

George T. Maier  
 Dir. of Service & Safety  
 330.830.1702  
 Fax 330.830.1764

Kathy Catazaro-Perry, Mayor 330.830.1700



**MAYOR'S MONTHLY REPORT  
 MAY 2012**

<b>MASSILLON POLICE DEPARTMENT</b>						
2 JAMES DUNCAN PLAZA S.E.						
MASSILLON, OH 44646						
330-844-1020						
<b>Vicki Davis, Animal Control Officer</b>						
					<b>MONTH: MAY, 2012</b>	
<b>END OF MONTH REPORT</b>						
<b>ANIMAL CONTROL DIVISION</b>						
	<b>WEEK 1</b>	<b>WEEK 2</b>	<b>WEEK 3</b>	<b>WEEK 4</b>	<b>WEEK 5</b>	
	5/1-5/4	5/7-5/11	5/14-5/18	5/20		<b>TOTAL</b>
				<b>LAI D OFF</b>		
<b>NUMBER OF CALLS</b>	29	32	30			<b>91</b>
<b>PICK UPS:</b>						
DOGS	12	2	4			<b>18</b>
CATS	4	5	3			<b>12</b>
KITTENS	6	5	6			<b>17</b>
<b>WILDLIFE:</b>						<b>20</b>
Skunk	1					
Ground Hog	1					
Raccoons	1	8	3			
Squirrels		1				
Snapping Turtle		1				
Starlings			3			
Screech Owl			1			
<b>BITES:</b>						<b>2</b>

**STREET DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 24**

**(Con't.)**

**CITY OF MASSILLON  
401 WALNUT RD S.W.  
MASSILLON OH 44647  
PHONE (330) 833-5746  
FAX (330) 830-2728  
JOE BERENS**

**OPERATIONS SUPERINTENDENT**

---

**TO: MAYOR KATHY CATAZARO-PERRY**

**FROM: JOE BERENS, OPERATIONS SUPERINTENDENT**

**SUBJECT: MAY MONTHLY REPORT, STREET DEPARTMENT**

**DATE: JUNE 1, 2012**

PATCHED THE STREETS WITH GRINDINGS  
SWEPT STREETS  
CLEANED OFF CATCH BASINS  
REPAIRED CATCH BASINS  
REMOVED ADVERTISEMENT SIGNS FROM TREE LAWS AND TELEPHONE POLES  
MOWED AND WEED EAT

1700 HANKINS RD NE – REPAIRED THE GUARDRAIL – 2 SECTIONS – GUARDRAIL  
AND 6 WOODEN POSTS

CLEANED DEBRIS OUT OF DRAINAGE DITCH ON 17H ST NW SOUTH OF AUBURN –  
1 TRUCK LOAD.

CLEANED OUT DRAINAGE DITCH ALONG WALKING PATH – DEERFORD N.W. – 3  
TRUCK LOADS OF DEBRIS.

CLEANED UP FALLEN TREES FROM THE STORMS AND STRONG WINDS.

SET UP 10 BARRICADES AT THE RECREATION CENTER FOR THE CARNIVAL RIDES.  
5/22/12

SET OUT 9 BARRICADES ON 1<sup>ST</sup> ST SE AND LINCOLN WAY EAST TO TREMONT FOR  
THE MEMORIAL DAY PARADE LINE UP. 5/25/12

---

**STREET DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 25**

**(Con't.)**

**CATCH BASINS**

5/7/12	524 24 <sup>TH</sup> St N.W. – Single- Finished 5/9/12
5/9/12	517 Amvale N.E. – Single- Finished 5/10/12
5/11/12	2100 Tennyson N.E. – Single- Finished 5/11/12 S.E. Corner of 23 <sup>rd</sup> and Claremont on 23 <sup>rd</sup> St- Single – Finished-5/15/12
5/16/12	2012 3 <sup>rd</sup> St by Water Company – Single – Finished – 5/17/12
5/17/12	Intersection of Clyde and Glen Pl S.W. – Single – Finished – 5/18/12

**CITY OF MASSILLON**

**INTERNAL CORRESPONDENCE**

**TO:** Kathy Catazaro-Perry, Mayor  
**FROM:** Kenneth Koher, Income Tax Administrator  
**SUBJECT:** Income Tax Monthly Report – May 2012  
**DATE:** June 5, 2012

.....  
Income Tax collections for the month of May 2012 of \$1,371,327.81 were up 13.68% (\$165 thousand) as compared to the May 2011. These totals represent the combined General Fund and Parks and Recreation income tax collection. Year-to-date totals are up \$577,333.80, or 9.1% as compared to the same period last year.

At the end of May the total Income Tax collections for the last-twelve-months period (June 2011 thru May 2012) increased from \$1,148,831 to \$1,207,191 per (average) month, which is \$44.6 thousand per month above the 2.4% targeted growth rate.

The *last twelve months* results are a meaningful indicator as it tracks the trend of income tax revenue over a relevant time period. Annualized, the increase would represent \$445,500 more for General Fund use and \$89,100 for Parks & Recreation, beyond the 2.4% estimated growth rate forecast.

Kenneth Koher  
Tax Administrator  
June 5, 2012

**INCOME TAX DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 27**  
**(Con't.)**

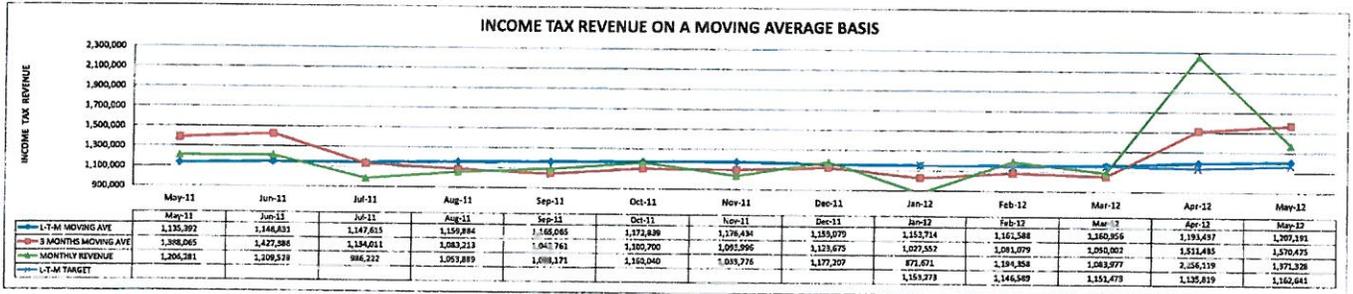
**MONTHLY COMPARISONS**  
**2011-2012 TAX REVENUE**

	<b>2012 TAX REVENUE</b>	<b>2011 TAX REVENUE</b>	<b>PLUS/MINUS</b>	<b>% CHANGE</b>	<b>2012 YTD</b>	<b>2011 YTD</b>	<b>% CHANGE</b>
<b>JANUARY</b>	\$871,671.41	\$936,052.32	-\$64,380.91	-6.88%	\$871,671.41	\$936,052.32	-6.88%
<b>FEBRUARY</b>	\$1,194,358.44	\$1,099,872.94	\$94,485.50	8.59%	\$2,066,029.85	\$2,035,925.26	1.48%
<b>MARCH</b>	\$1,083,977.20	\$1,091,564.59	-\$7,587.39	-0.70%	3150007.05	3127489.85	0.72%
<b>APRIL</b>	\$2,256,118.36	\$1,866,348.08	\$389,770.28	20.88%	5406125.41	4993837.93	8.26%
<b>MAY</b>	\$1,371,327.81	\$1,206,281.47	\$165,046.34	13.68%	6777453.22	6200119.4	9.31%

**MONTHLY COMPARISONS**  
**2011-2012**

**GENERAL FUND REVENUE**

	12 GEN'L FUND	11GEN'L FUND	PLUS/MINUS GEN'L FUND	% CHANGE	2012 PARKS	2011 PARKS	% CHG
<b>JANUARY</b>	\$726,392.84	\$780,043.63	-\$53,650.79	-6.88%	\$145,278.57	\$156,008.69	-6.88%
<b>FEBRUARY</b>	\$995,298.70	\$916,560.81	\$78,737.89	8.59%	\$199,059.74	\$183,312.13	8.59%
<b>MARCH</b>	\$903,314.37	\$909,637.19	-\$6,322.82	-0.70%	\$180,662.87	\$181,927.40	-0.70%
<b>APRIL</b>	\$1,887,560.91	\$1,524,184.28	\$363,376.63	23.84%	\$385,216.47	\$311,058.00	23.84%
<b>MAY</b>	\$1,142,773.18	\$1,005,234.57	\$137,538.61	13.68%	\$228,554.63	\$201,046.90	13.68%



**NURSING DIVISION**

**Mayor's Monthly Report – May 2012**

**NURSING DIVISION REPORT  
MAY 2012**

Immunization Clinics:           66    Attended  
   170   Immunizations Administered

TB Testing Clinics:               6     Administered  
   0     Positive Reactors referred for X-ray

WIC Clinics:

52     Initial Certifications  
 122    Re-certifications  
 19     Individual Mid-cert  
 111    Nutrition Education

926    **Caseload**

**NURSING DIVISION**

**Mayor's Monthly Report – May 2012**

**Page 30**

**(Con't.)**

**COMMUNITY NURSING:**

Field visits:	47	Auxiliary visits:	457
Parochial School visits	0		

Services rendered:

**CONTINUING EDUCATION:**

**Denaye Hagi RN received: 9.45 CEU's**

    BCMh PHN Sharing Days (3.2)

    Local health department Immunization education day (6.25)

**Diana Martin RN received: 11 CEU's**

    Regional TB Training 2012 (4.75)

    Local health department Immunization education day (6.25)

**MISCELLANEOUS:**

\* \* Direct Observation Therapy (DOT) continues for our Tuberculosis patient.

\* \* Nursing staff provided educational material during the health fair at Community Services of Stark County.

\*\*Linda Koenig will be working in the Nursing and WIC divisions, assisting with secretarial duties.

**MEETINGS:**

    RED Network meeting/ Epidemiology Advisory Committee

    Stark County Community Agency Meeting to plan for upcoming Women's Health Fair.

