

**MINUTES OF THE REGULAR MEETING  
MASSILLON CITY COUNCIL  
HELD, TUESDAY JANUARY 17, 2017**

**ACTING PRESIDENT MANSON** – Welcome to the Massillon City Council Meeting for Tuesday, January 17, 2017. We have in attendance with us the following city officials: Safety Service Director, Joel Smith, Law Director Andrea Scassa, Community Development Director, Vicki Brown and Income Tax/Budget Director Barb Sylvester. On the wall to your left are agendas for anyone who wishes to follow tonight's meeting. Also if you look at the agenda, under item #5 is where the public can speak on any item that appears on tonight's agenda and then under item #17 is where the public can speak on any item that does NOT appear on tonight's agenda. I want remind anyone with cell phones, please turn them down or set them to vibrate.

**1. ROLL CALL**

Roll call for the evening found the following Council Members present: Milan Chovan, Jill Creamer, Sarita Cunningham, Yvonne Daniels, Dave Irwin, Ed Lewis, Linda Litman and Paul Manson.

Roll call of 8 present

**ACTING PRESIDENT MANSON** – Councilman Chovan.

**COUNCILMAN CHOVAN** – I move that we excuse councilperson Starrett.

**ACTING PRESIDENT MANSON** – Seconded by Councilwoman Litman. Roll call.

8 yes to excuse Councilwoman Starrett.

**ACTING PRESIDENT MANSON** – I'm sure, but we probably need to excuse Mrs. Istnick I would think. Does anybody know? Sarita?

**COUNCILWOMAN CUNNINGHAM** – If we have to, I so move to excuse Mrs. Istnick.

**ACTING PRESIDENT MANSON** – Seconded by Mrs. Litman. Roll call.

8 yes to excuse Council President Istnick

**2. INVOCATION**

**COUNCILMAN CHOVAN** - Gave the invocation for tonight.

**3. PLEDGE OF ALLEGIANCE**

**COUNCILMAN MILAN CHOVAN** – Chairperson of the Police and Fire Committee led those in attendance in the Pledge of Allegiance.

**4. READING OF THE JOURNAL**

**ACTING PRESIDENT MANSON** – I guess I should have done the Committee assignments before the invocation, I'm sorry. We better back up here and go to 1. A – Adoption of Council Committee Assignments. I don't know if anybody has any recommendations, but I have one if you don't. Yes sir, Mr. Chovan?

**COUNCILMAN CHOVAN** – Seeing that our President is absent and Ms. Starrett is absent, I move that we table this until the 30<sup>th</sup> to discuss it.

**COUNCILMAN LEWIS** – We won't have a Council Meeting on the 30<sup>th</sup>.

**COUNCILMAN CHOVAN** – Oh, no. What's the first Monday in February, I can't see the calendar?

**COUNCIL CLERK ROLLAND** – I think it's February 7<sup>th</sup>.

**COUNCILMAN CHOVAN** – Whatever that first Monday is, the 6<sup>th</sup>?

**COUNCILMAN LEWIS** – February 6<sup>th</sup>.

**COUNCILMAN CHOVAN** – The 6<sup>th</sup>.

**ACTING PRESIDENT MANSON** – It is the 6<sup>th</sup>.

**COUNCILMAN CHOVAN** – Okay. Then I move that we table this Adoption of the Committee Assignments until our meeting on February 6<sup>th</sup>.

**ACTING PRESIDENT MANSON** – Do we have a second? Mr. Lewis. Any discussion? Seeing no discussion, roll call.

6 yes; 2 no to table the Adoption of the Council Committee Assignments

**ACTING PRESIDENT MANSON** – Okay. Moving on. Are the minutes ready?

**COUNCIL CLERK ROLLAND** – Yes they are. Transcribed and open for public viewing

**ACTING PRESIDENT MANSON** – Okay, thank you.

5. **REMARKS OF DELEGATIONS AND CITIZENS TO MATTERS ON THE AGENDA**

**ACTING PRESIDENT MANSON** – We have arrived at #5. This is the part of the agenda where citizens may speak on a topic that appears on tonight's agenda. If you would like to speak on something, please come to the microphone at this time. Give your name and address for the record and the topic you want to discuss. In addition, please print your name and address on the Sign-In Sheet on the table before you so that your name and address appears correct on our records.

