.....	3	16
Mobile Home Park Complaints			
.....	1	7
School Environment Inspections			
.....	0	0
Supervised Community Clean-ups			
.....	1	5
<u>Compliance Actions</u>			
Legal Action			
...	0	4
<u>Mosquito Control</u>			
Mosquito Investigations			
...	0	37
Larvacide Drops			
..	0	35
Biomist Spraying			
...	0	0

COMMUNITY DEVELOPMENT DEPARTMENT

Mayor's Monthly Report – October 2012

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THE CITY OF MASSILLON, OHIO

Internal Correspondence

To: Mayor Kathy Catazaro-Perry

Date: November 8, 2012

From: Ted Herncane, Community Development Director

Subject: Monthly Report – October 2012

1. The City continued implementing activities under its FY 2012 CDBG Program Year, which began July 1, 2012. In regards to FY 2012, Congress has approved a HUD budget that reduces funding for CDBG by approximately 11.6%. The City's entitlement grant for FY 2012 is \$582,917. This represents the lowest CDBG allocation for Massillon since 1990.

The CD Department added two activities to the Program Year 2012 CDBG Program: City Demolition Program and funding to Habitat to Humanity for housing redevelopment. The CD Department intends to demolish the blighted structure located at 55 Forest Ave SE with this new activity.

2. The CD Department continued work on the implementation of its Neighborhood Stabilization Program (NSP). NSP funds are being used for the rehabilitation/new construction of 15 single family homes, and for the demolition of 39 vacant and dilapidated residential structures. Habitat for Humanity of Greater Stark & Carroll Counties is close to completing the three new homes on Fourth St. SW approved by City Council in April of this year and dedication is tentatively scheduled for early December.
3. The CD Department began Phase One of the CDBG Sidewalk Replacement Program. The City contracted with Holderbaum Sewer and Drain to install and replace various sections of deteriorated sidewalk along the north side of Walnut SE from Young St. to 16th St. SE.
3. The Housing Department continued to implement emergency home repair projects to low/moderate income persons utilizing CDBG funding. The Housing Department also fielded several Fair Housing calls and provided homebuyer assistance to eligible homebuyers. There are currently five (5) full rehab housing projects at various stages of implementation.
4. As scheduled, the Mayor's weekly business visits were conducted in conjunction with the CD Department. Visits included Progressive Chevrolet, Pregnancy Support Center, Shearer's, and Stark Glass. The Mayor's weekly business visits continue to be a valuable source of communication between the City and the local business community in an effort to increase business retention in the City.