    POD Committee meeting

    Centralizing disease reporting meeting

Diana Martin RN, BSN  
Director of Nursing

**HEALTH DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**HEALTH DEPARTMENT ACTIVITY REPORT FOR THE MONTH OF MAY, 2012**

	<b>Current Month</b>	<b>Year to Date</b>
<u>Vital Statistics Services</u>		
Births: Resident .. 0 ... Non-Resident .. 0.. Total: .....		
.....	0	.... 1
Deaths: Resident .. 28 ... Non-Resident .. 23.. Total: .....		
.....	51	.... 207
Certified B/D copies issued .....	283	.... 1240
.... Burial Permits .....	63	.... 237
.... Fetal Death .....	0	.... 0
.		
<u>Animal Control</u>		
Animal bites reported .....		
....	9	.... 41
Lab examinations: (Positive <u>0</u> ; Negative <u>0</u> ; Undetermined <u>0</u> )		
Total:	0	.... 0
<u>Food Protection</u>		
Food Service/Food Establishment Inspections .....		
....	28	.... 153
Food Vending Machine Inspections .....		
.....	0	.... 0
Mobile Unit/Temporary Food Inspections .....		
.....	3	.... 4
Consultations .....		
....	1	.... 7
Plan Reviews made .....		
....	0	.... 2
Food Complaints received .....		
....	2	.... 11
<u>Nuisance Control</u>		
Residential complaints .....		
....	27	.... 131
Commercial complaints .....		
....	1	.... 9
Inspections .....		
....	29	.... 142

**HEALTH DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 32**  
**(Con't)**

Consultations .....	7	....	26
... Orders issued .....	22	....	119
... Orders in compliance .....	19	....	107
... Smoking Complaints .....	2	....	10
.... Smoking Investigations .....	2	....	8
....			
<u>Environmental Inspection Services</u>			
Swimming Pool Inspections .....	5	....	20
.... Swimming Pool Complaints .....	0	....	0
.... Mobile Home Park Inspections .....	3	....	4
.... Mobile Home Park Complaints .....	1	....	2
.... School Environment Inspections .....	0	....	0
.... Supervised Community Clean-ups .....	0	....	0
....			
<u>Compliance Actions</u>			
Legal Action .....	0	....	4
...			
<u>Mosquito Control</u>			
Mosquito Investigations .....	3	....	31
... Larvacide Drops .....	4	....	29
.. Biomist Spraying .....	0	....	0
...			

**MASSILLON PARKS AND RECREATION DEPARTMENT**  
**Director's Monthly Report – June 2012**  
Submitted by: Robert Straughn

**Technology Upgrade**

Continue to upgrade technology at the Rec Center and Legends by installing wireless access for facility patrons. These efforts will help encourage business and commercial enterprises to schedule events and meetings within the Rec Center meeting rooms and Clubhouse Banquet center. Additionally, these upgrades will compliment the continuing efforts to develop an early morning business center at the Rec Center.

**Parks**

Have heard several comments on how well the parks appear to the public and that there has been a noticeable difference from previous years. Beginning the process of assessing parks equipment needs, repairs, and replacements. Currently seeking grants to apply for next year that will enable the department to make significant repairs to the Reservoir walking path. Doug will begin the process of acquiring quotes for the rejuvenation of Genshaft Park.

**Recreation Center**

Burger Wars event was well attended and received great coverage in the Independent. Hoping to attract and capture an email list by operating a booth at the Cruise-In, as well as the Canton Marathon Expo, to further advertise to potential Parks and Rec volunteers and event attendees. Managerial staff is beginning the process of reexamining budget line items to prepare for the upcoming budget.

**Legends Golf Course**

Course revenue is up roughly \$175,000 from this time the previous year. Recent outings and events have gone well, with several of these patrons rebooking for next year. Work will continue on providing excellent service, quality, and experience for golfers and event attendees through small but important capital improvements inside the Clubhouse. These include repairing and cleaning carpets, adding a donated flat screen TV to provide expedient and electronic scoring, and offering food specials for league members following their play each evening.

**PARKS AND RECREATION DEPARTMENT**

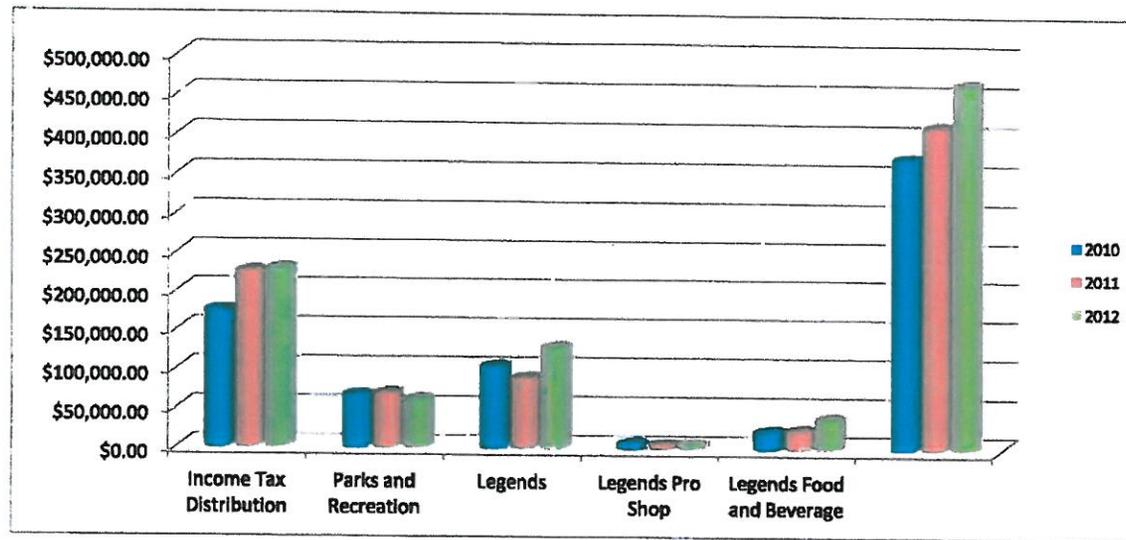
**Mayor's Monthly Report – May 2012**

Page 34

(Con't)

**Total Annual Revenue Comparison May 2010-2012**

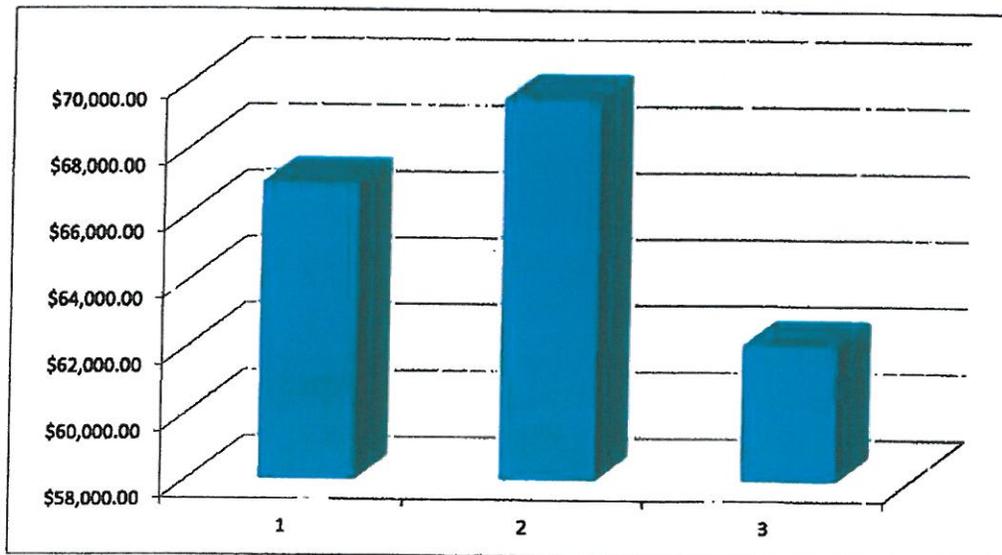
	2010	2011	2012
Income Tax Distribution	\$174,897.13	\$225,794.63	\$229,335.02
Parks and Recreation	\$66,930.92	\$69,482.48	\$62,111.07
Legends	\$103,937.68	\$90,179.82	\$129,358.40
Legends Pro Shop	\$5,596.42	\$4,892.67	\$6,733.39
Legends Food and Beverage	\$21,476.00	\$23,228.22	\$39,173.96
	\$372,838.15	\$413,577.82	\$466,711.84



**PARKS AND RECREATION DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 35**  
**(Con't)**

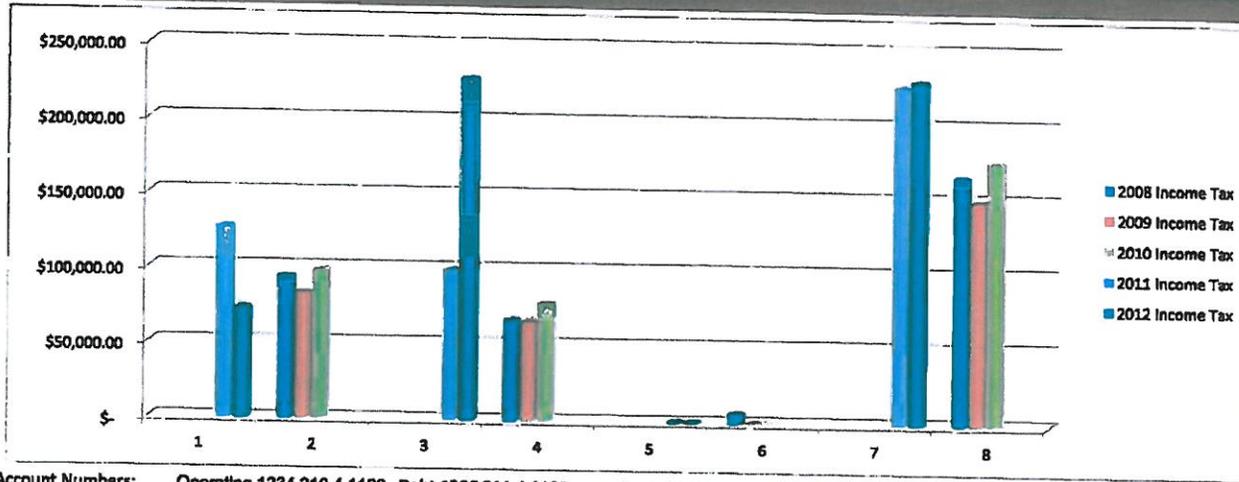
**Parks and Recreation Monthly Revenue Report 2010-2012**