6. **INTRODUCTION OF ORDINANCES AND RESOLUTIONS**

**ORDINANCE NO. 3 – 2017**

**BY: COMMUNITY DEVELOPMENT COMMITTEE**

AN ORDINANCE authorizing the Mayor of the City of Massillon, Ohio, to enter into an agreement with the Board of Stark County Commissioners, the cities of Alliance, Ohio and Canton, Ohio, and Stark Metropolitan Housing Authority, and declaring an emergency.

**ACTING PRESIDENT MANSON** – That's Community Development. This is something we periodically. Mrs. Sylvester is here. She explained it at our Committee meeting last week, if anybody has any questions, we can bring here up and she can answer them for us. Otherwise, I'm going to be moving to pass this. Seeing none, I make a motion that we waive the rule requiring three separate readings and bring Ord. No. 3 – 2017 forward for passage. Seconded by Mr. Chovan. Roll call.

8 yes for suspension

**ACTING PRESIDENT MANSON** – And for passage.

8 yes for passage

**ACTING PRESIDENT MANSON** – Ord. No. 3 – 2017 has passed. Ord. No. 4 – 2017.

**ORDINANCE NO. 4 – 2017**

**BY: FINANCE COMMITTEE**

AN ORDINANCE authorizing the Director of Public Service and Safety of the City of Massillon, Ohio, to enter into a five-year contract with PNC Equipment Finance for the Legends of Massillon Golf Course, and declaring an emergency.

**ACTING PRESIDENT MANSON** – Councilman Lewis.

**COUNCILMAN LEWIS** – Yes. This ordinance is looking at the lease, the five-year contract for the purpose of a beverage cart to be used at the Legends Golf Course and discussed and explained at the last Committee session. Are there any questions or discussion this evening? Seeing none, I make a motion that we suspend the rules requiring three readings, bringing Ord. No. 4 – 2017 forward for a vote.

**ACTING PRESIDENT MANSON** – Seconded by Councilwoman Creamer. Roll call for suspension.

8 yes for suspension

**ACTING PRESIDENT MANSON** – And for passage.

8 yes for passage

**ACTING PRESIDENT MANSON** – Ord. No. 4 – 2017 has passed.

**COUNCILWOMAN LITMAN** – May I ask a question?

**ACTING PRESIDENT MANSON** – Sure.

**COUNCILWOMAN LITMAN** – There was a typo in the payment schedule, A-1. Has that been corrected for this motion?

**COUNCIL CLERK ROLLAND** – I did not do the contract. So, you're talking about where it was 20169?

**COUNCILWOMAN LITMAN** – Yes. 20169.

**ACTING PRESIDENT MANSON** – I think she pointed that out the other night. It should probably be 2016.

**COUNCIL CLERK ROLLAND** – Yes, 2016. Okay, I will have to get with Kim and she's not here.

**ACTING PRESIDENT MANSON** – Is that a typo?

**COUNCILMAN CHOVAN** – Well, actually, under Section 3, that's in our ordinance; that covers typos.

**COUNCIL CLERK ROLLAND** – I'll get with Kim tomorrow.

**COUNCILWOMAN LITMAN** – Thank you.

**ACTING PRESIDENT MANSON** – Okay. I believe we were at roll call for passage?

**COUNCILMAN LEWIS** – We already did both of those.

**ACTING PRESIDENT MANSON** – I'm sorry. Alright, moving on. Ord. No. 5 – 2017.

**ORDINANCE NO. 5 – 2017**

**BY: FINANCE COMMITTEE**

AN ORDINANCE making certain appropriations from the unappropriated balance of the 1100 General Fund, for the year ending December 31, 2017.

**ACTING PRESIDENT MANSON** – Councilman Lewis.

**COUNCILMAN LEWIS** – This ordinance will be increasing our appropriations for the year by \$260,000 for storm water basins or catch basins in the City, giving a total

allocated for the year, \$500,000. This is essentially doubling in our efforts this than what we may have been able to do in the past years in trying to alleviate the City of this growing concern. Is there any discussion or questions this evening? Seeing none, I make a motion that we suspend the rules requiring three readings, bringing Ord. No. 5 – 2017 forward for a vote.

**ACTING PRESIDENT MANSON** – Seconded by Councilwoman Litman. Roll call for suspension.

8 yes for suspension

**ACTING PRESIDENT MANSON** – And for passage.

8 yes for passage

**ACTING PRESIDENT MANSON** – Ord. No. 5 – 2017 has passed. Ord. No. 6 – 2017.

**ORDINANCE NO. 6 – 2017**

**BY: FINANCE COMMITTEE**

AN ORDINANCE making certain appropriations from the unappropriated balance of the 1100 General Fund, for the year ending December 31, 2017.