Ted Herncane, CD Director

BUILDING DEPARTMENT
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CITY OF MASSILLON BUILDING DEPARTMENT

2012 MONTHLY PERMITS AND INSPECTIONS BY TYPE WITH YEARLY TOTALS

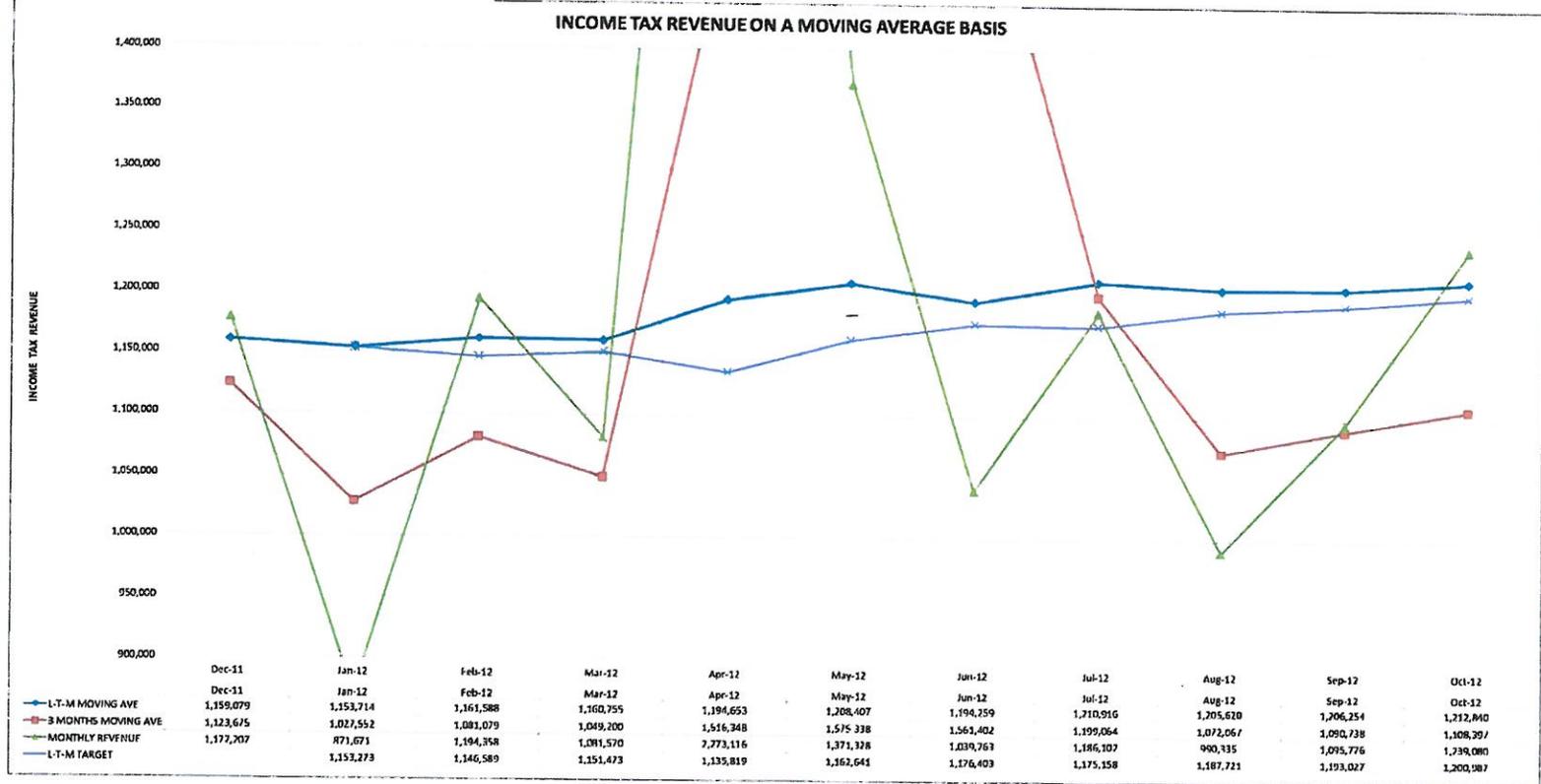
<u>PERMITS</u>	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building Permits	23	31	63	87	92	105	74	69	42	83			669
Electrical Permits	19	23	33	19	35	40	47	25	23	32			296
Plumbing Permits	10	7	12	9	16	13	17	8	17	24			133
Heating Permits	7	17	13	16	15	17	13	15	12	20			145
Low Voltage Permits	0	1	1	0	6	2	0	8	0	0			18
TOTAL PERMITS:	59	79	122	131	164	177	151	125	94	159	0	0	1261
<u>INSPECTIONS, PHONE CALLS, & PLAN REVIEW</u>	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Building - William Kraft	28	10	13	11	62	6	17	17	10	5			179
Plumbing - William Kraft	4	5	9	6	9	9	19	7	11	13			92
Heating - William Kraft	2	0	0	0	0	0	0	0	0	0			2
Zoning Calls - W. Kraft	Added to Report in April			31	42	20	0	2	0	0			95
Plan Review - W. Kraft	Added to Report in April			26	30	44	32	36	20	30			218
Administrative Calls - W. Kraft	Added to Report in April			109	115	51	47	115	96	120			653
Code Enf. - W. Kraft	Added to Report in April			4	2	13	4	5	6	0			34
Building - Frank Silla	116	118	145	137	127	130	147	120	109	140			1289
Heating - Frank Silla	27	28	43	39	31	20	30	41	32	38			329
Electrical - Frank Silla	65	48	90	63	60	82	58	61	55	60			642
Code Enf. - Jim Johnson & Larry St. Jean	0	0	26	77	216	265	234	203	186	178			1385
TOTAL INSPECTIONS:	242	209	326	503	694	640	588	607	525	584	0	0	4918

BUILDING DEPARTMENT
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BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE
MONTHLY DATA 2012