Revenue Description	2010	May 2011	2012
Concession	\$323.09	\$726.18	\$1,775.58
Customer Account	\$510.48	\$115.79	\$230.92
Duncan Plaza Damage	\$0.00	\$0.00	\$0.00
Entry Fees	\$14,609.25	\$19,252.00	\$19,600.00
Field Rental CI	\$0.00	\$0.00	\$0.00
Field Rentals	\$420.00	\$950.00	\$760.00
Gate Receipts	\$0.00	\$0.00	\$0.00
General Fund - City	\$0.00	\$0.00	\$0.00
Misc. Park Capital	\$791.76	\$415.44	\$0.00
Misc. Park Revenue	\$0.00	\$0.00	\$0.00
Misc. Rec. Revenue	\$3,070.00	\$3,019.00	\$712.50
Other Revenue	\$0.00	\$84.00	\$0.00
Park Permits	\$1,484.00	\$1,060.00	\$1,380.00
Rec Center Memberships	\$45,200.33	\$43,275.07	\$36,982.07
Rec Center Rentals	\$522.01	\$585.00	\$670.00
State Grants	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Refund to Services	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (AS)	\$0.00	\$0.00	\$0.00
YC Food Serv. Reimb. (S)	\$0.00	\$0.00	\$0.00
	<b>\$66,930.92</b>	<b>\$69,482.48</b>	<b>\$62,111.07</b>



### Income Tax 2008 - 2011 Comparisons

May Revenue						
	Operating	Debt Retirement	Capital Improvement	Total	YTD Income Tax	Total Income
2008 Income Tax	\$93,098.53	\$65,910.48	\$5,787.12	\$164,776.11	\$1,043,638.89	\$2,227,042.32
2009 Income Tax	\$83,484.12	\$65,578.83	\$0.00	\$149,043.05	\$1,063,854.96	\$2,278,708.97
2010 Income Tax	\$97,941.88	\$76,954.25	\$0.00	\$174,897.13	\$970,473.30	\$2,254,660.62
2011 Income Tax	\$126,445.12	\$99,349.51	\$0.00	\$225,794.63	\$1,032,918.93	\$1,032,918.93
2012 Income Tax	\$72,098.48	\$227,236.54	\$0.00	\$229,335.02	\$537,959.04	\$537,959.04



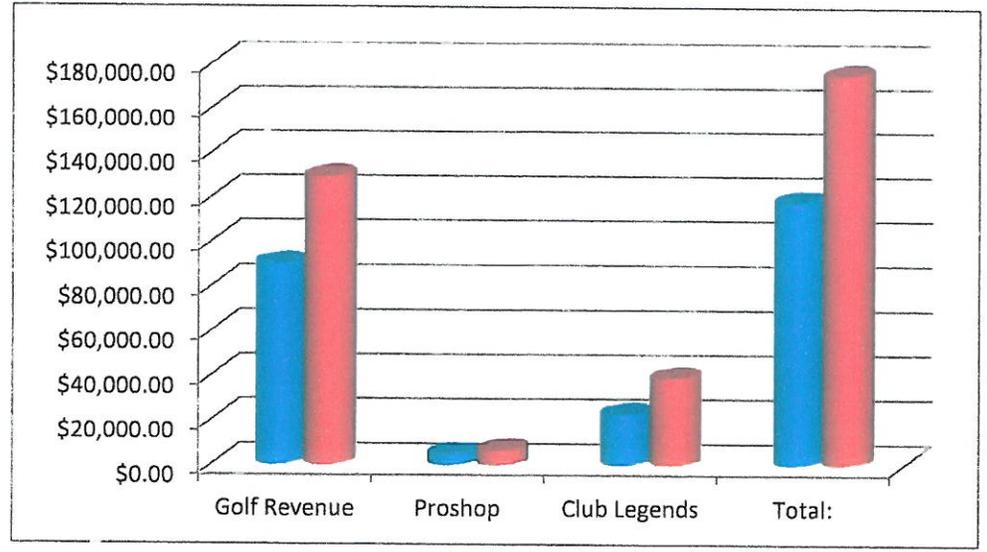
Account Numbers:    Operating 1234.210.4.1190    Debt 1306.211.4.1190    Capital 1433.210.4.1190

**Legends Golf Course 2011 versus 2012 Comparison**  
**Legends - Proshop - Club Legends**  
**May Revenue**

	2011	2012		2011	2012		2011	2012
<b>Golf Revenue</b>			<b>Proshop</b>			<b>Club Legends</b>		
Green Fees	\$76,899.34	\$108,001.15	Merchandise	\$4,892.67	\$6,733.39	F & B	\$23,228.22	\$39,173.96
Cart Fees	\$4,950.00	\$5,358.00						
Driving Range	\$480.00	\$2,560.00						
Annual Memberships	\$2,962.50	\$2,365.25						
House Charges	\$782.98	\$285.00						
Hotel	\$3,412.00	\$9,208.00						
Gift Certificates	\$653.00	\$1,581.00						
Miscellaneous	\$40.00	\$0.00						
<b>TOTAL:</b>	<b>\$90,179.82</b>	<b>\$129,358.40</b>		<b>\$4,892.67</b>	<b>\$6,733.39</b>		<b>\$23,228.22</b>	<b>\$39,173.96</b>

**March**

	2011	2012
Golf Revenue	\$90,179.82	\$129,358.40
Proshop	\$4,892.67	\$6,733.39
Club Legends	\$23,228.22	\$39,173.96
<b>Total:</b>	<b>\$118,300.71</b>	<b>\$175,265.75</b>



**Year to Date**

	2011	2012
Golf Revenue	\$247,118.56	\$370,724.56
Proshop	\$5,336.08	\$13,642.38
Club Legends	\$36,746.16	\$80,176.29
<b>Total:</b>	<b>\$289,200.80</b>	<b>\$464,543.23</b>

**FIRE DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 38**

Attached is the monthly report for the Massillon Fire Department for May, 2012.

The department responded to a total of 392 alarms during the month. This averages to 12.6 alarms per day. There were 98 fire alarms and/or public service calls, and 294 rescue and EMS calls. The total estimated fire loss for the month was \$18,000. There were no deaths or injuries this month due to fires.

On the 1<sup>st</sup> of the month, Fire Station # 3 was closed due to the long term health effects on the firefighters as the Station continues to deteriorate. I'm told there are issues of black mold and flaking asbestos tile making the station uninhabitable.

On the 2<sup>nd</sup> of the month, I attended the Akron Canton Airport disaster drill as part of the IMAT team.

On the 3<sup>rd</sup> of the month, I attended the Airport Drill postmortem at the Akron Canton Airport.

On the 8<sup>th</sup> of the month, I attended the Stark County IMAT meeting..

On the 14<sup>th</sup> of the month, representative from MSA Company conducted fit testing for the new SCBA. On the 14<sup>th</sup>, 15<sup>th</sup>, and 16<sup>th</sup> of the month, the fire department conducted GEMS classes for Continuing Education.

On the 16<sup>th</sup> of the month, I participated in the Stark County IMAT callout to Alliance for a large industrial fire.

On the 20<sup>th</sup> of the month, the City laid off ten firefighters: Matt Podlogar, Vince Spicocchi, Jason Castile, Jason Laird, Brian Sponseller, Ernie Bard, Jimmy Swain, Jim Coughlin, Scott Borojevich, and Jim Anderson.

On the 21<sup>st</sup> of the month, I participated in the Stark County Haz Mat/IMAT deployment to Dover Chemical for a toxic release.

On the 22<sup>nd</sup> of the month, I met with representatives from the Car Show to discuss the Incident Action Plan related to the Cruise on In and Dance party on June 16<sup>th</sup>.

On the 24<sup>th</sup> of the month, the fire department sent representatives to the MSA plant in Pennsylvania. The purpose of the trip was to tour the plant, inspect our SCBA, and also to speak with engineers about the accountability system.

On the 28<sup>th</sup> of the month, we participated in the annual Memorial Day parade.

Respectfully submitted,

Tom Burgasser,  
Fire Chief

**FIRE DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 39  
(Con't.)**

Massillon Fire Department

Monthly Fire Incident Report

Alarm Date Between {05/01/2012} And {05/31/2012}

**TOTAL RUNS 392**

**FIRE RUNS 98**

**EMS RUNS 294**

**TOTAL LOSSES \$18,000.00**

**CIVILIAN INJURIES 0**

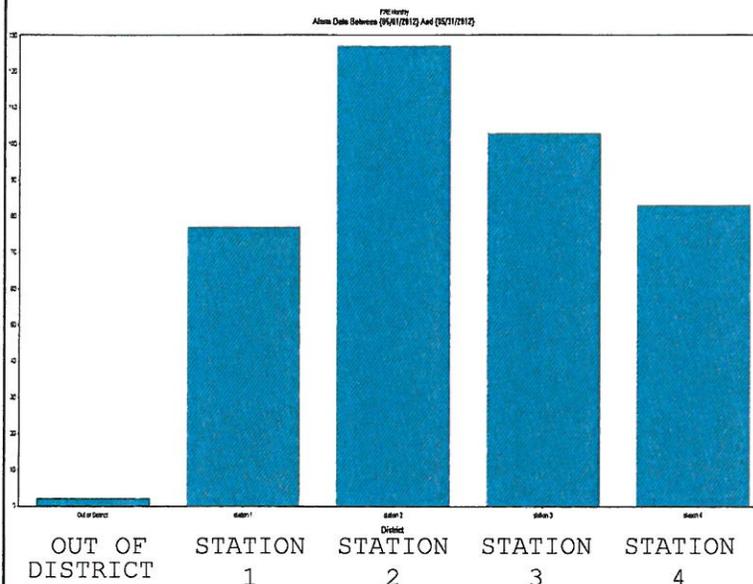
**CIVILIAN CASUALTIES 0**

**FIREFIGHTER INJURIES 0**

**FIREFIGHTER CASUALTIES 0**

**AVERAGE RESPONSE TIME 3 MIN 48 SEC**

**TOTAL VOLUME OF CALLS BY DISTRICT**



**FIRE CALLS BY PROPERTY USE**

RESIDENTIAL 49  
HOTELS/MOTELS 0  
PUBLIC ASSEMBLY 2  
SCHOOLS 0  
STORES/OFFICES 6  
STORAGE 0

MULTI-FAMILY RESIDENTIAL 18  
HEALTH CARE 8  
DETENTION FACILITIES 1  
INDUSTRY 2  
ALL OTHER STRUCTURES 11  
NO PROPERTY INVOLVED 1

