

**CITY OF MASSILLON BUILDING DEPARTMENT  
MUNICIPAL GOVERNMENT ANNEX  
ADMINISTRATION BUILDING  
151 LINCOLN WAY EAST  
MASSILLON, OH 44646  
PHONE: (330) 830-1724 \* FAX: (330) 830-1782**

Dear Applicant,

In answer to your inquiry, the City of Massillon requires all Electrical Contractors to be registered with the City of Massillon. To become registered as an Electrical Contractor, you will need:

1. To fill out an application. There is a \$125.00 non-refundable fee.
2. To submit a copy of your driver's license or state identification card
3. To submit a copy of your current State License.
4. To submit a copy of your Worker's Compensation certificate, should you have employees.
5. To obtain a \$10,000.00 surety bond – form enclosed.
6. To submit the yearly registration fee of \$150.00. The registration is good through February 28<sup>th</sup> of each year. The registration belongs to the person who holds the State License and should he/she leave the company, the registration goes with him/her.
7. Permits are to be obtained before starting the job and it is your responsibility to call for all needed inspections.

Should you have any questions concerning this matter, please feel free to call our office.

**APPLICATION & EXAM FEES**

Electrical Contractor Application - \$125.00  
Electrical Journeyman Application - \$ 20.00  
Electrical Apprentice Application - No Fee  
Electrical Journeyman Exam Fee - \$35.00

**REGISTRATION FEES**

Electrical Contractor - \$150.00 + Bond  
Electrical Journeyman - \$ 15.00  
Electrical Apprentice - \$ 10.00

**\*\*ALL JOURNEYMAN MUST BECOME REGISTERED ALSO, PLEASE SEE THE TESTING/LICENSING PROCEDURE SHEET.**

NO. \_\_\_\_\_

DATE: \_\_\_\_\_

FEE: \_\_\_\_\_

APPLICATION FOR EXAMINATION OR FOR RENEWAL OF  
MASSILLON CITY REGISTRATIONS

- |   |  |
|---|--|
| <input type="checkbox"/> Contractor       | <input type="checkbox"/> Journeyman            |
| <input type="checkbox"/> Electrical       | <input type="checkbox"/> Electrical            |
| <input type="checkbox"/> Heating          | <input type="checkbox"/> Plumbing              |
| <input type="checkbox"/> Home Improvement | <input type="checkbox"/> Electrical Apprentice |
| <input type="checkbox"/> Plumbing         |  |

1. Full Name \_\_\_\_\_

2. Permanent Address \_\_\_\_\_

_____	_____	_____
City	State	Zip

3. Home Phone \_\_\_\_\_ U. S. Citizen? Yes or No

4. Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ FED I.D. # OR SS# \_\_\_\_\_

5. Education – Years Completed \_\_\_\_\_

6. Present Occupation \_\_\_\_\_

7. Current Employer \_\_\_\_\_

8. Employers Address \_\_\_\_\_

9. Business Phone \_\_\_\_\_

10. Experience in Construction:  
Apprenticeship, Technical Training, Etc: \_\_\_\_\_  
\_\_\_\_\_

11. Number of years or months of practical experience in the field at the  
construction trade: \_\_\_\_\_  
or in a related field: \_\_\_\_\_  
type of work in related field: \_\_\_\_\_

It is agreed that the applicant will conform with all rules, regulations and ordinances of the City of Massillon, Ohio, and that the allegations, representations and statements made in this application are true; and the applicant acknowledges that any falsification made on this form will void the application.

\_\_\_\_\_  
Signature of Applicant  
**FEES ARE NOT REFUNDABLE**

Date Signed: \_\_\_\_\_, 20\_\_\_\_

ALL REGISTRATIONS OR RENEWALS OF SAME SHALL EXPIRE AS STATED IN THE MASSILLON CITY ORDINANCES.

**CITY OF MASSILLON, OHIO**

**ELECTRICAL CONTRACTOR'S BOND**

**KNOW ALL MEN BY THESE PRESENTS**, that \_\_\_\_\_  
as principal, and \_\_\_\_\_  
as surety, are held and firmly bound unto the City of Massillon or to any of its officers,  
for the use of any person, persons, firm or corporation with whom such principal shall  
contract to do electrical work, in accordance with the provisions and requirements of the  
Electrical Code of the City of Massillon, in the penal sum of Ten Thousand Dollars  
(\$10,000.00), lawful money of the United States, for the payment of which sum well and  
truly to be made, we bind ourselves, our heirs, executors, administrators, successors  
and assigns, jointly and severally, firmly by these presents.

Sealed with our seals and dated this \_\_\_\_\_.

**THE CONDITIONS OF THE ABOVE OBLIGATION ARE SUCH**, that whereas  
the above bonden, \_\_\_\_\_, has  
made application to the Commissioner of Building for a Certificate of Registration as an  
Electrical Contractor to engage in the business of Electrical Contracting in Massillon  
during the year beginning \_\_\_\_\_ and ending February 28, \_\_\_\_\_.

**NOW THEREFORE**, if the said \_\_\_\_\_ shall well  
and truly indemnify, keep and save harmless the City of Massillon, or any of its agents  
or officials for the use of any person, persons, firm or corporation with whom such  
contractor shall contract to do work, and shall indemnify and pay any such person, firm  
or corporation for damage sustained on account of the failure of such contractor to  
perform the work so contracted for in accordance with the provisions of the Electrical  
Code of Massillon, and any and all lawful rules and regulations promulgated under the  
authority thereof, including Ordinance No. 1313, and from or by reason or on account of  
anything done under and by virtue or any permits issued under such registration for the  
doing of any work required to be done in the contracting of buildings or other structures  
or any part of parts thereof, then this obligation shall be null and void; otherwise to  
remain in full force and effect.

**APPROVED:**

Solicitor \_\_\_\_\_ Principal \_\_\_\_\_

Date \_\_\_\_\_ Surety \_\_\_\_\_  
Attorney-in-fact