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL		
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	
Dwellings					3	270,000	2	280,000	5	380,000	4	526,440	1	90,000			1	182,800							16	1,729,240	
Condominiums (Units)																									0	0	
Duplexes (Units)																									0	0	
Multi-Family (Units)															1	900,000									1	900,000	
Dwelling Alterations	9	63,312	15	112,915	32	273,676	51	300,978	46	301,621	42	252,257	34	226,333	30	171,753	25	141,019	48	409,624						332	2,253,488
				Friends & Family				Marshall's						Affinity Cath Lab Addition						Dunkin' Donuts							
New Commercial			1	1,083,100			1	628,000					1	1,500,000						1	350,000					4	3,561,100
Commercial Alterations	4	54,000	5	1,678,495	13	860,513	5	10,900	8	5,885,688	6	131,225	4	19,800	11	654,550	3	27,000	9	263,300						68	9,585,471
				Russ Draine Bldg				Tri-Doc Storage							Storage Building												
New Industrial			1	35,000			1	98,000							1	50,000										3	183,000
Industrial Alterations					2	206,975			3	253,700	1	18,000			2	5,500	1	17,000	2	157,000						11	658,175
Garage/Carport							3	27,500	4	53,000	1	7,000	1	6,500	2	40,300			4	22,900						15	157,200
Garage Alterations						2	6,000	1	2,855	2	24,000				1	700										6	33,555
Miscellaneous	10	25,300	6	47,275	2	3,300	8	43,550	4	4,000	23	12,988	3	1,900	7	16,800	2	0	5	3,875						70	158,988
Schools																										0	0
Swimming Pools					1	29,000	1	3,200	8	76,799	9	32,473	9	31,590	4	20,900	1	35,500								33	229,462
New Hospitals																										0	0
Hospital Alterations																										0	0
Accessory Building					5	7,875	5	15,517	3	7,400	2	4,600	5	13,400	4	13,203	1	2,500	2	8,000						27	72,495
Fences			3	8,200	3	3,000	5	2,175	8	13,504	12	16,936	16	51,872	5	8,532	7	12,915	9	20,500						68	137,634
Razing					2	24,500	3	0	2	7,000	3	85,000			1	1,000	1	1,500	3	88,000						15	207,000
TOTALS:	23	142,612	31	2,964,985	63	1,678,839	87	1,415,820	92	6,985,567	105	1,110,919	74	1,941,395	69	1,883,238	42	420,234	83	1,323,199	0	0	0	0	0	669	19,866,808

INCOME TAX DEPARTMENT
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INCOME TAX DEPARTMENT
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2012	2012 TAX REVENUE	2011 TAX REVENUE	PLUS/MINUS	MONTHLY CHANGE %	Y-T-D % CHANGE	ACCUM 2012 REVENUE	ACCUM 2011 REVENUE
JANUARY	871,671.41	936,052.32	(64,380.91)	-6.88%	-6.88%	871,671.41	936,052.32
FEBRUARY	1,194,358.44	1,099,872.94	94,485.50	8.59%	1.48%	2,066,029.85	2,035,925.26
MARCH	1,083,977.24	1,091,564.59	(7,587.35)	-0.70%	0.72%	3,150,007.09	3,127,489.85
APRIL	2,273,115.76	1,866,348.08	406,767.68	21.79%	8.60%	5,423,122.85	4,993,837.93
MAY	1,371,327.81	1,206,281.47	165,046.34	13.68%	9.59%	6,794,450.66	6,200,119.40
JUNE	1,039,763.26	1,209,528.40	(169,765.14)	-14.04%	5.73%	7,834,213.92	7,409,647.80
JULY	1,186,102.26	986,222.45	199,879.81	20.27%	7.44%	9,020,316.18	8,395,870.25
AUGUST	990,334.91	1,053,889.10	(63,554.19)	-6.03%	5.94%	10,010,651.09	9,449,759.35
SEPTEMBER	1,095,776.24	1,088,170.83	7,605.41	0.70%	5.39%	11,106,427.33	10,537,930.18
OCTOBER	1,239,080.24	1,160,040.08	79,040.16	6.81%	5.54%	12,345,507.57	11,697,970.26
NOVEMBER							12,731,746.57
DECEMBER							13,908,953.86
YTD TOTALS	12,345,507.57						13,908,953.86

11/15/2012

MONTHLY TAX REVENUE COMPARISON REPORT

CITY OF MASSILLON

INTERNAL CORRESPONDENCE

TO: Kathy Catazaro-Perry, Mayor
FROM: Kenneth Koher, Income Tax Administrator
SUBJECT: Income Tax Department Monthly Report – October 2012
DATE: November 15, 2012

.....
Income Tax collections for the month of October 2012 of \$1,239,080.24 were up 6.81% (\$79,040.16) as compared to October 2011. This total represents the combined General Fund and Parks and Recreation income tax collection.

Year-to-date totals are up \$647,537.31 or 5.54% as compared to the same period last year. At the end of October the average monthly Income Tax collections based upon a last-twelve-months calculation period (November 2011 thru October 2012) increased from \$1,176,434 to \$1,212,840, or 3.10%. That amount is \$11.8 thousand per month above the 2.4% income tax revenue projected growth rate (target).

The *last-twelve-months* calculation is a meaningful indicator as it tracks the trend of income tax revenue over a pertinent time period. Annualized, the increase would represent \$118.5 thousand more for the General Fund and \$23.7 thousand more for Parks & Recreation Fund beyond the Administration's 2.4% estimated growth rate forecast for 2012.

As an additional note to this month's report, please be informed that there are some significant-dollar 2011 tax returns under audit. These returns were recently received by the Federal tax filing extension deadline date of October 15, 2012. These business returns have the potential to have a large-dollar impact on tax refunds and needed appropriations.