**SITUATION FOUND ON ARRIVAL**

STRUCTURE FIRE 7  
VEHICLE FIRE 1  
OUTSIDE FIRES 3  
ILLEGAL BURN 6  
LEGAL BURN 5  
EXPLOSION\RUPTURE 0  
HAZARDOUS\NO FIRE 6

CO INVESTIGATION 1  
LOCK OUT 3  
POWER LINE\TREE DOWN 0  
EMS RELATED CALLS 300  
ALARM DROP 21  
SERVICE CALLS 25  
NO INCIDENT\CANCELLED 12  
OTHER 2

**FIRE & PS BY UNIT**

R218 31 E210 1  
R220 11 E211 37  
R230 0 E212 11  
R240 10 E213 0  
R250 1 E214 14  
T216 1 T217 0

**FIRE & PS BY DISTRICT**

DISTRICT 1 20  
DISTRICT 2 20  
DISTRICT 3 34  
DISTRICT 4 23  
OUT OF DISTRICT 1

**FIRE DEPARTMENT**

**Mayor's Monthly Report - May 2012**

**Page 40**

**(Con't.)**

**Massillon Fire Department**

**Monthly EMS Incident Report**

**Alarm Date Between {05/01/2012} And {05/31/2012}**

**PATIENT TOTALS**

TOTAL EMS CALLS	294	TOTAL EMS PATIENTS	292
-----------------	-----	--------------------	-----

**PATIENT GENDER AND AGE**

TOTAL MALE PATIENT	132	TOTAL PATIENT <18	19
TOTAL FEMALE PATIENT	160	TOTAL PATIENT 18-59	142
		TOTAL PATIENT >60	131
		TOTAL UNKNOWN AGE	0

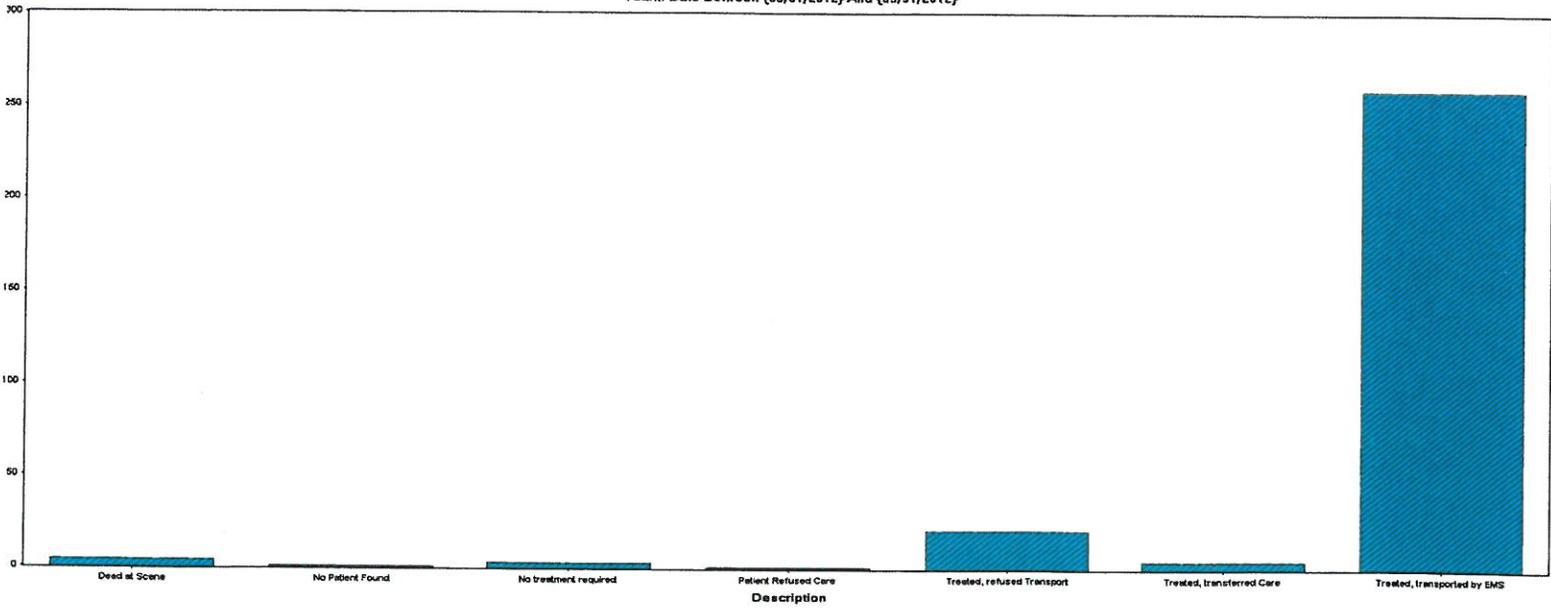
**PATIENT LOCATION**

TOTAL FROM RESIDENCE	209	TOTAL FROM ROAD	24
TOTAL FROM PUBLIC PLACE	30	TOTAL FROM SCHOOL	3
TOTAL FROM INSTITUTIONAL	7	TOTAL FROM INDUSTRIAL	7
		TOTAL FROM OTHER	12

**PATIENT DISPOSITION**

		<b>TOTAL</b>	<b>TRANS MFD</b>
TOTAL NUMBER OF PATIENTS	292	PTS TO AFFINITY	197
TOTAL PATIENTS TRANSPORTED	259	PTS TO MERCY	26
TOTAL PATIENTS RELEASED TO A PRIVATE COMPANY	4	PTS TO AULTMAN	40
TOTAL NON-TRANSPORTS	29	PTS TO OTHER	

PODLOGAR  
Alarm Date Between {05/01/2012} And {05/31/2012}



NOTES :





**BUILDING DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 43**  
**(Con't)**

**BUILDING PERMIT BREAKDOWN BY TYPE AND CONSTRUCTION VALUE**  
**MONTHLY DATA 2012**

DESCRIPTION	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		TOTAL			
	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value	#	Const. Value		
Dwellings					3	270,000	2	280,000	5	380,000																10	930,000	
Condominiums (Units)																										0	0	
Duplexes (Units)																										0	0	
Multi-Family (Units)																										0	0	
Dwelling Alterations	9	63,312	15	112,915	32	273,676	51	300,978	46	301,621																153	1,052,502	
				Friends & Family				Marshall's																				
New Commercial			1	1,083,100			1	628,000																		2	1,711,100	
Commercial Alterations	4	54,000	5	1,678,495	13	860,513	5	10,900	8	5,895,688																35	8,489,596	
				Russ Dmnc Bldg				Tri-Doc Storage																				
New Industrial			1	35,000			1	98,000																		2	133,000	
Industrial Alterations					2	206,975			3	253,700																5	460,675	
Garage/Carport							3	27,500	4	53,000																7	80,500	
Garage Alterations							2	6,000	1	2,855																3	8,855	
Miscellaneous	10	25,300	6	47,275	2	3,300	8	43,550	4	4,000																30	123,425	
Schools																											0	0
Swimming Pools					1	29,000	1	3,200	8	76,799																10	108,999	
New Hospitals																											0	0
Hospital Alterations																											0	0
Accessory Building					5	7,875	5	15,517	3	7,400																	13	30,792
Fences			3	8,200	3	3,000	5	2,175	8	13,504																	19	26,879
Razing					2	24,500	3	0	2	7,000																	7	31,500
<b>TOTALS:</b>	<b>23</b>	<b>142,612</b>	<b>31</b>	<b>2,964,985</b>	<b>63</b>	<b>1,678,839</b>	<b>87</b>	<b>1,415,820</b>	<b>92</b>	<b>6,985,567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>296</b>	<b>13,187,823</b>

WASTEWATER TREATMENT DEPARTMENT  
 Mayor's Monthly Report – May 2012  
 Page 44

<b>CITY OF MASSILLON, OHIO</b>		
<b>INTERNAL CORRESPONDENCE</b>		
<b>Mayor Kathy Catazaro - Perry</b>		
<b>Plant Manager WWTP - Tony Ulrich</b>	<b>Email to Mayor</b>	<b>6/12/2012</b>
<b>Wastewater Treatment Department</b>	<b>May</b>	<b>2012</b>
<b>Plant Effluent</b>	<b>350,057</b>	<b>Total Million Gallons</b>
<b>Plant Effluent</b>	<b>11.292</b>	<b>Average Million Gallons</b>
<b>Daily Average Effluent Suspended Solids:</b>	<b>6.10</b>	<b>mg/l</b>
<b>Daily Average Effluent BODS:</b>	<b>5.20</b>	<b>mg/l</b>
<b>Total Sludge Hauled</b>	<b>147.401</b>	<b>Dry Tons</b>
<b>Total Sewer Calls</b>	<b>7</b>	<b>Collections</b>
<b>Sanitary Sewer Jetted</b>	<b>56,838</b>	<b>Feet</b>
<b>Collection Water Usage</b>	<b>16,340</b>	<b>Gallons</b>
<b>Sanitary Sewer Footage Camera</b>	<b>1731.50</b>	<b>Feet</b>
<b>TOTAL OVERTIME FOR WWTP DEPT.</b>	<b>56.70</b>	<b>Hours</b>
<b>Sewer Repairs by Wards</b>		
	<b>\$0.00</b>	<b>Ward 1</b>
<b>3rd Street N.W.</b>	<b>\$4,600.00</b>	<b>Ward 2</b>
	<b>\$0.00</b>	<b>Ward 3</b>
	<b>\$0.00</b>	<b>Ward 4</b>
	<b>\$0.00</b>	<b>Ward 5</b>
	<b>\$0.00</b>	<b>Ward 6</b>
<b>Total Sewer Repair Costs</b>	<b>\$4,600.00</b>	