**ACTING PRESIDENT MANSON** – Any discussion, Councilman Lewis?

**COUNCILMAN LEWIS** – Yes. This ordinance will be increasing our appropriations for the Tax Administration office by approximately \$55,000. This is to add a tax auditor position in that office. What this addition does is not only help us process our incoming revenue faster and more conveniently, but it will also allow one of our other personnel down there to be able to spend more time investigating outstanding claims on businesses or local people that possible owe the City their income tax revenue, but have not filed. Are there any questions or discussion this evening? Seeing none, I make a motion that we suspend the rules requiring three readings, bringing Ord. No. 6 – 2017 forward for a vote.

**ACTING PRESIDENT MANSON** – Seconded by Councilman Chovan. Roll call for suspension.

8 yes for suspension

**ACTING PRESIDENT MANSON** – And for passage.

8 yes for passage

**ACTING PRESIDENT MANSON** – Ord. No. 6 – 2017 has passed. Ord. No. 7 – 2017.

**ORDINANCE NO. 7 – 2017**

**BY: FINANCE COMMITTEE**

AN ORDINANCE making certain transfers in the 2017 appropriations from within the 1100 General Fund, for the year ending December 31, 2017, and declaring an emergency.

**ACTING PRESIDENT MANSON** – Councilman Lewis.

**COUNCILMAN LEWIS** – Yes. This ordinance is to correct an oversight in our budgetary process. In the Economic Development office, our Economic Development Specialist, it wasn't appropriated an adequate amount to cover all the benefits and pay that is due to him per his job description that was agreed upon by City Council. This is a minor correction of about \$5,000 and we're doing it now so that it doesn't have to be handled later on in the year. Are there any questions or discussion for this evening? Seeing none, I make a motion that we suspend the rules requiring three readings,

bringing Ord. No. 7 – 2017 forward for a vote.

**ACTING PRESIDENT MANSON** – Seconded by Councilman Chovan.

8 yes for suspension

**ACTING PRESIDENT MANSON** – And for passage.

8 yes for passage

**ACTING PRESIDENT MANSON** – Ord. No. 7 – 2017 has passed.

7. **UNFINISHED BUSINESS**

8. **PETITIONS & GENERAL COMMUNICATIONS**

9. **BILLS, ACCOUNTS & CLAIMS**

The Repository	-	\$ 1,176.40	- Publication of November Ordinances
Walter Drane Co.	-	390.00	- Hosting Code/Internet – 01/01/2017 to 12/31/2017
Bonnie's Engravers	-	<u>127.25</u>	- Name Plates & New Rubber Stamp
		\$ 1,693.65	- Total

**ACTING PRESIDENT MANSON** – Councilman Lewis.

**COUNCILMAN LEWIS** – I make a motion that we pay the bills.

**ACTING PRESIDENT MANSON** – Seconded by Councilwoman Litman. Roll call.

8 yes to pay the bills

10. **REPORTS FROM CITY OFFICIALS**

Mayor's Report	-	November 2016
Auditor's Report	-	December 2016

**ACTING PRESIDENT MANSON** – Councilman Lewis.

**COUNCILMAN LEWIS** – I make a motion that we accept the Auditor's Report.

**ACTING PRESIDENT MANSON** – Seconded by Councilman Chovan. Roll call.

8 yes to accept the Auditor's Report

11. **REPORTS OF COMMITTEES**

**ACTING PRESIDENT MANSON** – Our next Work Session will be next Monday, January 30, 2017 at 6:30 p.m. We are off next Monday the 23<sup>rd</sup> and that's because of the five Mondays in this month.

12. **RESOLUTIONS & REQUESTS OF COUNCIL MEMBERS**

13. **CALL OF CALENDAR**

14. **THIRD READING OF ORDINANCES & RESOLUTIONS**

15. **SECOND READING OF ORDINANCES AND RESOLUTIONS**

16. **NEW & MISCELLANEOUS BUSINESS**

17. REMARKS OF DELEGATIONS AND CITIZENS TO MATTERS NOT ON THE AGENDA

18. ADJOURNMENT

ACTING PRESIDENT MANSON – Councilman Chovan.

COUNCILMAN CHOVAN – I move that we adjourn.

ACTING PRESIDENT MANSON – Seconded Councilwoman Creamer.

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DIANE ROLLAND, CLERK OF COUNCIL      PAUL MANSON, ACTING PRESIDENT