Attached please find the following:

- Income Tax Revenue On A Moving Average Basis Chart
- Daily Deposits Recap Report
- 2012 Month-by-Month General Fund and Parks & Rec Income Tax Report

Kenneth Koher
Tax Administrator
October 15, 2012

cc: G. Maier
Finance Committee
J. Rothlisberger
J. Ferrero
R. Straughn
T. Stuck

INCOME TAX DEPARTMENT

Mayor's Monthly Report – October 2012

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DATE	'12 DEPOSIT	'11 DEPOSIT	PLUS/MINUS	'12 GEN FUND	'12 CAP IMP
10/1/2012	54,075.44	54,109.64	-34.2	44,950.03	112.66
10/2/2012	324,876.02	284,037.73	40,838.29	270,052.11	676.82
10/3/2012	58,205.07	7,418.11	50,786.96	48,382.77	121.26
10/4/2012	9,411.88	18,358.57	-8,946.69	7,823.59	19.61
10/5/2012	11,354.73	12,055.58	-700.85	9,438.58	23.66
10/8/2012	8,029.55	15,340.28	-7,310.73	6,674.54	16.73
10/9/2012	28,959.18	29,087.99	-128.81	24,072.22	60.33
10/10/2012	21,227.05	21,658.83	-431.78	17,644.91	44.22
10/11/2012	19,043.10	23,226.61	-4,183.51	15,829.51	39.67
10/12/2012	38,960.83	839.33	38,121.50	32,386.06	81.17
10/15/2012	29,097.35	67,180.28	-38,082.93	24,187.08	60.62
10/16/2012	105,402.93	58,688.05	46,714.88	87,615.84	219.59
10/17/2012	25,224.27	71,751.66	-46,527.39	20,967.59	52.55
10/18/2012	9,298.91	14,800.61	-5,501.70	7,729.69	19.37
10/19/2012	63,728.47	72,446.27	-8,717.80	52,974.08	132.77
10/22/2012	104,986.73	55,621.94	49,364.79	87,269.87	218.72
10/23/2012	24,629.31	18,941.11	5,688.20	20,473.03	51.31
10/24/2012	18,180.86	63,257.71	-45,076.85	15,112.78	37.88
10/25/2012	44,613.84	52,582.30	-7,968.46	37,085.11	92.95
10/26/2012	29,843.91	129,818.77	-99,974.86	24,807.65	62.17
10/29/2012	63,180.29	88,818.71	-25,638.42	52,518.41	131.63
10/30/2012	86,801.61	0	86,801.61	72,153.55	180.84
10/31/2012	59,948.91	0	59,948.91	49,832.33	124.89
TOTALS	1,239,080.24	1,160,040.08	79,040.16	1,029,981.33	2,581.41

INCOME TAX DEPARTMENT
Mayor's Monthly Report – October 2012
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'12 PARKS	'11 PARKS	PLUS/MINUS
9,012.75	9,018.27	-5.52
54,147.09	47,339.62	6,807.47
9,701.04	1,236.35	8,464.69
1,568.68	3,059.76	-1,491.08
1,892.49	2,009.26	-116.77
1,338.29	2,556.71	-1,218.42
4,826.63	4,848.00	-21.37
3,537.91	3,609.80	-71.89
3,173.91	3,871.10	-697.19
6,493.60	139.89	6,353.71
4,849.66	11,196.71	-6,347.05
17,567.51	9,781.34	7,786.17
4,204.13	11,958.61	-7,754.48
1,549.85	2,466.77	-916.92
10,621.62	12,074.38	-1,452.76
17,498.14	9,270.32	8,227.82
4,104.97	3,156.85	948.12
3,030.20	10,542.95	-7,512.75
7,435.79	8,763.72	-1,327.93
4,974.08	21,636.46	-16,662.38
10,530.26	14,803.12	-4,272.86
14,467.22	0	14,467.22
9,991.68	0	9,991.68
206,517.50	193,339.99	13,177.51

Kathy Catazaro-Perry, Mayor



November 15, 2012

The Honorable Mayor Kathy Catazaro-Perry
City of Massillon
Municipal Government Annex Administrative Building
151 Lincoln Way E.
Massillon, Ohio 44646

Reference: Civil Service Commission and Equal Employment Opportunity Monthly Report

Dear Mayor Catazaro-Perry:

The Assessment Centers conducted by the Ohio Association of Chiefs of Police, Inc. have been completed. The final scores and ranking have been calculated and an eligibility list for police captain and sergeant has been certified.