**SUMMARY OF GARBAGE DEPARTMENT**

**ACTIVITY**

**MAY 2012**

<b>NEW CUSTOMERS:</b>	<b>23</b>	
<b>PERMANENTLY DISCONTINUED:</b>	<b>16</b>	
<b>TEMPORARILY DISCONTINUED:</b>	<b>13</b>	
<b>RESUME SERVICE TO DELINQUENT CUSTOMERS, PAID IN FULL:</b>	<b>8</b>	
<b>RESUME SERVICE TO REGULAR CUSTOMERS:</b>	<b>17</b>	
<b>TRANSFERS</b>	<b>0</b>	
<b>MISSES:</b>	<b>8</b>	
<b>MISC. MESSAGES:</b>	<b>17</b>	
<b>TOTAL OF CLEAN-UPS WITH CHARGE:</b>	<b>160</b>	
<b>TOTAL OF CHARGES FOR CLEAN-UPS:</b>	<b>\$ 1,064.50</b>	
<b>DUMPSTER ACTIVITY –CONTAINERS PLACED TEMPORARILY:</b>	<b>4</b>	
<b>TOTAL CHARGES FOR DUMPSTERS</b>	<b>\$ 295.00</b>	
<b>SERVICES DONATED AT NO CHARGE:</b>	<b>\$ 2,299.00</b>	
EMPTY BASKETS MAIN STREET 2X WEEK		\$ 400.00
BAGS FROM COMMUNITY SERVICE WORKERS		\$ 150.00
HEALTH DEPT CLEAN UPS:		\$ 100.00
SERVICE TO CITY BUILDINGS		\$ 1,649.00

**ANIMAL CONTROL  
DIVISION**

**Mayor's Monthly  
Report – May 2012  
Page 2  
(Con't.)**

Dogs	1	1				
CRUELTY INVEST.	1	1	2			4
ABANDONING INVEST.	2	1				3
<b>WEEKLY TOTALS</b>	29	25	22	0	0	76
						-
Time Off	1 Forced Day	1 Forced Day	1 Forced Day	<b>LAI D OFF</b>		-
Gallons of Gas Used	26	27	27			80
Mileage	278	231	289			798

**NOTE: ANIMAL TOTALS DO NOT REFLECT ANIMALS THAT EVADED CAPTURE**

**MASSILLON POLICE  
DEPARTMENT**

2 JAMES DUNCAN PLAZA S.E.

MASSILLON, OH 44646

330-844-1020

**Vicki Davis, Animal Control Officer**

**YEAR-END ANIMAL CONTROL  
REPORT 2012**

**ANIMAL CONTROL DIVISION**

						<b>TOTALS</b>

**TOTAL NUMBER OF CALLS WORKED** **542**

**PICK UPS:** **225**

Dogs	108	
Cats	77	
Kittens	40	

**WILDLIFE:** **69**

Raccoons	28	Opossum	1
----------	----	---------	---

<b>ANIMAL CONTROL DIVISION</b>				
<b>Mayor's Monthly Report –</b>				
<b>May 2012</b>				
<b>Page 3</b>				
<b>(Con't.)</b>				
Ducklings	16	Duck	1	
Skunks	7	Pot Belly Pig	1	
Squirrels	4	Snapping Turtle	1	
Starlings	3	Mink	1	
Chinese Water Dragons	2	Screech Owl	1	
Ground Hogs	2	(OTHER) Donkey	1	
<b>ANIMAL BITES:</b>				<b>17</b>
Dogs	16			
Cats	1			
<b>CRUELTY INVESTIGATONS</b>				<b>17</b>
<b>ABANDONING INVESTIGATIONS</b>				<b>11</b>
<b>TIME OFF (DAYS):</b>				<b>21</b>
Forced Days Off (Furlough)	13			
Vacation Days	2			
Holidays	4			
Personal Days	2			
<b>Gallons of Gas Used</b>				<b>548</b>
<b>Mileage</b>				<b>5,320</b>
<b>ANIMAL TOTALS DO NOT REFLECT ANIMALS THAT EVADED CAPTURE.</b>				
<b>NOTE: FINAL REPORT FOR ANIMAL CONTROL.</b>				
<b>COVERS TIME PERIOD JANUARY 1, 2012 THRU MAY 20, 2012.</b>				

**COMMUNITY DEVELOPMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 4**

**To:** Mayor Kathy Catazaro-Perry

**Date:** June 6, 2012

**From:** Ted Herncane, Community Development Director

**Subject:** Monthly Report – May 2012

---

1. The City is continuing to implement activities under its FY 2011 CDBG Program Year, which began July 1. Subrecipient agreements have been executed with the various social service agencies receiving CDBG funding.

In regards to FY 2012, Congress has approved a HUD budget that reduces funding for CDBG by approximately 11.6%. The City's entitlement grant for FY 2012 will \$582,917. This represents the lowest CDBG allocation for Massillon since 1990.

The CD Department finished and submitted to HUD the City's FY 2012 CDBG Action Plan by May 15, 2012, the application deadline.

2. The CD Department continued work on the implementation of its Neighborhood Stabilization Program (NSP). NSP funds are being used for the rehabilitation/new construction of 15 single family homes, and for the demolition of 39 vacant and dilapidated residential structures.
4. As scheduled, the Mayor's weekly business visits were conducted in conjunction with the CD Department. Visits included Backlist Books, Ring Masters, Oakpark Preschool, Polymer Packaging, and HydroDyne. The Mayor's weekly business visits continue to be welcomed by the local business community.

---

Ted Herncane, CD Director

**ENGINEERING DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 5**

**TO:** Mayor Kathy Catazaro-Perry

**DATE:** June 4, 2012

**FROM:** Keith A. Dylewski, P.E., P.S.  
City Engineer

**SUBJECT:** Engineering Department Monthly Report for May 2012

---

**ANNEXATION**

**Poets Glen Area Annexation** - The petition was filed with Stark County on February 5, 2008. The hearing was held in City Council Chambers on April 9, 2008 at 7:00 p.m. The annexation was approved by the Commissioners at their April 9<sup>th</sup> meeting. The Township has filed an appeal on the Commissioners decision. Approval was denied by Judge Sinclair on July 25, 2008. The Township has filed an appeal with 5<sup>th</sup> District Court of Appeals. The decision was reversed on June 30, 2009. Annexation re-filed with Commissioner's office on November 19, 2009. Hearing scheduled for February 10, 2010 at 7:00 pm in the Tuscarawas Township Hall. Petition was withdrawn on February 9, 2010 and the public hearing was cancelled. Filed on March 11, 2010; public hearing was held on Thursday, June 10, 2010 at 7:00 p.m. in the Tuscarawas Township Hall, and was denied by the Stark County Commissioners. The City filed an appeal on July 7, 2010 on the Commissioner's decision and the Court has overturned that decision in favor of the City. Tuscarawas Township has filed an appeal on the Court's decision, and the court has ruled in favor of the City. The township is appealing the Court of Appeals decision to the Supreme Court. The Supreme Court ruled not to hear the appeal on February 22, 2012. Accepted by City Council on March 19, 2012. Accepted again by Council on May 21, 2012. Working on getting the plat recorded.

**Bit of Eden Annexation** – Petition filed with Stark County on May 19, 2011 and the hearing is set for August 10, 2011 at 6:00 p.m. in City Council Chambers. As part of the annexation the City will be paying 50% of the cost to install a sanitary pump station and force main because the existing sanitary packaging plant has failed. All plans and specifications for the proposed pump station will be completed by the City of Massillon Engineering Department. The petition that was filed with Stark County has been withdrawn because the Service Agreement was not passed in time. A revised Service Agreement was submitted to City Council and passed on September 19, 2011. The petition was re-filed with the Commissioners on September 26, 2011. Hearing was held December 6, 2011 at 6:00pm in City Council Chambers. The County Commissioners approved the annexation on December 21, 2011. Accepted by City Council on April 2, 2012. Working on getting the plat recorded.

**Cincinnati Area Annexation** – Resolution to annex 34.947 acres of land from Perry Township was approved on July 5, 2011. Petition filed with Stark County on August 26, 2011 and a Service Ordinance passed October 3, 2011, Ordinance 106-2011. The hearing date was held on November 15, 2011 at 5:30 pm at the Perry Township Hall. The County Commissioners approved the annexation on December 7, 2011. Accepted by City Council on March 19, 2012. Working on getting the plat recorded.

## **ENGINEERING DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 6**

**(Con't.)**

### **BRIDGES**

**Harsh Avenue SE Box Culvert Replacement** – The survey work is 100% completed and once final design is completed a funding source will be sought to complete this project.

**17<sup>th</sup> Street NE Bridge** – Currently in the planning stages of analysis to replace this structure. The survey work is 100% completed. Design 70 % completed.

### **SANITARY SEWERS**

**27<sup>th</sup> Street/Bison Avenue Sanitary Sewer** - The design work is 90% complete. This project will be completed to assist the Poets Glen Annexation. Currently finalizing plans and specifications and preparing PTI for OEPA.

**State Avenue Sewer Rehab** - Beginning survey and preliminary design work on replacing a portion of the sanitary sewer. The design of Phase 1 and Phase 2 is 90% completed. Will be seeking funding sources to construct this project.

**Griffith Sanitary Sewer Replacement Project** – Project will replace approximately 1600 L.F. of sanitary sewer along with 7 new precast manholes. Survey & design is 100% complete. Project was submitted to OPWC for funding and was not approved. Currently analyzing options of repair vs. replacement.

**2011 Miscellaneous WWTP Improvements** – This project will replace the filtrate pump station with new submersible pumps, floats, rails assembly, and lift cables while also installing 340 LF of 18” DIP between the sludge blending tanks and the solids handling building. Utility Contracting, Inc. from Youngstown, Ohio is the contractor for this project (bid of \$137,985.00). Completed; Pump #2 shorting out, awaiting pump manufacturer to rebuild and install under warranty.

Page 2 – Monthly Report to Mayor Catazaro-Perry for May 2012

### **SANITARY SEWERS**

**Bit of Eden** – Pump Station to service Bit of Eden. Survey and design 99% completed, preparing PTI

### **STREETS**

**9<sup>th</sup> Street SW Storm Sewer Improvement Project**– Project is currently under design and will seek to replace the existing roadway and storm water conveyance system with new full depth pavement and storm sewer system. Submitted the funding application along with plans/specifications to OPWC for the funding year 2012, with project cost estimate currently being \$1,679,892.00

**Main Avenue Resurfacing** - SCATS has approved to apply the funding for this project to the Tremont Avenue SW project. Alternative funding sources will be sought to complete this project, with project cost estimate currently being \$500,820.00.