I have completed collecting and photocopying documents for the Law Director's Office to use in defense of the city in John Killian v. City of Massillon, Equal Employment Opportunity Commission # 22A-2012-01415. This matter remains under investigation by a federal investigator employed by the Equal Employment Opportunity Commission.

Please do not hesitate to call upon me if you have any questions and/or want additional information.

Thank you for the opportunity to serve you and the City of Massillon.

Sincerely,

Jon C. Roethlisberger

Jon C. Roethlisberger

Public Administration Consultant

FIRE DEPARTMENT

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Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, November 06, 2012

Mayor Catazaro-Perry
Municipal Government Center Annex
151 Lincoln Way East
Massillon, Ohio 44646

Dear Mayor:

Attached is the report for the Massillon Fire Department for the month of October, 2012.

The department responded to a total of 372 alarms during the month. This averages to 12.0 alarms per day. There were 95 fire alarm and public service calls, and 277 rescue and EMS calls. The total estimated fire loss for the month was \$54,700. There was one civilian injury due to fire.

On the 3rd of the month, I attended the quarterly LEPC meeting.

On the 4th of the month, I attended the monthly L.O.G.I.C. Board meeting.

On the 9th of the month, I attended the City of Canton Fire Prevention breakfast for fire prevention month.

On the 18th of the month, I attended the Stark County Fire Chiefs meeting.

On the 19th of the month, I attended a Strategic Planning breakfast at Affinity Medical Center.

On the 23rd of the month, I attended the Oil and Gas Drilling Roundtable discussion designed to assist first responders in mitigating Oil Well emergencies.

On the 24th of the month, I accompanied Health Commissioner Terry Argent to a meeting with ODNR officials with respect to Oil and Gas emergencies as they might impact health agencies.

FIRE DEPARTMENT

Mayor's Monthly Report – October 2012

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Kathy Catazaro-Perry, Mayor

Massillon

City of Champions

Thomas M. Burgasser, Fire Chief

Fire Department | 233 Erie Street South, Massillon, OH 44646 | 330.833.1053

Tuesday, November 06, 2012

On the 25th of the month, I attended the "Beat McKinley" parade and bonfire. The event was well attended and well planned for safety.

On the 30th of the month, I attended the bi-monthly Haz Mat Executive Committee meeting.

On October 22nd, as a result of federal dollars from the SAFER Act grant, the ten firefighters who were laid off on May 20th were returned to work. The SAFER Act grant has a period of performance of 24 months. It is imperative that the City act to increase revenue within that timeframe in order to avoid being in the same financial situation which resulted in these layoffs and their impact on City fire protection.

October is Fire Prevention month and our Fire Prevention Bureau has been busy with school intervention, public awareness and also several fire investigations. The Fire Prevention Bureau and our Suppression forces are doing an excellent job and I applaud them for their efforts. I would also like to thank Mayor Catazaro-Perry and Safety Director Maier for attending the Fire Prevention Breakfast in Canton this year. For the first time, the City participated in the 4th grade Safety Essay contest. Justin Griffiths won the contest for Massillon and Abigail Evans was the runner up. Mrs. Jenkins and Mrs. Johnson were the fourth grade class teachers and their efforts were rewarded with a pizza party for their respective classes.

Respectfully submitted,



Tom Burgasser
Fire Chief

FIRE DEPARTMENT

Mayor's Monthly Report - October 2012

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Massillon Fire Department

Monthly Fire Incident Report

Alarm Date Between {10/01/2012} And {10/31/2012}

TOTAL RUNS 372

FIRE RUNS 95

EMS RUNS 277

TOTAL LOSSES \$54,700.00

CIVILIAN INJURIES 1

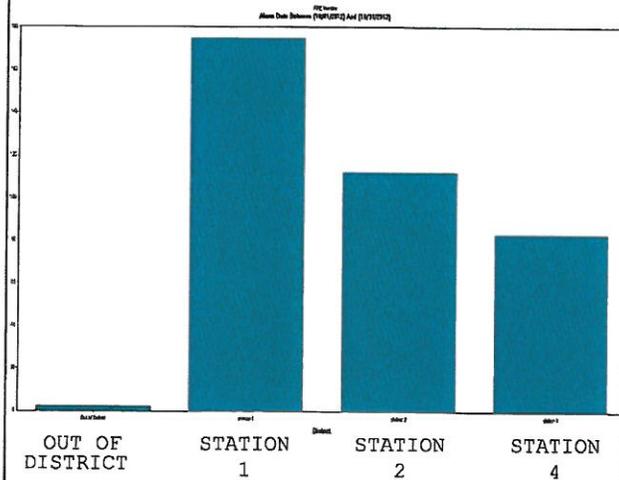
CIVILIAN CASUALTIES 0

FIREFIGHTER INJURIES 0

FIREFIGHTER CASUALTIES 0

AVERAGE RESPONSE TIME 4 MIN 01 SEC

TOTAL VOLUME OF CALLS BY DISTRICT



FIRE CALLS BY PROPERTY USE

RESIDENTIAL 39

HOTELS/MOTELS 1

PUBLIC ASSEMBLY 7

SCHOOLS 3

STORES/OFFICES 1

STORAGE 1

MULTI-FAMILY RESIDENTIAL 19

HEALTH CARE 4

DETENTION FACILITIES 0

INDUSTRY 4

ALL OTHER STRUCTURES 13

NO PROPERTY INVOLVED 3

SITUATION FOUND ON ARRIVAL

STRUCTURE FIRE 4

VEHICLE FIRE 1

OUTSIDE FIRES 2

ILLEGAL BURN 3

LEGAL BURN 5

EXPLOSION\RUPTURE 0

HAZARDOUS\NO FIRE 8

CO INVESTIGATION 0

LOCK OUT 2

POWER LINE\TREE DOWN 2

EMS RELATED CALLS 277

ALARM DROP 17

SERVICE CALLS 35

NO INCIDENT\CANCELLED 11

OTHER 5

FIRE & PS BY UNIT

R218 23 E210 5

R220 8 E211 47

R230 0 E212 12

R240 10 E213 0

R250 2 E214 5

T216 1 T217 0

FIRE & PS BY DISTRICT

DISTRICT 1 49

DISTRICT 2 25

DISTRICT 3 0

DISTRICT 4 19

OUT OF DISTRICT 2

FIRE DEPARTMENT
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Massillon Fire Department
 Monthly EMS Incident Report

Alarm Date Between {10/01/2012} And {10/31/2012}

PATIENT TOTALS

TOTAL EMS CALLS	277	TOTAL EMS PATIENTS	279
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PATIENT GENDER AND AGE

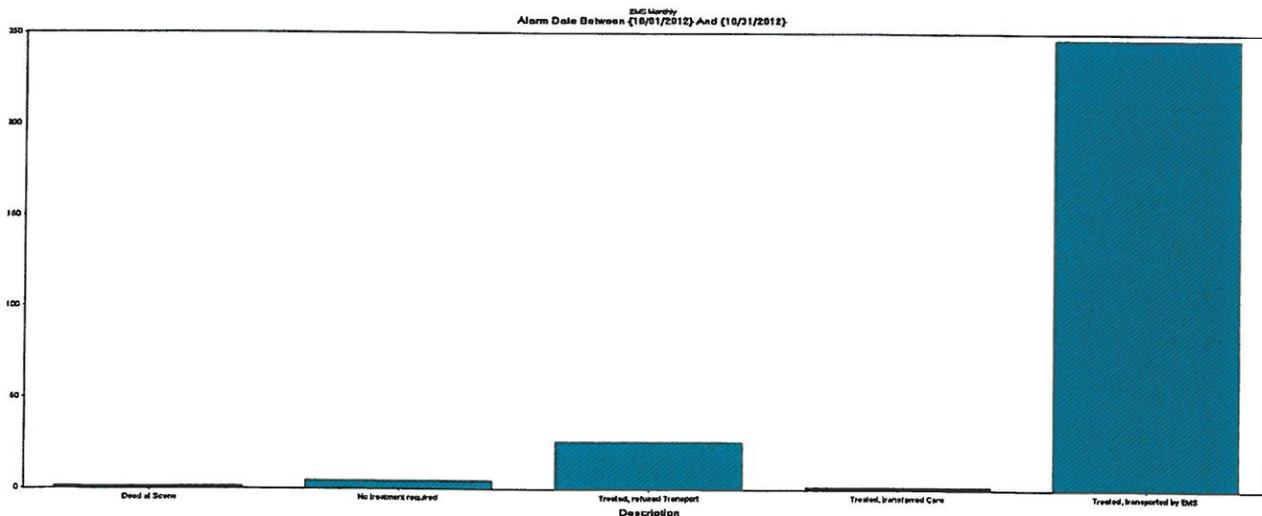
TOTAL MALE PATIENT	118	TOTAL PATIENT <18	25
TOTAL FEMALE PATIENT	161	TOTAL PATIENT 18-59	123
		TOTAL PATIENT >60	131
		TOTAL UNKNOWN AGE	0

PATIENT LOCATION

TOTAL FROM RESIDENCE	198	TOTAL FROM ROAD	25
TOTAL FROM PUBLIC PLACE	28	TOTAL FROM SCHOOL	4
TOTAL FROM INSTITUTIONAL	14	TOTAL FROM INDUSTRIAL	3
		TOTAL FROM OTHER	7