## **ENGINEERING DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 7**

**(Con't.)**

**Various Street Repairs Project** – Full depth roadway repairs will be completed on concrete streets consisting of Lanedale, Woodstone, Augusta, Cyprus and Veterans. Bids were opened on October 19, 2011 with Spano Brothers Construction out of Akron being the apparent low bidder with a bid of \$78,101.00. The contractor has agreed to hold its price to the Spring of 2012 because of the late start in the year of the project. Work began April 19, 2012; project is 50% completed.

**1<sup>st</sup> Street NE Improvement Project** – Currently in the planning stages. Project will consist of resurfacing between Cherry Road & Lake Avenue with the installation of ADA compliant curb ramps; rehabilitation of catch basins, sanitary & storm manholes, and replacement of portions of the existing drainage system. This project will be designed in-house; survey 100% completed; design work 100% completed. Submitted the funding application along with plans/specifications to OPWC for the funding year 2012, with project cost estimate currently being \$801,174.00. The project received funding through OPWC and is anticipated to be bid out in June of 2012.

**Lincoln Way (SR 172) Paving Project** – This is a joint project with the Ohio Department of transportation to pave Lincoln Way (SR 172) from 3<sup>rd</sup> Street NE to the Easterly Corporation Line. Work is scheduled to commence in the summer of 2012. Current project cost estimate is \$1,412,576.00 with a cost share by the City of \$438,106.00. The City applied to OPWC and received funding for the project and we have also applied to the Municipal Road Fund through the Stark County Commissioner's for the City's cost share for the project.

## **SUBDIVISIONS**

**Centennial Village** – Preliminary plat and rezoning approved by Planning Commission February 13, 2002. Revised preliminary approved May 8, 2002. Plans approved. Final plat approved by Planning Commission and Council. Plat recorded. Site work began week of September 23, 2002. Sanitary completed and tested. Roadway installed week of May 5, 2003. Easements relocated. Street signs installed. Bond transferred to Roseman Construction. Punch list items to be completed.

**Cherry Springs No. 1** – Plat submitted and approved March 2006. Plat approved by Planning Commission and Council March 2006. Plat recorded, homes being built.

**Cherry Springs No. 2** – Planning Commission April 12, 2006. Council May 1, 2006. Plat recorded, earthwork began week of October 9, 2006. Sanitary sewer installation began week of December 18, 2006. Sanitary completed; testing started February 21, 2007. Testing of the sanitary sewer is 95% completed. Project has been put on hold by the developer.

**Concord Village Outlots** – Plat approved by Planning Commission and Council. Storm and sanitary easements acquired. Plat recorded. Sanitary sewer installed. Sewer testing 100% completed. Grading and ditch work 100% completed. Transferred to Nancy Villas (Perciballi); houses being built. Working on punch list items.

**Concord Village Allotment** – Preliminary plat approved by Planning Commission March 9, 2005. Plans submitted and approved. Final plat to Planning Commission September 13, 2006. Approved by Council October 16, 2006.

## **ENGINEERING DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 8**

**(Con't.)**

Plat recorded, construction began the week of March 26<sup>th</sup>, 2007. Paving completed week of June 25, 2007. Homes are currently being constructed. Working on completing punch list items.

**Forest Hills No. 3** – Plat recorded, plans re-approved. Construction began July 2004. Curb installed week of August 23, 2004. Asphalt installed, as-builts received. Punch list items completed. Awaiting installation of the street lights and monumentation.

**Gray Ridge Estates Phase 1** – Preliminary plat submitted to Planning Commission March 9, 2005. Final plat approved by Planning Commission and Council February 2006. Earthwork began week of July 31, 2006. Pre-construction meeting August 21, 2006. Sanitary sewer installation and testing complete. Utility construction 75% completed. Sanitary trunk sewer extension completed.

Homes are currently being constructed. Curb and pavement installed week of May 14, 2007. Seeding/grading and punch list items to be completed. Reconstruction of 27<sup>th</sup> Street SE completed. Entire development sold at auction in summer 2011.

**Sippo Reserves Allotment Phase 1** – Preliminary plat approved by Planning Commission December 8, 2004. Plans submitted and under review. Plans approved. Earthwork began week of August 22. Sanitary sewer installation began week of September 19<sup>th</sup>. Final plat approved by Planning Commission July 13, 2005, Council September 6, 2005. Underground utilities completed. Curb installed week of April 17, 2006. Asphalt completed, sewer testing completed. Homes being built.

**Sippo Reserves Allotment Phase II** – Plat approved by Planning Commission and Council. Utility and roadway construction began in August 2010. Underground utilities are installed, curb installed September 7, 2010. Paving completed November 3, 2010. Project has been transferred to a new developer.

**Westbrook Estates Phase III** - Plans sent in December 2005 and under review. Revised plans sent April 27, 2006. Plat submitted May 30, 2006, approved by Planning Commission June 14, 2006. Approved by Council. Grading work 90% completed. Utility work began the week of April 16<sup>th</sup>, 2007. Utilities 90% completed, curb and roadway installed week of November 3, 2008. Plat recorded March 25, 2009. Underground electric and telephone lines have been installed, homes being built. Working on punch list items.

**Woodland Creek** – Preliminary plat approved. Plans approved by City and by EPA. Plat for condo phase recorded at County, and condominiums are completed.

## **MISCELLANEOUS**

**SR241/Tremont Intersection Improvements** - Thompson Electric is the contractor for this project with a contract price for this intersection of \$247,691.74 and began construction the week of September 11, 2011. Pole foundations

## **ENGINEERING DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 9**

**(Con't.)**

have been set; relocating storm structures, installing curbs and curb ramps. Lights and signals installed and operating; completed the first week of May 2012, finishing punch list items.

**27<sup>th</sup>/Lincoln Way East Intersection Improvements** –Thompson Electric is the contractor for this project with a contract price for this intersection of \$223,289.98 and construction began the week August 8, 2011. Ohio Edison has completed relocating utility poles. Storm and sanitary structures have been relocated; curbs and curb ramps have been installed, pole foundations have been set. Lights and signals installed and operating; completed the first week of May 2012, finishing punch list items.

**Storm Water Management Plan** – Submitted 2011 OEPA report on March 19, 2012.

**Storm Water Mapping** – Currently completing the report for 2011 to submit to Ohio EPA.

**Subdivision Mapping** - 50% completed PS drawing/SD drawings. Editing to include subdivision information: replats, vacations, dedications.

**Sanitary Sewer Mapping** – 96% completed. Permits and GIS are being added to the database and are 22% complete. Editing files to include pipe length and slope/material. Currently researching all septic locations within the City. Adding elevations to database and modeling for flow; adding elevation data.

**GIS** – Completed, transferring items to ESRI. Setting hyperlinks. Modifying display and addressing and permits, maps. Continuing to update. Adding traffic signals, signs inventory, elevation work for flow on sanitary, sanitary septic areas, misc. repairs.

**Web Site** - The Engineering Department web site has been completed and will be updated on an ongoing basis. Analyzing and updating current maps.

**Outfall Inventory** – Creating mapping and database including data entry of existing outfaces as required by the City issued OEPA Storm Water Permit. This is an ongoing process throughout the year.

**Levee Infrastructure Repair** – Awaiting the final report from the Army Corps of Engineers that will detail the extent of the project. Survey 100% completed; reviewing different options of repairs; preparing construction plans which are 99% completed. Currently meeting with different governmental agencies to acquire funding. Submitted funding application package to the Muskingum Watershed Conservancy District with current project cost estimate being \$1,620,000.00. Funding was not approved by MWCD, currently looking at alternative funding sources for 2013.

**St. Mary's & 3<sup>rd</sup> Street NE Storm Sewer Rehabilitation** – Survey 80% completed.

## City of Massillon Equal Employment Opportunity Office

June 5, 2012

Kathy Catazaro-Perry  
Mayor of Massillon, Ohio  
Municipal Government Annex  
151 Lincoln Way East  
Massillon, OH 44646

**RE: EEO Office Monthly Report**

Dear Mayor Catazaro-Perry:

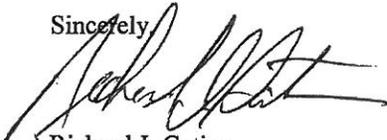
The EEO Office was involved in the following activities during the month of **May**:

- Meeting with WWTP Manager regarding EEOC Complaint. Prepare documents for response to EEOC
- Receive & review prevailing wage payroll filings for compliance: 2011-2012 Various Street Repair Project.

Please contact the undersigned if you would like more detail concerning any of the above activities.

Thank you.

Sincerely



Richard J. Gatien  
EEO Officer

**PARKING ENFORCEMENT DEPARTMENT**  
**Mayor's Monthly Report – May 2012**  
**Page 11**

TO: Mayor Kathy Catazaro-Perry, et al  
FROM: Rhonda Smith- Parking Enforcement Department  
SUBJECT: End of Month Report for May 2012  
DATE: June 1, 2012

\*\*\*\*\*

**Month End Report-MAY 2012**

Total number of tickets issued:	126	
by parking enforcement:	120	
by police officers:	3	
towed vehicles with tickets	3	
Outstanding Tickets:	919	
Total number of PAID Violations:	88	
Number of parking permits issued:	206	
Revenue received from PAID violations (includes hearing fees)		\$ 1307.00
Revenue received from parking permits:		1290.00
		_____
<b>TOTAL AMOUNT OF REVENUE FOR THE MONTH</b>		<b>\$ 2597.00</b>

**END-OF-MONTH REPORT FOR MAY 2012**

Dear Mayor Catazaro-Perry:

This report covers the activities of the police department for the month.

**ARRESTS**

Total Adult Arrests .....	56
Total Juvenile Arrests .....	8
Summons/Citations Issued .....	33

**INCIDENTS**

Total Calls.....	2,054
Security Checks Performed—Residences & Business Locations .....	237
Incident Cases Reported .....	77
Crimes Against Property Reported.....	115
Crimes Against Persons Reported .....	69
Accident Reports .....	88
Traffic Citations Issued .....	136

Alarms .....	140
Approx. Miles of Road Patrol .....	24,096

*(Approx. mileage from previous month—Cruisers only—No unmarked cars.)  
( Five [5] cruisers are down. Two [2] cruisers have no dash lights—cannot read odometer.)*

**OFFICERS**

Compensatory Hours Used.....	78.4
Sick Hours Used .....	224.1
Personal Hours Used.....	269.0
Compensatory Hours Earned.....	280.4
Overtime Hours Earned .....	473.0

Sincerely,

Penny Berg  
Administrative Assistant

cc: Safety Service Director Maier  
Chief Moser  
MPD Records—P. Berg

## **TRAFFIC ACTIVITY REPORT**

### **MONTH OF MAY 2012**

**TO:** Interim Chief Joseph Herrick  
**FROM:** Patrolman Jeffrey Crawford  
**DATE:** June 5th, 2012

In May of 2012, the Massillon Police Department issued a total of 136 traffic citations, 56 less than were issued during the same time period last year. The Massillon Police Department made 8 arrests for OVI, 2 less than were made in May of 2011. Radar citations for the month totaled 16; this was 14 less than last year during the same time period.

The Massillon Police Department handled a total of 88 traffic accidents during May. This was 10 less accidents than occurred last year during the same time period. There were 57 property damage accidents, 7 injury accidents, there were 24 accidents that occurred on private property. Of the above accidents there were 16 hit skip accidents, and there were 3 accidents that occurred as a direct result of alcohol and/or drugs. The Massillon Police Department investigated 10 accidents involving juveniles resulting in no reported injuries. 1 fatal motorcycle crash in the city was investigated by OSP.

In May of 2012 there were 52 motor vehicles towed by the Massillon Police Department. This was 20 less than were towed in May of 2011. Of the above tows, 28 vehicles were towed from traffic accidents, 4 for traffic offenses of some type, 15 as a direct result of an arrest, 4 for parking violations, 1 for recovered stolen and 0 misc. tow.

During the month of May 2012, the traffic officer mailed 9 certified letters in regards to junk and/or abandoned motor vehicles. The traffic officer mailed 9 title searches to the State of Ohio, Bureau of Motor Vehicles. During May 2012 the traffic officer was able to junk or title 3 motor vehicles. Also during the month of May the traffic officer issued or acted upon 13 notices (48/72 hour and/or 10/20 day notices). The traffic officer further sent numerous 2255's and driver's licenses to the state. The traffic officer logged and filed several license plates, and kept track of the motor vehicles awaiting court order for immobilization, confiscation or return to the owners. The traffic officer issued 2 parking citations. The traffic officer also mailed 5 school bus warning letters.

As of the last day of May 2012 there were 12 motor vehicles sitting upon the impound lots of the two towing companies, Reed's and Rohr's. Of the 12 vehicles, several are waiting for court order to dispose of them.

Following is a breakdown of the individual tows, accidents, citations and OVI arrest for the month of May 2012.

**TRAFFIC ACTIVITY REPORT****Mayor's Monthly Report – May 2012****Page 14****(Con't.)**

<b>OFFICERS NAME</b>	<b>ID#</b>	<b>May Citations</b>	<b>May OVI'S</b>	<b>May Accidents</b>	<b>May Tows</b>	<b>Y.T.D. Citations</b>	<b>Y.T.D. OVI'S</b>	<b>Y.T.D. Accidents</b>	<b>Y.T.D. Tows</b>
Capt. Herrick	57	0	0	0	0	0	0	0	0
Capt. Moser	75	0	0	0	0	0	0	0	0
Lt. Mareno	55	0	0	0	0	0	0	1	0
Lt. Pahlau	43	0	0	0	0	0	0	1	0
Lt. Peel	82	0	0	0	0	0	0	0	0
Lt. Covert	80	0	0	0	0	0	0	0	0
Sgt. DiLoreto	60	2	0	1	1	3	0	1	2
Sgt. Carpenter	85	0	0	0	1	1	0	1	1
Sgt. Greenfield	83	2	0	3	2	2	0	3	2
Sgt. J McCune	95	2	0	0	0	12	0	6	2
Sgt. Muntean	70	8	0	6	0	16	2	11	1
Sgt. K Smith	90	1	0	0	1	8	0	11	5
Ptlm. Grizzard	41	0	0	0	0	0	0	0	0
Ptlm. Hendricks	49	0	0	3	0	6	0	21	4
Ptlm. Mead	54	0	0	0	2	5	0	1	13
Ptlm. Sampsel	58	0	0	0	0	0	0	0	0
Ptlm. Ricker	63	3	0	3	1	14	0	9	7
Ptlm. Hartman	67	8	0	6	5	22	0	11	8
Ptlm. R Slutz	69	0	0	0	0	1	0	0	0
Ptlm. Crawford	71	0	0	2	1	17	0	28	11
Ptlm. Brown	72	6	0	2	1	6	0	2	1
Ptlm. Anderson	77	4	2	3	2	5	2	6	3
Ptlm. Mitchell	79	4	0	5	2	10	0	15	7
Ptlm. J. Slutz	81	4	0	5	3	10	0	17	5
Ptlm. Solinger	87	0	0	0	0	0	0	0	1
Ptlm. Fabianich	89	0	0	0	0	0	0	0	0
Ptlm. Rogers	93	5	1	2	3	9	2	4	7
Ptlm. Baumgardner	94	6	0	4	1	18	0	12	5
Ptlm. J Smith	96	6	0	2	1	30	2	10	9
Ptlm. Riccio	98	0	0	0	0	20	3	1	3
Ptlm. Davis	99	2	0	2	5	9	1	5	13
Ptlm. D. Smith	101	2	0	5	3	9	0	13	6
Ptlm. Saintenoy	102	14	0	3	1	26	0	7	1
Ptlm. McConnell	103	7	0	2	3	38	3	25	15
Ptlm. Ellis	104	2	0	4	2	12	0	22	9
Ptlm. Maier	105	15	2	3	2	95	9	19	26
Ptlm. Boyer	106	1	0	1	2	24	7	3	9
Ptlm. Gohlike	107	2	0	1	0	27	5	5	10
Ptlm. M. Williams	108	0	0	0	0	11	1	6	1
Ptlm. Oszust	109	2	0	2	0	73	4	4	4
Ptlm. Dadisman	110	3	1	0	0	51	10	7	16
Ptlm. Edwards	111	1	0	0	2	64	9	12	21
Ptlm. Masters	112	5	0	2	0	40	0	14	9
Ptlm. Wilson	113	7	1	5	3	44	5	19	10

**TRAFFIC ACTIVITY**  
**REPORT**

**Mayor's Monthly  
Report – May 2012**

**Page 15**

**(Con't.)**

Ptln. C McCune	114	3	0	1	0	54	4	27	20
Ptln. Barabasch	115	0	0	4	0	35	2	24	11
Ptln. Antonides	116	0	0	0	0	37	1	8	8
Ptln. Alexander	117	9	1	6	2	48	2	23	25
Other	0					0	0	0	0
Monthly Totals		136	8	88	52	912	74	415	311

<b>CHARGE</b>	<b>MAY</b>	<b>Y.T.D.</b>
ACD	16	73
AGGRAVATED VEHICULAR HOMICIDE	0	0
ALLOWING UNLICENSED DRIVER TO DRIVE	2	2
ATV ON CITY STREET		0
CHANGING LANES W/O CAUTION		0
COUNTERFIET PLATES		0
DEFECTIVE EXHAUST		0
DRAG RACING		2
DRIVING ALONE ON A T.P.	1	5
DRIVING OVER A FIRE HOSE		0
DUS	13	87
DWI	8	74
EXPIRED OL		0
EXPIRED/IMPROPER REGISTRATION	3	29
FAILURE TO CONTROL	17	52
FAILURE TO PRODUCE AN OL		0
FAILURE TO SIGNAL	3	41
FAILURE TO YIELD	10	72
FICTICIOUS REGISTRATION		7
HIT-SKIP	3	16
IMPEADING THE FREE FLOW OF TRAFFIC		3
IMPROPER BACKING	1	14
IMPROPER LANE USE	10	36
IMPROPER PASSING	1	7
IMPROPER START	1	2
IMPROPER TURN	2	5
INADEQUATE BRAKES		0
UNSECURE LOAD		0
LEFT OF CENTER		3
NO M.C. SAFTEY EQUIPMENT		0
NO HEADLIGHTS	1	5
NO OL	4	40
NO SEATBELT/CHILD RESTRAINTS	4	28
NO BRAKE/TAIL/LICENSE PLATE LIGHTS		8

**TRAFFIC ACTIVITY REPORT**

**Mayor's Monthly Report – May 2012**

**Page 16**

**(Con't.)**

OBSTRUCTION OF A CROSSWALK		0
OBSTRUCTION OF WINDSHIELD		0
OPEN CONTAINER		5
OVERWEIGHT VEHICLE		0
PARKING VIOLATIONS (INCLUDING HANDICAP)		0
PASSING A STOPPED SCHOOL BUS	1	2
PEELING TIRES		1
PROHIBITED VEHICLE ON A CITY STREET		0
RECKLESS OPERATION	1	9
RED LIGHT	11	45
SPEEDING	16	107
STOP SIGN	2	65
UNSAFE VEHICLE		1
WEAVING		5
WILLFULLY FLEEING/FAILURE TO COMPLY		1
WRONG WAY ON A ONE WAY STREET	1	3
MISCELLANEOUS	3	30
VOIDED CITATIONS	1	10
TOTALS-----	136	895

REASON TOWED	MAY	YEAR TO DATE TOTALS
ACCIDENTS	28	167
TRAFFIC	4	36
PARKING	4	29
ARREST	15	74
STL/REC	1	3
MISC	0	2
<b>TOTALS</b>	<b>52</b>	<b>311</b>

**SAFETY DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 17**

City of Massillon Safety Dept. Monthly Report  
For the month of May 2012

May 1

Installed street pole at Erie and Forest Ave. Se  
Worked at Senior Center on lights  
Sprayed for weeds around highway lighting contactors and traffic control boxes  
Worked in shop

May 2

Worked on traffic lights at 32<sup>nd</sup> and LWW  
Worked on breaker and lights at Memorial Park  
Moved platforms, trucks and trailers around in recycling building  
Installed radio in Astro Van  
Worked in shop

May 3

Went to Northern Mobile for battery  
Worked on flashing lights, and flashlight in Astro Van  
Bulb replacement at Lincoln Way West and Main  
Worked on computer line at Police Dept  
Worked in shop

May 4

Worked on audio system at Rec. Center  
Went to Staleys for radio repair  
Worked on lights on Astro Van  
Worked on signs in sign dept  
Worked in shop

May 7

Worked on radio installation and lights in Astro Van  
Worked on flashing lights at City Limits North  
Bulb replacement at LWW and 17<sup>th</sup>  
Bulb replacement at Erie and South  
Replaced outlet at Rezzy  
Worked in shop