PATIENT DISPOSITION

		TOTAL	TRANS MFD
TOTAL NUMBER OF PATIENTS	279	PTS TO AFFINITY	180
TOTAL PATIENTS TRANSPORTED	247	PTS TO MERCY	24
TOTAL PATIENTS RELEASED TO A PRIVATE COMPANY	1	PTS TO AULTMAN	45
TOTAL NON-TRANSPORTS	31	PTS TO OTHER	



NOTES:

FIRE DEPARTMENT

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2012 EMS TRANSPORT STATISTICS	JAN 2012	FEB 2012	MAR 2012	APR 2012	MAY 2012	JUN 2012	JUL 2012	AUG 2012	SEP 2012	OCT 2012	NOV 2012	DEC 2012	2012 TOTALS
# of patients for the month	283	266	298	268	295	275	288	333	289	279			2874
# of patients transported by FD	245	221	267	239	259	241	258	296	257	247			2530
# of patients turned over to private	13	16	7	4	4	5	2	3	2	1			57
# of patients not transported	25	29	26	25	30	29	29	34	30	31			288
# of patients transported to Affinity	186	186	206	171	197	163	185	232	195	180			1901
# of patients transported to Aultman	39	32	38	42	40	53	47	40	41	45			417
# of patients transported to Mercy	33	21	28	31	26	30	27	30	23	24			273
# of patients transported elsewhere							1						1
# of FD transports to Affinity	175	172	201	168	193	159	184	227	193	178			1850
# of FD transports to Aultman	37	31	38	42	40	52	47	39	41	45			412
# of FD transports to Mercy	33	18	28	29	26	30	27	30	23	24			268
# of FD transports elsewhere													0
# of residents transported by FD	216	197	232	206	211	197	222	242	220	214			2157
# of non-residents transported by FD	29	24	35	33	48	44	36	54	37	33			373
\$ amount billed to Resident Insurance	\$ 131,991	\$ 122,716	\$ 139,108	\$ 128,108	\$ 128,272	\$ 121,716	\$ 134,084	\$ 147,586	\$ 135,275	\$ 130,112			\$ 1,318,970
\$ amount Resident Write Off	\$ 30,303	\$ 25,795	\$ 29,124	\$ 27,953	\$ 26,990	\$ 29,281	\$ 27,767						\$ 197,213
\$ amount billed to Non-Residents	\$ 19,574	\$ 14,703	\$ 21,406	\$ 21,319	\$ 30,034	\$ 27,533	\$ 21,263	\$ 33,120	\$ 21,130	\$ 20,169			\$ 230,252
TOTAL \$ AMOUNT BILLED	\$ 151,565	\$ 137,419	\$ 160,515	\$ 149,428	\$ 158,306	\$ 149,250	\$ 155,347	\$ 180,706	\$ 156,405	\$ 150,282	\$ -	\$ -	\$ 1,549,222
Unofficial Amount Collected to Date 11/15/2012	\$63,051.76	\$57,508.28	\$66,195.41	\$61,038.19	\$65,816.07	\$59,746.89	\$61,864.73	\$64,895.37	\$53,341.14	\$12,575.37	\$0.00	\$0.00	\$566,033.21

WASTEWATER TREATMENT PLANT
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<u>CITY OF MASSILLON, OHIO</u>		
<u>INTERNAL CORRESPONDENCE</u>		
Mayor Kathy Catazaro - Perry		
Plant Manager WWTP - Tony Ulrich	Email to Mayor	11/20/2012
Wastewater Treatment Department Monthly Report for:	October	2012
Plant Effluent	343.096	Total Million Gallons
Plant Effluent	11.068	Average Million Gallons
Daily Average Effluent Suspended Solids:	3.70	mg/l
Daily Average Effluent BOD:	2.10	mg/l
Total Sludge Hauled	135.59	Dry Tons
Total Sewer Calls	14	Collections
Sanitary Sewer Jetted	99,799	Feet
Collection Water Usage	25,675	Gallons
Sanitary Sewer Footage Camera	213	Feet
TOTAL OVERTIME FOR WWTP DEPT.	62.80	Hours
Sewer Repairs by Wards		
	\$0.00	Ward 1
	\$1,100.00	Ward 2
	\$0.00	Ward 3
	\$0.00	Ward 4
	\$0.00	Ward 5
	\$0.00	Ward 6
Total Sewer Repair Costs	\$1,100.00	

SAFETY DEPARTMENT

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City of Massillon Safety Dept. Monthly Report
For the month of October 2012.

Oct. 1

Bulb replacement at 16th and Walnut
Bulb replacement at Hess Blvd and Lincoln Way East
Bulb replacement at North and Erie
Bulb replacement at South Erie and Rt. 21
Cleaned and oiled controllers
Replaced traffic light visor on lights on LWE
Replaced ballast at Rec. Center
Replaced ballast at PD
Went to Fat Boy tools
Worked in shop

Oct. 2

Worked on Pool lights at Rec. Center
Replaced GFI in women's locker room at Rec. Center
Replaced bad visor on light at Hess and LWE
Bulb replacement at 1st and State NE
Worked in shop

Oct. 3

Bulb replacement at Amherst and Lake
Replaced street light at David Canary and 2nd
Worked in paint dept
Installed radio in Jeep for FD
Worked in shop
Worked at PD on lights

Oct. 4

Checked all the Ped Signals
Bulb replacement at 32nd and LWW
Bulb replacement at Lincoln Way West and Lillian Gish
Bulb replacement at Lincoln Way East and Tremont
Checked Rt. 21 for damaged sign
Worked in shop

SAFETY DEPARTMENT

Mayor's Monthly Report – October 2012

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Oct. 5

Worked at Cell tower on electrical wiring
Picked up banner
Worked in shop
Cleaned and lubed traffic controllers

Oct. 8

Bulb replacement at 16th and Ute
Worked at Pd on lights
Worked on K-9 car
Worked at Federal and 1st
Hooked up Generator at Cell tower for temp power
Went to Zieglers for parts
Worked in shop
Put up banners

Oct. 9

Bulb replacement at 1st and Lake
Bulb replacement at 16th and Oak
Worked on police car installing radar unit
Worked at Cell tower on electrical hook up
Worked on lights at City Hall
Worked in shop
Cleaned and Lubed controllers

Oct. 10

Worked on Fire Chief's jeep
Installed radar unit in pd car
Worked at City Hall on lights
Worked in shop

Oct. 11

Worked on radios in Fire Chief's Jeep
Worked on shotgun rack in 1506
Worked on radar unit in 102
Worked at City Hall on lights
Worked in shop

SAFETY DEPARTMENT

Mayor's Monthly Report – October 2012

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Oct. 12

Checked generators

Replaced ballast at City Hall

Weed wiped around traffic controller at 3rd and Walnut

Worked in shop

Oct. 14

Replaced bulb at City Hall

Checked for bad ballast at City Hall

Bulb replacement at 1st and State

Put up new school crossing sign at Franklin school

Went to Graybar for parts

Worked in shop

Oct. 15

Bulb replacement at 1st and Lake

Took down flashing lights at Walnut and Emerson School

Put antifreeze in radiator for generator at City Hall

Went to Home Depot

Worked in shop

Checked street lights around Wampler Park

Oct. 17

Worked in Solid Waste

Worked in Paint Dept

Cleaned and Lubed traffic controllers

Worked in shop

Oct. 18

Replaced ballast in Jury Room

Bulb replacement at Lake and Wales

Installed led lights on bucket truck

Worked in shop

Reset power at City Hall

Oct. 22

Put up Beat Mck. Banners

Picked up banners at Studer signs

Repaired Do Not Enter at Rt. 21 and Cherry

Repaired Stop sign at Wellman and Starlett

Worked in shop

SAFETY DEPARTMENT

Mayor's Monthly Report – October 2012

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(Con't)

Oct. 23

Checked outlets at Stadium park
Replaced visor on traffic light at LWE and 1st
Cleaner around shop area
Worked in shop on bucket truck

Oct. 24

Bulb replacement at Erie and Finefrock
Replaced red lens in traffic light at Wales and LWE
Prepared orange fence for Mck parade
Checked street light at Sterilite and Market place
Worked at Cell tower on radio transfer

Oct. 25

Put up no parking signs for parade
Worked on ped signals
Worked in shop
Worked on traffic controllers, cleaning and lubing

Oct. 26

Went to Graybar for parts
Took orange fence downtown and installed it
Went to Home Depot
Checked stadium park receptacles
Worked in shop

Oct. 29

Took down all tiger banners
Went to Grainger for parts
Worked in shop
Worked on controllers in office

Oct. 30

Bulb replacement at Tremont and 2nd
Bulb replacement at Big Indian Dr. and Erie
Bulb replacement at Erie st. and South St.
Bulb replacement at Erie and Charles
Bulb replacement at Erie and LW
Bulb replacement at 3rd and LWE
Replaced ballast at Courts

SAFETY DEPARTMENT

Mayor's Monthly Report – October 2012

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(Con't)

Worked in shop

Worked on school flasher at St. Marys

Worked on controller at 3rd and LWE

Bulb replacement at 6th and Duncan

Bulb replacement at 17th and Tremont

Worked on radios for WWTP

Oct. 31

Worked on fire alarm system in City Hall

Bulb replacement at LWE and Tremont

Went to Graybar for parts

Worked in Oak Knoll Park on power

Worked on radios for WWTP

Worked in shop