May 8

Worked in shop  
Checked circuit breaker at city Hall  
Bulb replacement at Lake and Amherst

## **SAFETY DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 18**

**(Con't.)**

Bulb replacement at Walnut and 16<sup>th</sup>  
Checked radio at No. 1 Fire Station

May 9

Worked in shop on radio in van  
Went to Graybar for parts  
Bulb replacement at Lake and Amherst  
Replaced signal bulb at 1<sup>st</sup> and Federal  
Bulb replacement at LWE and 1<sup>st</sup>  
Worked in shop on 727

May 10

Trimmed tree at 1<sup>st</sup> and Tremont  
Reset power at City hall  
Bulb replacement at State and Amherst  
Installed new radio in Rescue 220  
Installed 3 GFI outlets at Rezzzy Pavillion  
Worked in shop

May 11

Bulb replacement at 8<sup>th</sup> and Erie and Rt. 21  
Worked at MPD on computer line  
Worked at Rec. center on lights and Stereo  
Worked in shop

May 14

Installed bases for light poles on Finefrock  
Bulb replacement at David Canary Blvd  
Worked at Shop

May 15

Went to Grainger  
Went to Furbays  
Replaced ballast at City Hall Annex  
Checked ped Signals downtown  
Took 727 to Ashland to be repaired  
Worked in shop

May 16

Dug hole and cut curb for pole installation  
Went to Doc's for parts

## **SAFETY DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 19**

**(Con't.)**

Worked in shop  
Checked ped signals thru out town

May 17  
Replaced ballast at Building Dept  
Finished checking ped signals  
Replaced controller at LWE and 1<sup>st</sup>  
Worked on traffic light pole at shop

May 18  
Building traffic pole for 3<sup>rd</sup> and Walnut  
Checked Generators  
Checked batteries  
Worked in shop

May 21  
Worked on old light poles removing brackets  
Bulb replacement at Tremont and 2<sup>nd</sup>  
Bulb replacement at 23<sup>rd</sup> and LWW  
Worked on parking lot lights at Rec. Center  
Worked in shop

May 22  
Went to Akron Rebar to pick up rebar cage  
Worked on banner in shop  
Installed bug truck radio and light bar  
Worked on anchor bolts for traffic pole  
Worked in shop

May 23  
Installed banner  
Worked dug hole for traffic pole  
Worked in shop

May 24  
Bulb replacement at Lake and 1<sup>st</sup>  
Bulb replacement at LWW and 27<sup>th</sup>  
Reset controller at 17<sup>th</sup> and Tremont  
Worked on hole for new pole  
Worked in sign dept  
Worked in shop

**SAFETY DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 20**

**(Con't.)**

Worked on flag pole holders downtown

May 25

Made forms to pour concrete for Oakpark and LWE

Bulb replacement at Erie and North

Reset circuit breaker at City hall

Went to Ashland to pickup bucket truck

Worked in sign dept

Worked in shop

May 29

Worked on form for new pole

Worked on showmobile

Worked on sprayer for bug truck

Worked on electrical problem at Golf Course

Worked in shop

May 30

Unloaded traffic pole at Oakpark and LWE

Replaced lights at Golf Course

Worked on lights at Rec. Center

Worked in shop

May 31

Replaced ballast at Rec. Center

Went to Grainger for bulbs

Repaired light fix at Rec. Center

Worked in shop

**CITY OF MASSILLON**  
**401 WALNUT RD S.W.**  
**MASSILLON OH 44647**  
**PHONE (330) 833-5746**  
**FAX (330) 830-2728**  
**JOE BERENS**  
**OPERATIONS SUPERINTENDENT**

---

**TO: MAYOR KATHY CATAZARO - PERRY**

**FROM: JOE BERENS, OPERATIONS SUPERINTENDENT**

**SUBJECT: MAY MONTHLY REPORT, SIGN DEPARTMENT**

**DATE: JUNE 5, 2012**

---

- 5/1/12 Forest and Erie S.E. – Reinstalled post and “Stop” and “Street” signs  
Cleveland S.W. – Reinstalled “Stop Ahead” sign  
Garage – Got truck and paint sprayer ready  
2<sup>ND</sup> St S.E. – Swept the Parking Marker  
Charles S.E. – Swept the Parking Marker
- 5/2/12 Charles S.E. – Put traffic cones out on Parking Marker  
1<sup>st</sup> St S.E. – Put traffic cones out on Parking Marker  
2<sup>nd</sup> St S.E. – Put traffic cones out on Parking Marker  
Sherman Williams – Had 5 gallons of paint shook  
Tremont S.E. – Picked up broken post and “Stop Ahead” sign  
Tremont S.E. – Reinstalled post and “Stop Ahead” sign  
Charles S.E. – Picked up traffic cones to wet to paint  
1<sup>st</sup> St S.E. – Picked up traffic cones to wet to paint  
2<sup>nd</sup> St S.E. – Picked up traffic cones to wet to paint  
Tremont Viaduct – Painted over the graffiti under the bridge  
17<sup>th</sup> St S.W. – Painted over the graffiti at the Rt 30 underpass  
Federal (Downtown) – Painted black over the Parking Markers  
North (Downtown) – Painted black over the Parking Markers  
North (Downtown) – Painted yellow on the curb  
Federal (Downtown) - Removed “2 Hour Parking” sign and post
- 5/3/12 Downtown – Painted over and swept off the Parking Markers
- 5/4/12 Downtown – Painted the Parking Markers  
Diamond Ct. – Repaired the post and “Stop” sign
- 5/7/12 Downtown – Painted the Parking Markers

**STREET DEPARTMENT**

**Mayor's Monthly Report – May 2012**

**Page 22**

**(Con't.)**

- 5/8/12 Garage – Paint machine maintenance  
Lincoln Way and 20<sup>th</sup> N.W. – Repaired the post and “Stop” sign  
Garage – New sign inventory  
James N.W. – Installed “No Parking This Side” sign  
17<sup>th</sup> and Lincoln Way N.E. – Cut branches away from the “Stop” sign  
17<sup>th</sup> and Lincoln Way N.E. – Installed “Red Reflective” string on post  
North and Wales N.E. - Installed “Red Reflective” strips on post  
Rotch and Wales N.E. - Installed “Red Reflective” strips on post  
11<sup>th</sup> and Wales N.E. - Installed “Red Reflective” strips on post  
Roslyn and Wales N.E. - Installed “Red Reflective” strips on post
- 5/9/12 9<sup>th</sup> and 241 S.W. – Installed a new “Cross Traffic Does Not Stop” sign  
19<sup>th</sup> and Lincoln Way N.E. – Installed “Red Reflective Strips” on post  
Springhill and Wales N.E. – Installed “Red Reflective Strips” on post  
Rt 21 and Cherry – adjusted the “Do Not Enter” sign  
Springhaven and Wales N.E. – Installed “Red Reflective Strips” on post  
Stratford and Wales N.E. – Installed “Red Reflective Strips” on post  
North and Wales N.E. – Installed “Red Reflective Strips” on post  
Ruby and 32<sup>nd</sup> N.W. – Repaired the bent post and “Stop” sign
- 5/10/12 Tremont Viaduct – Painted over the graffiti under the bridge  
Rt 30 Overpass – Painted over the graffiti under the bridge  
Greenridge Ave. – Installed “Neighborhood Watch” sign  
Bramblewood N.E. – Installed “Neighborhood Watch” sign  
Korman and Amherst N.E. – Cut the branches away from the “Stop” sign  
17<sup>th</sup> Pigeon Run S.W. – Repaired twisted post and “Stop” sign
- 5/11/12 Garage – Cleaned up the shop  
Young S.E. – Installed Chevron (2)  
Southeast – Sign inspection S.E. section
- 5/14/12 Erie S.E. – Replaced faded “2 hour 9-5 Parking” sign  
Wales N.E. – Cut brush away from “241” sign  
Auburn and 15<sup>th</sup> St N.W. – Cut branches away from the “Stop” sign  
Euclid and Walnut S.W. - Cut branches away from the “Stop” sign  
Griffith and Duncan S.W. - Cut branches away from the “Stop” sign  
Green and 12<sup>th</sup> S.W. - Cut branches away from the “Stop” sign  
Main and 12<sup>th</sup> S.W. - Cut branches away from the “Stop” sign  
Sherman Williams – Had 5 gallons of paint shaken
- 5/15/12 Downtown – Painted Parking Markers
- 5/16/12 Downtown – Painted Parking Markers  
Garage – Installed “Paint Templet” holder on Paint Trailer
- 5/18/12 Sherman Williams – Got a price quote for paint  
Garage – Worked on the Paint Trailer

## **STREET DEPARTMENT**

### **Mayor's Monthly Report – May 2012**

**Page 23**

**(Con't.)**

- 5/21/12      Downtown – Painted the Parking Markers and Stop Bar  
Sherman Williams – Picked up 10 gallons of white traffic paint
- 5/22/12      Downtown – Put the cones out on the Parking Markers  
Downtown – Picked up cones (was rained out)  
Erie S.E. (Downtown) – Cut the branches away from the parking area  
8<sup>th</sup> and Walnut S.W. – Repaired a twisted “Stop” sign  
Garage – Did maintenance on the small Paint Sprayer
- 5/23/12      Downtown – Erie- Cut branches from the parking area  
Downtown – Erie – Replaced “2 Hour Parking” sign  
City Hall – Replace “2 Hour Parking” sign  
Downtown- Painted Parking Marker and Stop Bar
- 5/24/12      Downtown – Painted the Parking Markers and Stop Bars
- 5/25/12      1<sup>st</sup> - Downtown – Put out Pedestools and “No Parking” signs
- 5/29/12      1<sup>st</sup> – Downtown – Replaced the faded “2 hour Parking” sign  
1<sup>st</sup> – Downtown – Replaced faded “No Parking Here to Corner” sign  
1<sup>st</sup> – Downtown – Picked up Pedestools  
Taylor S.W. – Picked up broken post and “Watch for Children” sign  
Garage – Started making “Turn” stencil due to rain
- 5/30/12      Downtown – Painted the Parking Markers  
Garage – Did maintenance on the Paint Sprayer
- 5/31/12      Downtown – Painted the Parking Markers and Stop Bar  
Albright and Rose S.E. – Picked up the “Street” sign post